

MEETING MINUTES OF DECEMBER 15, 2022

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON DECEMBER 15, 2022 AT 4:00 PM BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Ron Ford, Craig Murray, Crystal Yezman

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mel Liebmann, Plant Manager

OTHERS PRESENT: Patrick Richardson, District Counsel; Justin Wilcock, Patty Garbarino Jason Rawley from Marin Sanitary Service; Jim Howison from R3 Consulting; Paul Kaymark, Nigro & Nigro;

ANNOUNCEMENT: Vice President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for December 1, 2022
- B. Approve the Warrant List for December 15, 2022
- C. Approve Board Compensation for November 2022
- D. Approve Yezman attending CASA Regulatory Workgroup Committee Meeting December 8, 2022
- E. Approve Amendment 1 to ArcSine Engineering SCADA Support Services Contract
- F. Approve Resolution 2022-2292 Remote Meetings
- G. Approve Resolution 2022-2293 Board Policy F-130 Disposal of Surplus Equipment and Property

ACTION:

Board approved (M/S Murray/Clark 4-0-0-0) the Consent Calendar items A through G.

AYES: Clark, Ford, Murray and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. General Manager's Report – Paxton reported.
- 2. Board Policy Review – B-150 Board Memberships and O-10 Fixed Asset Accounting Controls - Discussion ensued.
- 3. GFOA Certificate of Achievement for Excellence in Financial Reporting- Discussion ensued.

4. AUDIT PRESENTATION WITH FINANCIAL STATEMENTS

Paul Kaymark from Nigro & Nigro reviewed the LGVSD 2021-22 Audit and Financial Statements with the Board and staff.

5. PUBLIC HEARING FOR ORDINANCE NO. 190 AMENDING TITLE 4, CHAPTER 1 – REGULATING SOLID WASTE, RECYCLABLE AND ORGANIC MATERIALS, AND THE COLLECITON, REMOVAL AND DISPOSAL THEREOF INCLUDING THE GARBAGE AND REFUSE RATE ADJUSTMENT FOR 2023

Jim Howison from R3 Consulting, Patty Garbarino, Justin Wilcock and Jason Rawley from Marin Sanitary Service were available to answer questions from the Board or the public.

OPENED PUBLIC HEARING – President Yezman opened the public hearing at 5:04 p.m.
No members of the public attended.

CLOSED PUBLIC HEARING – President Yezman closed the public hearing at 5:09 p.m.

ACTION:

Board approved (M/S Murray/Ford 4-0-0-0) the adoption of Ordinance No 190, An Ordinance Amending Title 4, Chapter 1 of the District Ordinance Code and adjusting the garbage and refuse rate by 6.17% and directing its publication.

AYES: Clark, Ford, Murray and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

6. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee – verbal report
- b. 2022 Operations Control Center Ad Hoc Committee – verbal report
- c. 2022 Legal Services Ad Hoc Committee – no report
- d. 2022 Human Resources Ad Hoc Committee – no report
- e. Other Reports– none

2. FORD

- a. NBWRA – no report
- b. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – no report
- c. 2022 Operations Control Center Ad Hoc Committee – verbal report
- d. 2022 Human Resources Ad Hoc Committee – no report
- e. Marin County Special Districts Association – no report
- f. 2022 McInnis Marsh Ad Hoc Committee – no report
- g. Other Reports –verbal report on the Moore Institute for plastic pollution research

3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee –no report
- c. 2022 Biosolids Ad Hoc Committee – no report
- d. Other Reports –written - Nextdoor webinar

4. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 Legal Services Ad Hoc Committee – no report
- f. 2022 McInnis Marsh Ad Hoc Committee- no report

- g. 2022 Biosolids Ad Hoc Committee – no report
- h. Other Reports– verbal report - CASA Biosolids Committee meeting

8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Ford requested to attend the WateReuse Conference in Atlanta, GA March 5-8, 2023.
- B. Board Agenda Item Requests – None.

9. MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

10. ADJOURNMENT:

ACTION:

Board approved (M/S Ford/Clark 4-0-0-0) the adjournment of the meeting at 5:29 p.m.

AYES: Clark, Ford, Murray and Yezman.

NOES: None.

ABSENT: None

ABSTAIN: None.

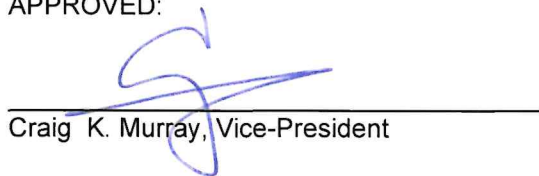
The next Board Meeting is scheduled for January 5, 2023 4 PM by Zoom Meeting at the District Office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Craig K. Murray, Vice-President

