



101 Lucas Valley Road, Suite 300  
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**MANAGEMENT TEAM**  
General Manager, Curtis Paxton  
Plant Operations, Mel Liebmann  
Collections/Safety/Maintenance, Greg Pease  
Engineering, Michael P. Cortez  
Administrative Services, Dale McDonald

**DISTRICT BOARD**  
Megan Clark  
Ronald Ford  
Craig K. Murray  
Gary E. Robards  
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

## BOARD MEETING AGENDA

### October 19, 2023

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE [WWW.LGVSD.ORG](http://WWW.LGVSD.ORG)**

**NOTICE OF ATTENDANCE BY THE PUBLIC OF THE REGULAR BOARD MEETING OF THE LAS GALLINAS VALLEY SANITARY DISTRICT VIA TELECONFERENCING FOR OCTOBER 19, 2023 ONLY**  
Pursuant to Gov. Code Sec. 54953(f)(1)(A) - (C), the Regular Board Meeting of the Las Gallinas Valley Sanitary District may be attended by the public via teleconferencing, as follows:

**Join Zoom Meeting**  
<https://us06web.zoom.us/j/89062051126>

**Meeting ID: 890 6205 1126**

**One tap mobile**  
**+16699006833, 89062051126# US (San Jose)**  
**+14086380968, 89062051126# US (San Jose)**

Estimated Time

**OPEN SESSION:**

- 4:30 PM**      **1. APPOINTMENT OF AD HOC COMMITTEE FOR THE PURPOSE OF SALARY NEGOTIATIONS WITH THE GENERAL MANAGER**

**CLOSED SESSION:**

- 4:40 PM**      **A. CONFERENCE WITH LABOR NEGOTIATORS –** pursuant to Government Code Section 54957.6  
Agency designated representatives: The Ad Hoc Committee appointed and announced by Megan Clark, President of the Board during the Open Session prior to this Closed Session. Unrepresented employee: CURTIS PAXTION, GENERAL MANAGER.

**OPEN SESSION:**

5:00 PM

**2. PUBLIC COMMENT**

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

5:05 PM

**3. CONSENT CALENDAR**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for October 5, 2023
- B. Approve the Warrant List for October 19, 2023
- C. Approve Board Compensation for September 2023
- D. Approve Robards attending SDLF Leadership Academy October 22-25, 2023 Santa Rosa
- E. Approve Murray attending SDLF Leadership Academy November 3-6, 2024 San Rafael
- F. Approve Murray attending CASA and CWEA Innovate Technology Seminar November 29, 2023 Oakland, CA
- G. Approve Annual Capital Facilities Charge Accounting and Reporting
- H. Approve Ratification of Unrepresented Employee Contract Amendments

Possible expenditure of funds: Yes, Item B through F

Staff recommendation: Adopt Consent Calendar – Items A through H.

5:15 PM

**4. INFORMATION ITEMS:****STAFF/CONSULTANT REPORTS:**

- 1. General Manager's Report – verbal
- 2. Organizational Health Survey/Assessment (FutureSense) – verbal

5:45 PM

**5. BOARD MEMBER REPORTS:**

## 1. CLARK

- a. NBWA Board Committee, 2023 Operations Control Center Ad Hoc Committee, Other Reports

## 2. FORD

- a. NBWRA, 2023 Operations Control Center Ad Hoc Committee, 2023 McInnis Marsh Ad Hoc Committee, 2023 Fleet Management Ad Hoc Committee, 2023 GM Evaluation Ad Hoc Committee, Other Reports

## 3. MURRAY

- a. Marin LAFCO, 2023 Biosolids Ad Hoc Committee, CASA Energy Committee, 2023 Development Ad Hoc Committee, Other Reports

4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek, 2023 Engineering Ad Hoc Committee re: STPURWE, 2023 McInnis Marsh Ad Hoc Committee, 2023 Development Ad Hoc Committee, 2023 GM Evaluation Ad Hoc Committee, Other Reports

5. YEZMAN

- a. Flood Zone 7, CSRMA, 2023 Ad Hoc Engineering Committee re: STPURWE, Marin Special Districts, 2023 Biosolids Ad Hoc Committee, Other Reports

6:00 PM

6. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:05 PM

7. VARIOUS INDUSTRY RELATED ARTICLES

6:15 PM

8. ADJOURNMENT

**FUTURE BOARD MEETINGS NOVEMBER 2 AND NOVEMBER 16, 2023**

AGENDA APPROVED:	Megan Clark, President	Patrick Richardson, Legal Counsel
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**CERTIFICATION:** I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before October 16, 2023 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held on October 19, 2023, at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: October 16, 2023



Teresa L. Lerch  
Board Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.