

MEETING MINUTES OF FEBRUARY 16, 2023

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON FEBRUARY 16, 2023 AT 4:00 PM BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Ron Ford, Craig Murray and Gary Robards

BOARD MEMBERS ABSENT: Crystal Yezman

STAFF PRESENT: Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer; Mel Liebmann, Plant Manager; Greg Pease, Collection/Maintenance/Safety Manager

OTHERS PRESENT: Patrick Richardson, District Counsel; Mark Hildebrand, Hildebrand Consulting; Gregory Ramirez, IEDA;

ANNOUNCEMENT: Vice President Murray announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for February 2, 2023
- B. Approve the Warrant List for February 16, 2023
- C. Approve Board Compensation for January 2023
- D. Approve Yezman attending NACWA Winter Conference Feb 13-16 in Sonoma
- E. Approve Clark attending CSDA Emergency Preparedness Summit Feb 24 Webinar
- F. Approve Resolution 2023-2299 Board Policies B-140 Board Meetings, B-170 General Manager Evaluation, O-20 Environmental Practices and O-30 Emergencies
- G. Approve Resolution 2023-2300 Remote Meetings
- H. Approve Labor Negotiators of the District

ACTION:

Board approved (M/S Ford/Robards (4-0-1-0) the Consent Calendar items A through H.

AYES: Clark, Ford, Murray and Robards.

NOES: None.

ABSENT: Yezman.

ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton reported.
2. Board Policies B-180 Harassment Prevention –Lerch reported. Approved for consent at the next Board meeting.
3. Collections/Maintenance/Safety Department Report – Pease reported.
4. Operations Department Report – Liebmann reported.

5. Quarterly Financial Report – McDonald reported.
6. Midyear Budget Report- McDonald reported.
7. Sewer Rate Study Parameters with Hildebrand Consulting – Mark Hildebrand gave a presentation to the Board.

4. ORDINANCE 191 TIME AND PLACE FOR REGULAR MEETINGS

Board reviewed Ordinance 191 which changes the start time of Regular Board meetings to 4:30 pm.

ACTION:

Board approved (M/S Ford/Robards (4-0-1-0) Ordinance 191.

AYES: Clark, Ford, Murray and Robards.

NOES: None.

ABSENT: Yezman

ABSTAIN: None.

5. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee – no report
- b. 2023 Operations Control Center Ad Hoc Committee – no report
- c. Other Reports–none

2. FORD

- a. NBWRA – no report
- b. 2023 Operations Control Center Ad Hoc Committee – no report
- c. 2023 McInnis Marsh Ad Hoc Committee – no report
- d. 2023 Fleet Management Ad Hoc Committee – no report
- e. Other Reports – none

3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee –verbal report
- c. 2023 Biosolids Ad Hoc Committee – no report
- d. Other Reports – none

4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek – no report
- b. 2023 Engineering Ad Hoc Committee re: STPURWE – no report
- c. 2023 McInnis Marsh Ad Hoc Committee – no report
- d. Other Reports - none

5. YEZMAN – Absent

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2023 STPURWE Engineering Ad Hoc Committee– no report.
- e. 2023 Biosolids Ad Hoc Committee – no report
- f. Other Reports– None

6. BOARD REQUESTS:

- A. Board Meeting Attendance Requests -Board Secretary Lerch asked the Board to confirm if they can make a Special Budget Workshop meeting on March 29.
- B. Board Agenda Item Requests – none.

7. MISCELLANEOUS DISTRICT CORRESPONDENCE:

No discussion.

8. CLOSED SESSION:

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON FEBRUARY 16, 2023 , AT 5:40 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch left the meeting at 5:40 pm.

CONFERENCE WITH LABOR NEGOTIATOR – Agency designated representative: Gregory Ramirez, IEDA; Employee organization: IUOE Local 3: pursuant to Government Code Section 54957.6

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on February 16, 2023 at 5:59 pm.

REPORT ON CLOSED SESSION: Vice President Murray reported that there were no reportable actions in Closed Session.

10. BOARD MEETING ADJOURNMENT:

ACTION:

Board approved (M/S Ford/Clark 4-0-1-0) the adjournment of the meeting at 6:03 PM

AYES: Clark, Ford, Murray and Robards

NOES: None.

ABSENT: Yezman

ABSTAIN: None.

The next Board Meeting is scheduled for March 2, 2023 at 4:30 PM in person at the District Office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Megan Clark, President

