



101 Lucas Valley Road, Suite 300
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MANAGEMENT TEAM
General Manager, Curtis Paxton
Plant Operations, Mel Liebmann
Collections/Safety/Maintenance, Greg Pease
Engineering, Michael P. Cortez
Administrative Services, Dale McDonald

DISTRICT BOARD
Megan Clark
Craig K. Murray
Barry Nitzberg
Gary E. Robards
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and our environment, providing effective wastewater collection, treatment, and resource recovery.

BOARD MEETING AGENDA

May 16, 2024

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

OPEN SESSION:

4:00 pm

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

CLOSED SESSION:

4:05 pm

2. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8

CONFERENCE WITH REAL PROPERTY NEGOTIATOR – Two items: 1) First Property: McPhail Site (APNs 180-151-18, 180-161-10, and 180-161-09) McPhail: Approximately 9.76 acres of land (APNs 180-151-18, 180-161-10, & 180-161-09), located at 1565 Vendola Drive, San Rafael, in the County of Marin (unincorporated), that served as the location of the former McPhail Elementary School, which consists of vacant land and secured structures ("McPhail Site"). Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: San Rafael City Elementary School District. Under negotiation: Instruction to negotiator will concern both price and terms of payment.

2) Second Property: Old Gallinas Site (APN 180-123-01) : Approximately 7.9 acres of developed land (APN 180-123-01), located at 251 N. San Pedro Road, San Rafael, in the County of Marin (unincorporated), consisting of classroom buildings and athletic field ("Old Gallinas Site"). Agency negotiator: Curtis Paxton, General Manager. Negotiating parties: San Rafael City Elementary School District. Under negotiation: Instruction to negotiator will concern both price and terms of payment.

4:35 pm

3. CONSENT CALENDAR

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 2 and May 6, 2024
- B. Received and Ratify the Check Warrant List
- C. Approve Board Compensation for April 2023
- D. Approve Budget Authorization for Actions to Potentially Eliminate Blending
- E. Approve Award of Design Contract for John Duckett Pump Station Electrical Upgrades and Terra Linda Trunck Sewer Creek Crossing Improvements
- F. Approve Award of Contract for Treatment Plant Standby Generator Upgrade
- G. Approve Audit Engagement Letter
- H. Approve Resolution 2024-2328 Time and Place for Public Hearing on the Budget for the Fiscal Year 2024-2025

Possible expenditure of funds: Yes, Item B through G.

Staff recommendation: Adopt Consent Calendar – Items A through H.

4:45 PM

4. INFORMATION ITEMS:

STAFF/CONSULTANT REPORTS:

- 1. General Manager's Report – verbal
- 2. Engineering Department Report – written
- 3. Solar Project Update – verbal
- 4. Administrative Services Department Report – written
- 5. Quarterly Treasurer's & Financial Reports as of March 31, 2024 – written
- 6. Review Preliminary Budget for Fiscal Year 2024-2025 – written

5:45 PM

5. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee, Operations Control Centers Ad Hoc Committee, Fleet Management Ad Hoc Committee, FutureSense Ad Hoc Committee, CASA Workforce Committee, Other Reports

2. MURRAY

- a. Marin LAFCo, Flood Zone 6, Biosolids Ad Hoc Committee, CASA Energy Committee, Development Ad Hoc Committee, San Francisco Bay Trail Ad Hoc Committee, Other Reports

3. NITZBERG

4. ROBARDS

- a. Gallinas Watershed Council/Miller Creek, Engineering Ad Hoc Committee re: STPURWE, McInnis Marsh Ad Hoc Committee, Development Ad Hoc Committee, FutureSense Ad Hoc Committee, Other Reports

5. YEZMAN

- a. Flood Zone 7, CSRMA, Ad Hoc Engineering Committee re: STPURWE, Marin Special Districts, Biosolids Ad Hoc Committee, Other Reports

5:55 PM

6. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:00 PM

7. VARIOUS INDUSTRY RELATED ARTICLES

6:10 PM

8. ADJOURNMENT

FUTURE BOARD MEETINGS JUNE 6 AND JUNE 20, 2024

AGENDA APPROVED:	Craig K. Murray, President	David Byers, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before May 13, 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held on May 16, 2024 at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: May 9, 2024



Teresa L. Lerch
Board Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.