



101 Lucas Valley Road, Suite 300
San Rafael, CA 94903
Tel.: 415-472-1734
Fax: 415-499-7715
www.LGVSD.org

MANAGEMENT TEAM
General Manager, Curtis Paxton
Plant Operations, Mel Liebmann
Collections/Safety/Maintenance, Greg Pease
Engineering, Michael P. Cortez
Administrative Services, Dale McDonald

DISTRICT BOARD
Megan Clark
Ronald Ford
Craig K. Murray
Gary E. Robards
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

SPECIAL BOARD MEETING AGENDA

In accordance with Government Code Section 54956

Megan Clark, Board President, has called for a Special Meeting as follows:

June 30, 2023 4:30 PM

LOCATION OF MEETING

San Rafael City Schools Board Room

310 Nova Albion Way, 2nd Floor

San Rafael, CA. 94903

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR
PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT
OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT
WEBSITE WWW.LGVSD.ORG**

NOTICE OF ATTENDANCE BY THE PUBLIC OF THE SPECIAL BOARD MEETING OF THE LAS GALLINAS VALLEY SANITARY DISTRICT VIA TELECONFERENCING FOR JUNE 30, 2023 ONLY

Pursuant to Gov. Code Sec. 54953(f)(1)(A) - (C), the Special Board Meeting of the Las Gallinas Valley Sanitary District may be attended by the public via teleconferencing, as follows:

Join Zoom Meeting

<https://us02web.zoom.us/j/88588807372>

Meeting ID: 885 8880 7372

One tap mobile

+1-669-444-9171 88588807372# US or
+1-669-900-9128 88588807372# US (San Jose)

Estimated
Time

OPEN SESSION:

4:30 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for people desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:35 PM

2. RESOLUTION NO. 2023-2308 - A RESOLUTION CERTIFYING THAT LEGAL NOTICE HAS BEEN GIVEN FOR THE HEARING ON THE SEWER SERVICE CHARGE RATE INCREASES FOR THE FISCAL YEARS 2023-2024 THROUGH 2026-2027; AND RESOLUTION NO. 2023-2309 – A RESOLUTION CERTIFYING THAT LEGAL NOTICE HAS BEEN GIVEN FOR THE HEARING ON THE BUDGET FOR THE FISCAL YEAR 2023-2024.

Staff to present Resolution No. 2023-2308 – A Resolution Certifying that Legal Notice has been given for the Hearing on the Sewer Service Charge Rate Increases for the Fiscal Years 2023-2024 through 2026-2027; and Resolution No. 2023-2309 - A Resolution Certifying that Legal Notice has been given for the Hearing on the Budget for the Fiscal Year 2023-2024.

Staff recommendation: Board adopt Resolution No. 2023-2308 – A Resolution Certifying that Legal Notice has been given for the Hearing on the Sewer Service Charge Rate Increases for the Fiscal Years 2023-2024 through 2026-2027; and Resolution No. 2023-2309 - A Resolution Certifying that Legal Notice has been given for the Hearing on the Budget for the Fiscal Year 2023-2024.

4:45 PM

3. PUBLIC HEARING - SEWER SERVICE CHARGE RATE INCREASE: A HEARING TO CONSIDER RAISING THE ANNUAL SEWER SERVICE CHARGE FOR THE NEXT FOUR YEARS CONSISTENT WITH REQUIREMENTS OF GOVERNMENT CODE SEC. 54954.6.

A. OPEN PUBLIC HEARING

B. RATE INCREASE PRESENTATION:

District staff presentation on the proposed sewer service charge rate increases for Fiscal Years 2023-2024 through 2026-2027. The proposed increases are: Fiscal Year 2023-24, not to exceed \$1,233; Fiscal Year 2024-2025, not to exceed \$1,356; Fiscal Year 2025-2026, not to exceed \$1,492; and Fiscal Year 2026-2027, not to exceed \$1,641.

C. REVIEW DISTRICT STAFF RECOMMENDATIONS:

Board to consider staff recommendation to increase sewer service charges.

D. PUBLIC COMMENT:

This portion of the meeting is reserved for people desiring to address the Board regarding the proposed rate increase. Presentations are generally limited to three minutes.

E. CLOSE THE PUBLIC HEARING:

Board to close the public hearing.

F. BOARD DETERMINATION AND ACTION

Board to consider comments from the public, review administrative record and make determination regarding action to increase annual sewer service charge. The Board shall make a finding that its action is consistent with the requirements of the Government Code that implemented Proposition 218.

5:10 PM

4. PUBLIC HEARING: ORDINANCE 192 - AN ORDINANCE AMENDING TITLE 3, CHAPTER 1, LAS GALLINAS VALLEY SANITARY DISTRICT SEWER SERVICE CHARGES**A. OPEN PUBLIC HEARING**

District staff presents Ordinance No 192 Amending Title 3, Chapter 1 Sanitary Code of the Las Gallinas Valley Sanitary District.

B. REVIEW DISTRICT STAFF RECOMMENDATIONS

Board to consider staff recommendation to adopt Ordinance 192 to reflect the increase in sewer service charges effective July 1, 2023, through June 30, 2027 amending Title 3, Chapter 1 Sanitary Code of the Las Gallinas Valley Sanitary District.

C. PUBLIC COMMENT

This portion of the meeting is reserved for people desiring to address the Board regarding the proposed rate increase. Presentations are generally limited to three minutes.

D. CLOSE THE PUBLIC HEARING

Board to close the public hearing.

E. BOARD DETERMINATION AND ACTION

Board to consider comments from public, review administrative record and make determination regarding approval of Ordinance 192.

5:20 PM

5. PUBLIC HEARING - BUDGET FOR THE 2023-2024 FISCAL YEAR**A. OPEN PUBLIC HEARING****B. BUDGET 2023-2024 PRESENTATION:**

District staff to present the following proposed budgets for Fiscal Year July 1, 2023 to June 30, 2024:

- a. Revenue
- b. Operating and Maintenance
- c. Reserves
- d. Debt Service
- e. Capital Outlay

C. REVIEW DISTRICT STAFF RECOMMENDATIONS:

Board to consider staff recommendation to approve the 2023-2024 Budget as proposed.

D. PUBLIC COMMENT:

This portion of the meeting is reserved for people desiring to address the Board regarding the proposed Budget. Presentations are generally limited to three minutes.

E. CLOSE THE PUBLIC HEARING:

Board to close the public hearing.

F. BOARD DETERMINATION AND ACTION

Board to consider comments from public, review administrative record and make determination regarding action to approve the proposed Budgets.

6:00 PM

6. RESOLUTIONS

Resolutions necessary to effectuate transmittal of the District's assessment roll to and acceptance by the Marin County Tax Collector for collection pursuant to Health & Safety Code Sec. 6760.

- A. RESOLUTION NO. 2023-2310 – A RESOLUTION CONFIRMING THE ANNUAL SEWER SERVICE CHARGE AND SUPPLEMENTAL SERVICE CHARGES FOR THE LAS GALLINAS VALLEY SANITARY DISTRICT FOR THE FISCAL YEARS 2023-2024 THROUGH 2026-2027 AND PROVIDING FOR THE COLLECTION OF SEWER SERVICE CHARGES ON THE TAX ROLL.**
- B. RESOLUTION NO. 2023-2311 – A RESOLUTION FIXING AND APPROVING THE BUDGET FOR THE FISCAL YEAR 2023-2024.**
- C. RESOLUTION NO. 2023-2312 – A RESOLUTION DETERMINING THE FISCAL YEAR 2023-2024 APPROPRIATION OF TAX PROCEEDS.**
- D. RESOLUTION NO. 2023-2313– A RESOLUTION REQUESTING ALLOCATION OF TAXES FOR THE FISCAL YEAR 2023-2024.**

6:20 PM

7. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Warrant List for June 30, 2023.

Possible expenditure of funds: Yes, Item A.

Staff recommendation: Adopt Consent Calendar – Item A.

6:30 PM

8. ADJOURNMENT

FUTURE BOARD MEETING DATES: JULY 6 AND JULY 20, 2023

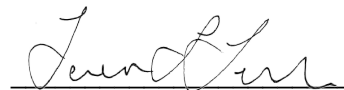
AGENDA APPROVED:

Craig K. Murray, Vice-President

Patrick Richardson, Legal Counsel

CERTIFICATION: I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before June 29, 2023 4:30 pm I posted the Agenda for the Board Meeting of said Board to be held on June 30, 2023, at the San Rafael City Schools Board Room, 310 Nova Albion Way, 2nd Floor, San Rafael, CA. 94903

DATED: June 22, 2023



Teresa L. Lerch
Board Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study sessions. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.