

MEETING MINUTES OF OCTOBER 21, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON OCTOBER 21, 2021 AT 4:02 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** M. Clark, R. Elias, C. Murray, J. Schriebman, and C. Yezman
- BOARD MEMBERS ABSENT:** None
- STAFF PRESENT:** Mike Prinz, General Manager; Dale McDonald District Treasurer; Greg Pease, Collection System/Safety Manager, Mike Cortez, District Engineer, Irene Huang, Associate Engineer;
- OTHERS PRESENT:** Patrick Richardson, District Counsel; Fani Danadjieva from DHA;
- ANNOUNCEMENT:** President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law
- 1. PUBLIC COMMENT:** None

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for September 16th, September 20th and September 30th, 2021
- B. Approve the Warrant List for October 21, 2021
- C. Approve Board Compensation for September 2021
- D. Approve Clark attendance at the State of the Estuary Meeting on October 1, 2021
- E. Approve Resolution 2021-2228 Finance Policy F-140 Donation Policy
- F. Approve Resolution 2021-2229 Continuing Remote Board Meetings

ACTION:

Board approved (M/S Murray/Schriebman 5-0-0-0) Consent Calendar items A through F.

- AYES: Clark, Elias, Murray, Schriebman and Yezman
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager Report – Prinz reported
2. District Correspondence – Discussion ensued.

4. OPERATIONS CONTROL CENTER BUILDING CONTRACT AMENDMENT WITH DANADJIEVA HANSEN ARCHITECTS

Board reviewed the Operations Control Center Building Contract Amendment #6 and the design of optional OCC Building features. Discussion ensued.

ACTION:

Board approved (M/S Elias/Schriebman 3-2-0-0) authorizing the General Manager to execute Contract Amendment 6 with Danadjieva Hansen Architects (DHA) in the amount of \$1,609,096 for final design of the Operations Control Center (OCC) Building with the following project components: Corporation Yard, Bioassay Facility, Firetruck Hammerhead within Treatment Plant, Parking lot improvements and authorized the design of optional OCC Building features in the amount of \$209,000 to include:

- a) Recycled water Feature
- b) Planning Irrigation System
- c) Signage
- d) Multi-Media Support
- e) Energy Modeling
- f) Leadership in Energy and Environmental Design (LEED) Certification

AYES: Clark, Elias and Schriebman

NOES: Murray, Yezman

ABSENT: None.

ABSTAIN: None.

5. CIVIL ENGINEERING TECHNICIAN JOB DESCRIPTION AND COMPENSATION

Board reviewed the Civil Engineering Technician job description and compensation. Discussion ensued.

Murray left at 6 p.m.

ACTION:

Board approved (M/S Schriebman/ Elias 4-0-1-0) the Civil Engineering Technician Job Description and Compensation salary schedule with the following addition to the job description: under Examples of Typical Functions – Organizes and maintains real property maps, surveys, legal documents, easements, and other real-property documents.

AYES: Clark, Elias, Schriebman and Yezman.

NOES: None.

ABSENT: Murray.

ABSTAIN: None.

6. MANAGEMENT AND UNREPRESENTED EMPLOYEE CONTRACT TERMS AND APPROVALS

ACTION:

Board approved (M/S Clark/Schriebman 4-0-1-0) tabling this item until the next Regular Board meeting.

AYES: Clark, Elias, Schriebman and Yezman.

NOES: None.

ABSENT: Murray.

ABSTAIN: None.

7. PUBLIC COMMENT – none.

8. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee –no report
- b. NBWA Conference Committee – no report
- c. 2021 Employee Climate Survey Ad Hoc Committee- verbal report
- d. 2021 Operations Control Center Ad Hoc Committee – no report
- e. Other Reports–no report

2. ELIAS
 - a. NBWRA– verbal report
 - b. Ad Hoc Engineering Committee—no report
 - c. Ad Hoc 2021 GM Evaluation Committee –verbal report
 - d. 2021 Operations Control Center Ad Hoc Committee – no report
 - e. Other Reports– no report

3. MURRAY - absent
 - a. Marin LAFCO – no report
 - b. CASA Energy Committee– no report
 - c. Ad Hoc 2021 GM Evaluation Committee – no report
 - d. 2021 Legal Services Ad Hoc Committee – no report
 - e. 2021 Employee Climate Survey Ad Hoc Committee- no report
 - f. Marin County Special Districts Association – no report
 - g. Other Reports – no report

4. SCHRIEBMAN
 - a. Gallinas Watershed Council/Miller Creek Watershed Council– verbal report
 - b. JPA Local Task Force– no report
 - c. NBWA Tech Advisory Committee– no report
 - d. Other Reports- no report

5. YEZMAN
 - a. Flood Zone 7– no report
 - b. CSRMA – no report
 - c. Ad Hoc Engineering Committee– no report
 - d. 2021 Legal Services Ad Hoc Committee – verbal report
 - e. Other Reports–no report

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests- none
- B. Board Agenda Item Requests- Clark reminded the Board President to schedule a closed session GM Evaluation.

10. VARIOUS INDUSTRY RELATED ARTICLES – Discussion ensued.

11. ADJOURNMENT:

ACTION:

Board approved (M/S Elias/Schriebman 4-0-1-0) the adjournment of the meeting at 6:19 p.m.

- AYES: Clark, Elias, Schriebman and Yezman
 NOES: None.
 ABSENT: Murray
 ABSTAIN: None.

The next Board Meeting is scheduled for Thursday, November 4, 2021 at 4:00 PM at the District Office.

ATTEST:



 Teresa Lerch, Board Secretary

APPROVED:



 Megan Clark, Board Vice-President

