

## MEETING MINUTES OF NOVEMBER 17, 2022

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON NOVEMBER 17, 2022 AT 4:01 PM BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Crystal Yezman

**BOARD MEMBERS ABSENT:** Judy Schriebman

**STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer;

**OTHERS PRESENT:** Patrick Richardson, District Counsel; Gregory Ramirez, IDEA; Colleen Haley, CSDA;

**ANNOUNCEMENT:** Vice President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

### ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON NOVEMBER 17, 2022 , AT 4:04 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch and Colleen Haley left at 4:04 pm.

### CLOSED SESSION:

**CONFERENCE WITH LABOR NEGOTIATOR** – Agency designated representative: Gregory Ramirez IDEA; Employee organization: IUOE Local 3: pursuant to Government Code Section 54957.6

### ADJOURNMENT:

#### ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on November 17, 2022 at 4:26 pm.

**BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, and Crystal Yezman

**STAFF PRESENT:** Curtis Paxton, General Manager; Dale McDonald, District Treasurer; Teresa Lerch, Board Secretary, Mel Liebmann, Plant Manager; Mike Cortez, District Engineer; Greg Pease, Collection/Maintenance/Safety Manager

**OTHERS PRESENT:** Colleen Haley SDLF; Justin Wilcock, Patty Garbarino Jason Rawley from Marin Sanitary Service; Garth Schultz from R3 Consulting; Shawn Koorn, HDR;

**PUBLIC COMMENT:** None.

**REPORT ON CLOSED SESSION:** Vice President Yezman reported that there were no reportable actions in Closed Session. Board gave direction to staff.

**1. PUBLIC COMMENT:** None.

**2. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for November 3, 2022
- B. Approve the Warrant List for November 17, 2022
- C. Approve Board Compensation for October 2022
- D. Approve Clark attending CSDA Webinar Special Districts and Next Door on November 29
- E. Approve Murray attending CalRecycle SB 1383 Chat Webinar November 16
- F. Approve Resolution 2022-2287 Remote Meetings
- G. Approve Resolution 2022-2288 B-130 Conflict of Interest
- H. Approve Resolution 2022-2289 Ratification of Side Letter Emergency Response

Items E and F were discussed. Murray requested item E be removed from the consent calendar.

**ACTION:**

Board approved (M/S Ford/Clark 4-0-1-0) the Consent Calendar items A through D and F through H.

AYES: Clark, Ford, Murray and Yezman

NOES: None

ABSENT: Schriebman

ABSTAIN: None

**3. INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. Special Districts Leadership Foundation (SDLF) Transparency Award Presentation – Colleen Haley from SDLF presented the SDLF District Transparency Certificate of Excellence Award to the Board – written
- 2. General Manager's Report - Paxton reported
- 3. Board Policy Review – B-140 Board Meetings and F-140 Donation Policy – Discussion ensued. Board approved F-140 as written and would like to bring B-140 back to a future Board meeting.
- 4. Department Reports – Collections Department – Pease reported
- 5. Department Reports – Operations Department – Liebmann reported

**4. REVIEW OF THE GARBAGE AND REFUSE RATE FOR 2023 AND SET PUBLIC HEARING FOR ORDINANCE 190**

Garth Schultz from R3 Consulting did a presentation on the rate application submitted by Marin Sanitary Service. Jason Rawley, Patty Garbarino and Justin Wilcock from Marin Sanitary Service answered questions from the Board. Discussion ensued. Yezman requested that a discussion of the franchise fees be brought back to a future Board meeting.

**ACTION:**

Board approved (M/S Ford/Clark 4-0-1-0) setting a Public Hearing for the Marin Sanitary Service Refuse Rate Adjustment for 2023 on December 15, 2022.

AYES: Clark, Ford, Murray and Yezman

NOES: None

ABSENT: Schriebman

ABSTAIN: None

**5. RECEIVE SEWER CAPITAL FACILITIES CHARGE STUDY REPORT AND ADOPT RESOLUTION 2022-2290 AMENDING THE MISCELLANEOUS FEE SCHEDULE**

Shawn Koorn from HDR Engineering presented the Sewer Capital Facilities Charge Study Report to the Board. Discussion ensued. This item will be brought back to a future Board meeting.

**6. BOARD MEMBER REPORTS**

1. CLARK

- a. NBWA Board Committee –no report
- b. NBWA Conference Committee – no report
- c. 2022 Operations Control Center Ad Hoc Committee – no report
- d. Other Reports- none

2. FORD

- a. NBWRA – no report
- b. Gallinas Watershed Council– no report
- c. 2022 STPURWE Engineering Ad Hoc Committee – no report
- d. 2022 Operations Control Center Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee –no report
- f. Marin County Special Districts Association – no report
- g. 2022 McInnis Marsh Ad Hoc Committee – verbal report
- h. Other Reports – none

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee– no report
- c. 2022 Biosolids Ad Hoc Committee – no report
- d. Other Reports – CARB Board meeting – verbal report

4. SCHRIEBMAN - absent

- a. JPA Local Task Force– no report
- b. Gallinas Watershed Council – no report
- c. Other Reports- none

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – verbal report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 Legal Services Ad Hoc Committee – no report
- f. 2022 Biosolids Ad Hoc Committee – verbal report
- g. 2022 McInnis Marsh Ad Hoc Committee- verbal report
- h. Other Reports–none

**7. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – none.
- B. Board Agenda Item Requests – none.

**8. VARIOUS INDUSTRY ARTICLES**

Discussion ensued.

**9. ADJOURNMENT:**

**ACTION:**

Board approved (M/S Murray/Ford 4-0-1-0) the adjournment of the meeting at 6:36 p.m.

AYES: Clark, Ford, Murray and Yezman.


NOES: None

ABSENT: Schriebman

ABSTAIN: None

The next Board Meeting is scheduled for December 1, 2022 4 PM by Zoom Meeting at the District Office.

ATTEST:



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Teresa Lerch, District Secretary

APPROVED:



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Crystal Yezman, Vice-President

SEAL

