

## MEETING MINUTES OF APRIL 15, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON APRIL 15, 2021 AT 3:31 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** M. Clark (arrived at 3:34 pm), R. Elias, C. Murray, J. Schriebman (arrived at 3:32 pm) and C. Yezman

**BOARD MEMBERS ABSENT:** None.

**STAFF PRESENT:** Mike Prinz, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer; Mel Liebmann, Plant Manager

**OTHERS PRESENT:** Pat Richardson, District Counsel; Adam Butler Kennedy-Jenks; Louise White, ESA; Jason Yakich, WRA; Ray Goebel, EOA; Erik Hawk, Marin Sonoma Vector Control; Barbara Salzman, Marin Audubon Society; Ed Nute; Shawn Koorn HDR;

**ANNOUNCEMENT:** President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. **PUBLIC COMMENT:** None

2. **CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for March 25, March 29th and April 1, 2021
- B. Approve the Warrant List for April 15, 2021
- C. Approve Board Compensation for March, 2021.
- D. Approve Murray attending Best Practices to Manage Public Spaces Webinar April 21, 2021

**ACTION:**

Board approved (M/S Elias/Schriebman 4-0-1-0) the Consent Calendar items A through D.

AYES: Elias, Murray, Schriebman and Yezman.  
NOES: None.  
ABSENT: Clark  
ABSTAIN: None.

Clark arrived at 3:34 pm.

3. **INFORMATION ITEMS:**

**STAFF / CONSULTANT REPORTS:**

- 1. General Manager Report – Verbal – Prinz reported
- 2. District Correspondence – Written – Discussion ensued
- 3. Sea Level Rise Mitigation Presentation by Kennedy Jenks – Cortez reported. Adam Butler from Kennedy Jenks and Louise White from ESA presented to the Board. Discussion ensued.
- 4. Marsh Wildlife Pond Long Term Vegetation Management Plan – Prinz, Cortez reported. Jason Yakich from WRA, Erik Hawk from Marin Sonoma Vector Control, Ray Goebel from EOA, Barbara Salzman from Marin Audubon and Ed Nute, former LGVSD Board member contributed comments. Discussion ensued.

**4. APPROVE COST OF SEWER SERVICE AND RATE STUDY FROM HDR, INC FOR THE TWO-YEAR PERIOD JULY 1, 2021 THROUGH JUNE 30, 2023**

Shawn Koorn presented the draft Final Cost of Sewer Service and Rate Study from HDR for the two-year period July 1, 2021 through June 30, 2023. Discussion ensued.

**ACTION:**

Board approved (M/S Schriebman/Clark 5-0-0-0) the draft Final HDR Cost of Sewer Service and Rate Study for the two-year period July 1, 2021 through June 30, 2023.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

**5. APPROVE APPLICATION OF ALLOCATION OF CAPACITY FOR APN 165-220-12 AND 165-220-13 KAISER PERMANENTE – 1650 AND 1655 LAS GAMOS DRIVE AND BOARD TO ACCEPT A NEW SEWER EASEMENT FROM KAISER PERMANENTE**

Board reviewed the application of allocation of capacity for Kaiser Permanente – 1650 and 1655 Las Gamos Drive and the new sewer easement from Kaiser. Discussion ensued.

**ACTION:**

Board approved (M/S Elias/Murray 5-0-0-0) the application of allocation of capacity for Kaiser Permanente for 1650 and 1655 Las Gamos Drive and will accept a new sewer easement from Kaiser. .

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

**6. PUBLIC COMMENT - None**

**7. BOARD MEMBER REPORTS:**

**1. CLARK**

- a. NBWA Board Committee –written reports
- b. Ad Hoc Admin Building Committee – verbal discussion
- c. Other Reports– verbal report – no report

**2. ELIAS**

- a. NBWRA– no report
- b. Ad Hoc Engineering Committee—no report
- c. Ad Hoc 2021 GM Evaluation Committee – no report
- d. Ad Hoc Admin Building Committee – no report
- e. Other Reports– no report

**3. MURRAY**

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee– no report
- c. Ad Hoc 2021 GM Evaluation Committee – verbal report
- d. 2021 Legal Services Ad Hoc Committee – no report
- e. Marin County Special Districts Association – no report
- f. Other Reports – no report

4. SCHRIEBMAN

- a. Gallinas Watershed Council/Miller Creek Watershed Council– verbal report
- b. JPA Local Task Force– no report
- c. NBWA Tech Advisory Committee– no report
- d. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA– no report
- c. Ad Hoc Engineering Committee– no report
- d. 2021 Legal Services Ad Hoc Committee – no report
- e. Other Reports–no report

8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests- Schreibman will submit a request for the LAFCo webinar.
- B. Board Agenda Item Requests- Schreibman requested a Board Calendar reflecting Board Conferences and Board meetings. Board Secretary Lerch responded that she will email the Board a Calendar tomorrow.

Lerch also advised the Board of the upcoming Board Meeting Dates:

April 20	Special Meeting Budget	2:00 pm
May 6	Regular Meeting	3:30 pm

9. VARIOUS INDUSTRY RELATED ARTICLES – Discussion ensued

10. ADJOURNMENT:

**ACTION:**

Board approved (M/S Clark/Schreibman 5-0-0-0) the adjournment of the meeting at 7:09 p.m.

AYES: Clark, Elias, Murray, Schreibman and Yezman.  
NOES: None.  
ABSENT: None.  
ABSTAIN: None.

The next Board Meeting is scheduled for April 20, 2021 by Zoom Electronic meeting.

ATTEST:

  
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Teresa Lerch, District Secretary

APPROVED:

  
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Megan Clark, Board Vice-President

