

MEETING MINUTES OF JANUARY 20, 2022

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON JANUARY 20, 2022 AT 4:01 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark, R. Ford, C. Murray, J. Schriebman and C. Yezman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer

OTHERS PRESENT: Patrick Richardson and Dave Byers, District Counsel; John Biscoe and Lawrence Bazel, Briscoe Ivester & Bazel LLP; Chris DeGabriele;

ANNOUNCEMENT: President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. PUBLIC COMMENT: None.

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON JANUARY 20, 2022 , AT 4:03 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch left at 4:03 pm.
McDonald left at 4:30 pm

CLOSED SESSION:

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of Government Code § 54956.9: Two potential cases.

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on January 20, 2022 at 4:40 pm.

BOARD MEMBERS PRESENT: M. Clark , R. Ford, C. Murray, J. Schriebman, C. Yezman

STAFF PRESENT: Dale McDonald, District Treasurer; Teresa Lerch, District Secretary; Mike Cortez, District Engineer; Greg Pease, Collection and Safety Manager

OTHERS PRESENT: Pat Richardson, District Counsel; Chris DeGabriele. Rose Radford, R3 Consulting; Justin Wilcock, Marin Sanitary Service;

PUBLIC COMMENT: None.

REPORT ON CLOSED SESSION: President Schriebman reported the Board has hired the firm of Briscoe Ivester & Bazel LLP regarding some anticipated litigation. There was a unanimous vote by the Board to hire this firm.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve Resolution 2022-2235 Remote Meetings
- B. Approve the Board Minutes for December 16 and January 4, 2022
- C. Approve the Warrant List for January 20, 2022
- D. Approve Board Member compensation for December 2021

ACTION:

Board approved (M/S Murray/Ford 5-0-0-0) the Consent Calendar items A through D.

AYES: Clark, Ford, Murray, Schriebman and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. Acting General Manager's Report – McDonald reported.
- 2. District Correspondence - no discussion.
- 3. Quarterly Financial Reports and Treasurer's Report as of December 31, 2021 – McDonald reported.

4. DRAFT ORDINANCE 189 ORGANIC RECYCLING SB 1383 AND SET PUBLIC HEARING

Rose Radford from R3 Consulting gave a presentation to the Board. Ms. Radford and Justin Wilcock from Marin Sanitary Service answered questions from the Board. The Board suggested revisions to the draft Ordinance and requested that this item be brought back to the February 17 Board meeting. A red-line version of the Draft Ordinance will be sent to the Board prior to the February 17 Board meeting.

5. AWARD CONTRACT FOR GENERAL MANAGER EXECUTIVE SEARCH

Board and staff discussed awarding a contract for the General Manager Executive Search.

ACTION:

Board approved (M/S Yezman/Ford 5-0-0-0) awarding a contract for the General Manager Executive Search to Bob Murray and Associates.

AYES: Clark, Ford, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

6. INTERIM GENERAL MANAGER'S AGREEMENT

Board reviewed the Interim General Manager's Agreement for Chris DeGabriele. Discussion ensued.

ACTION:

Board approved (M/S Clark/Murray 5-0-0-0) the Interim General Manager's Agreement with Chris DeGabriele effective January 31, 2022.

AYES: Clark, Ford, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

7. APPROVE RESOLUTION 2022-2037 AUTHORIZING SUBMITTAL OF APPLICATION FOR PAYMENT PROGRAMS AND RELATED AUTHORIZATIONS

Board reviewed Resolution 2022-2037 authorizing Dale McDonald to submit applications for SB 1383 local assistance grant program. Discussion ensued.

ACTION:

Board approved (M/S Yezman/Ford 5-0-0-0) authorizing Dale McDonald to submit applications for SB 1383 local assistance grant program.

AYES: Clark, Ford, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

8. APPROPRIATE VEHICLE RESERVE FUNDS FOR FY 2021-2022 SERVICE TRUCK PURCHASE

Board discussed the purchase of a Service Truck in the amount of \$220,000.

ACTION:

Board approved (M/S Ford/Murray 5-0-0-0) funding from the vehicle Reserve Fund and authorizing the interim General Manager to purchase a Service Truck up to the amount of \$220,000.

AYES: Clark, Ford, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

9. APPROVE AWARD OF CONTRACT FOR THE DEVELOPMENT OF AN EMERGENCY MANAGEMENT SYSTEM

Board reviewed the award of contract for the development of an Emergency Management system.

ACTION:

Board approved (M/S Clark/Ford 5-0-0-0) awarding a contract for development an Emergency Management system to Preparative Consulting in the amount of \$ 67,661.

AYES: Clark, Ford, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

10. APPROVE SECONDARY TREATMENT PLANT UPGRADE AND RECYCLED WATER EXPANSION PROJECT CHANGE AUTHORIZATION – CLEARWELL BYPASS.

Board reviewed the change authorization for a Clearwell Bypass line for the Secondary Treatment Plant Upgrade and Recycled Water Expansion Project.

ACTION:

Board approved (M/S Ford/Murray 5-0-0-0) the change authorization in the amount of \$253,844. From contingency funds for a Clearwell Bypass line for the Secondary Treatment Plant Upgrade and Recycled Water Expansion Project.

AYES: Clark, Ford, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

11. PUBLIC COMMENT: None

12. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee –no report
- b. NBWA Conference Committee – no report
- c. 2022 Operations Control Center Ad Hoc Committee – verbal report
- d. Other Reports–no report

2. FORD

- a. NBWRA – verbal report
- b. Gallinas Watershed Council– no report
- c. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – no report
- d. 2022 Operations Control Center Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee –no report
- f. 2022 CSA 18 Review Ad Hoc Committee – no report
- g. Marin County Special Districts Association – no report
- h. Other Reports – no report

3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee– no report
- c. 2022 GM Recruitment Ad Hoc Committee - verbal report
- d. Other Reports – no report

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. 2022 Legal Services Ad Hoc Committee – no report
- c. 2022 Biosolids Ad Hoc Committee – no report
- d. 2022 Human Resources Ad Hoc Committee – verbal report
- e. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – verbal report
- c. 2022 STPURWE Engineering Ad Hoc Committee– verbal report
- d. 2022 GM Recruitment Ad Hoc Committee – no report
- e. 2022 Legal Services Ad Hoc Committee – no report
- f. 2022 CSA 18 Review Ad Hoc Committee – no report
- g. Other Reports–no report

13. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – none.
- B. Board Agenda Item Requests- Clark requested listing pending agenda items in request order, grant funding, COVID vaccination policy and a Board secretary salary update. Schriebman requested off topic agenda items and parliamentary procedures.
- C. Board Secretary Lerch reminded the Board of the upcoming meetings:

February 3, 2022	4 pm	Regular Board Meeting
February 10, 2022	10 am	Harassment Training
February 17, 2022	4 pm	Regular Board Meeting

12. MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

13. ADJOURNMENT:

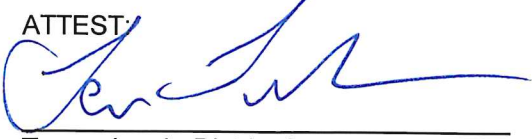
ACTION:

Board approved (M/S Ford/Clark 5-0-0-0) the adjournment of the meeting at 7:12 p.m.

- AYES: Clark, Ford, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for February 3, 2022, 4 PM by Zoom Meeting at the District Office.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Judy Schrieberman, Board President

SEAL

