

RESOLUTION NO. 2022-2278

A RESOLUTION AUTHORIZING THE DESTRUCTION OF DISTRICT RECORDS IN ACCORDANCE WITH THE ADOPTED RECORDS RETENTION SCHEDULE

THE LAS GALLINAS VALLEY SANITARY DISTRICT

WHEREAS, the maintenance of numerous records is expensive, slows document retrieval, and is not necessary after a certain period of time for the effective and efficient operation of the government of the District; and

WHEREAS, Section 60200 of the Government Code of the State of California provides that the legislative body of a Special District may authorize at any time the destruction or disposition of any duplicate record, paper, or document, the original or a permanent photographic record of which is in the files of any officer or department of the Agency; and

WHEREAS, Section 60201 of the Government Code of the State of California provides that Agency records which have served their purpose, which are not expressly required by law to be filed and preserved, and which will not adversely affect any interest of the Agency or public may be destroyed.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT DOES RESOLVE AS FOLLOWS:

Section 1. Invoices and Accounts Payable records of the Las Gallinas Valley Sanitary District, are hereby authorized to be destroyed after seven (7) years from the end of the applicable Fiscal Year, as provided by Section 60201(d)(12) of the Government Code of the State of California.

Section 2. The Board of Directors finds that the destruction or disposition of the records series that have exceeded the retention periods as set forth in Section 1 will not adversely affect any interest of the Agency or the public.

Section 3. This resolution shall become effective immediately upon its passage and adoption.

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I hereby certify that the forgoing is a full, true, and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a meeting thereof held on the 1st day of September 2022, by the following vote of the members thereof:

AYES, and in favor thereof Members: *Clark, Ford, Murray, Schriebman, Yezman*

NOES, Members: *None.*

ABSENT, Members: *None.*

ABSTAIN, Members: *None.*



Teresa Lerch, District Secretary

APPROVED:



Judy Schriebman, President of Board of Directors

