



101 Lucas Valley Road, Suite 300  
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**MANAGEMENT TEAM**  
Interim General Manager, Chris DeGabriele  
Plant Operations, Mel Liebmann  
Collections/Safety/Maintenance, Greg Pease  
Engineering, Michael P. Cortez  
Administrative Services, Dale McDonald

**DISTRICT BOARD**  
Megan Clark  
Ronald Ford  
Craig K. Murray  
Judy Schriebman  
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

## **BOARD MEETING AGENDA**

**March 17, 2022**

*On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health, which was due to end on September 30, 2021 (Exec. Ord. N-08-21). However, the Legislature passed AB 361 which provides local agencies with the ability to meet remotely during proclaimed state emergencies under modified Brown Act requirements, similar in many ways to the rules and procedures established by the Governor's previous Executive Orders. - In light of this – the March 17, 2022 meeting of the LGVSD Board will be held via Zoom electronic meeting\*. There will be NO physical location of the meeting. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged, but not required, to submit comments in writing to the Board Secretary ([tlerch@lgsd.org](mailto:tlerch@lgsd.org)) by 5:00 pm on Wednesday, March 16, 2022. In addition, Persons wishing to address the Board verbally must contact the Board Secretary, by email ([tlerch@lgsd.org](mailto:tlerch@lgsd.org)) and provide their Name; Address; Tel. No.; and the Item they wish to address by the same date and time deadline for submission of written comments, as indicated above. Please keep in mind that any public comments must be limited to 3 minutes due to time constraints. Any written comments will be distributed to the LGVSD Board before the meeting.*

*\*Prior to the meeting, participants should download the Zoom app at:  
<https://zoom.us/download>.*

### **REMOTE CONFERENCING ONLY**

**Join Zoom Meeting online at: <https://us02web.zoom.us/j/89114499919>**

**OR**

**By teleconference at: +16699009128 Meeting ID: 891 1449 9919**

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR  
PUBLIC INSPECTION ON THE DISTRICT WEBSITE WWW.LGVSD.ORG  
NOTE: Final board action may be taken on any matter appearing on agenda**

Estimated  
Time

**OPEN SESSION:**

4:00 PM

**1. PUBLIC COMMENT**

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

**2. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for February 17, 2022
- B. Approve the Warrant List for March 17, 2022
- C. Approve Board Compensation for February 2022
- D. Approve Ford to attend the CSDA Special Leadership Conference in Napa on September 18-21, 2022
- E. Approve Schriebman and Yezman to attend the CASA Biosolids 101 Training Webinar on March 7, 2022
- F. Approve Resolution 2022-2244 – Remote Meetings
- G. Approve Resolution 2022-2245 Board Policies B-10 Board Minutes and F-10 General Finance

Possible expenditure of funds: Yes, Item B through E.

Staff recommendation: Adopt Consent Calendar – Items A through G.

4:15 PM

**3. PUBLIC HEARING FOR ORDINANCE NO. 189 AMENDING TITLE 4, CHAPTER 1 – REGULATING SOLID WASTE, RECYCLABLE AND ORGANIC MATERIALS, AND THE COLLECTION, REMOVAL AND DISPOSAL THEREOF AS REQUIRED BY SB 1383**

Board to hold a public hearing and consider the adoption of Ordinance No. 189 - An Ordinance amending Title 4, Chapter 1 of the District Ordinance Code as required by SB 1383. Representatives of Marin Sanitary Service and R3 Consulting Group will be in attendance to address any question from the Board or the public.

Staff recommendation: Board Adopt Ordinance No. 189, An Ordinance Amending Title 4, Chapter 1 of the District Ordinance Code.

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- 4:45 PM**      **4. INFORMATION ITEMS:**  
STAFF/CONSULTANT REPORTS:
1. General Manager's Report – Verbal
  2. North Bay Water Reuse Authority Technical Advisory Committee - Written
  3. Board Policies B-20 Interaction with staff and F-20 Financial Reporting – Written
  4. Consider Draft COVID-19 Testing Policy – Written
  5. Marsh Pond Long Term Vegetation Plan – Written
- 5:45 PM**      **5. BIOGAS UTILIZATION ALTERNATIVES**  
Board and staff to discuss Biogas Utilization alternatives.
- 6:00 PM**      **6. APPROVE ADMINISTRATIVE POLICY CONCERNING COVID-19 SUPPLEMENTAL PAID SICK LEAVE**  
Board to review the Administrative Policy concerning COVID-19 Supplemental Paid Sick Leave (“SPSL”).
- 6:20 PM**      **7. PUBLIC COMMENT**  
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the Board Secretary before the meeting.
- 6:25 PM**      **8. BOARD MEMBER REPORTS:**
1. CLARK
    - a. NBWA Board Committee, NBWA Conference Committee, 2022 Operations Control Center Ad Hoc Committee, Other Reports
  2. FORD
    - a. NBWRA, Gallinas Watershed Council, Marin Special Districts Association, 2022 Ad Hoc Engineering Committee re: STPURWE, 2022 Operations Control Center Ad Hoc Committee, 2022 Human Resources Committee, 2022 Ad Hoc CSA 18 Ad Hoc Review committee, Other Reports
  3. MURRAY
    - a. Marin LAFCO, CASA Energy Committee, 2022 GM Recruitment Ad Hoc Committee, Other Reports
  4. SCHRIEBMAN
    - a. JPA Local Task Force, Gallinas Watershed Council, 2022 Legal Services Ad Hoc committee, 2022 Biosolids Ad Hoc Committee, 2022 Human Resources Ad Hoc committee, Other Reports
  5. YEZMAN
    - a. Flood Zone 7, CSRMA, 2022 Ad Hoc Engineering Committee re: STPURWE Engineering Subcommittee, 2022 Legal Services Ad Hoc Committee, 2022 GM Recruitment Ad Hoc Committee, Marin Special Districts Association, 2022 Biosolids Ad Hoc committee, Other Reports
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6:35 PM

**9. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal
- C. Recent Board Agenda Item Requests –now included in Administration Department Report.

6:40 PM

**10. VARIOUS INDUSTRY RELATED ARTICLES**

6:45 PM

**11. ADJOURNMENT**

**FUTURE BOARD MEETING DATES: APRIL 7 AND APRIL 21, 2022**

AGENDA APPROVED:	Judy Schriebman, Board President	Patrick Richardson, Legal Counsel
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**CERTIFICATION:** I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before March 14, 2022, 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held March 17, 2022, at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: March 10, 2022



Teresa L. Lerch  
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.