

## MEETING MINUTES OF MAY 5, 2022

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON MAY 5, 2022, AT 4:02 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Judy Schriebman and Crystal Yezman

**BOARD MEMBERS ABSENT:** None.

**STAFF PRESENT:** Chris DeGabriele, Interim General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

**OTHERS PRESENT:** Patrick Richardson, District Counsel;

**ANNOUNCEMENT:** President Schriebman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

**1. PUBLIC COMMENT:** None.

### **ACTION:**

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON MAY 5, 2022 , AT 4:02 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch, Cortez and McDonald left at 4:03 pm.

### **CLOSED SESSION:**

**CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION** – Significant exposure to litigation pursuant to paragraph (2) of Government Code § 54956.9: One potential case.

### **ADJOURNMENT:**

### **ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on May 5, 2022 at 4:20 pm.

**BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig Murray, Judy Schriebman and Crystal Yezman

**STAFF PRESENT:** Chris DeGabriele, Interim General Manager; Dale McDonald, District Treasurer; Teresa Lerch, District Secretary; Mel Liebmann, Plant Manager; Mike Cortez, District Engineer;

**OTHERS PRESENT:** None.

**PUBLIC COMMENT:** None.

**REPORT ON CLOSED SESSION:** President Schriebman reported that there were no reportable actions in Closed Session.

**2. CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes April 7, 2022
- B. Approve the Warrant List for May 5, 2022
- C. Approve Murray attending the Green Hydrogen Briefing Webinar on April 27
- D. Approve Bid Award for Biosolids Surface Injections and Reclamation Pastureland Irrigation
- E. Approve Regulatory Compliance Consulting Services Contract
- F. Approve SCADA Support Services Contract
- G. Approve Resolution 2022-2252 Board Policies B-40 Board Committees F-40 Budget

Item A was pulled and discussed.

**ACTION:**

Board approved (M/S Ford/Murray 5-0-0-0) the Consent Calendar items A through G with a minor correction to item A.

- AYES: Clark, Ford, Murray, Schriebman and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

**3. INFORMATION ITEMS:**

STAFF / CONSULTANT REPORTS:

- 1. Interim General Manager's Report – DeGabriele reported.
- 2. District Correspondence – Discussion ensued
- 3. Board Policies B-50 Training/Seminars/Travel/Meals and F-50 Reserves- Discussion ensued.
- 4. Quarterly Financial Report – McDonald reported on third quarter, January through March.
- 5. Quarterly Department Reports – Administration and Engineering – McDonald and Cortez reported.

**4. BOARD MEMBER REPORTS:**

1. CLARK

- a. NBWA Board Committee –no report
- b. NBWA Conference Committee – no report
- c. 2022 Operations Control Center Ad Hoc Committee – no report
- d. Other Reports–verbal report on PFAS webinar

2. FORD

- a. NBWRA –no report
- b. Gallinas Watershed Council– verbal report
- c. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – no report
- d. 2022 Operations Control Center Ad Hoc Committee – no report
- e. 2022 Human Resources Ad Hoc Committee –no report
- f. Marin County Special Districts Association – no report
- g. Other Reports – none.

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee– verbal report
- c. 2022 GM Recruitment Ad Hoc Committee - no report
- d. Other Reports – written/verbal - Green Hydrogen Webinar

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. Gallinas Watershed Council – no report
- c. 2022 Legal Services Ad Hoc Committee – no report
- d. 2022 Biosolids Ad Hoc Committee – verbal report
- e. 2022 Human Resources Ad Hoc Committee – no report
- f. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 GM Recruitment Ad Hoc Committee – no report
- f. 2022 Legal Services Ad Hoc Committee – no report
- g. Other Reports–verbal – Santa Venetia Neighborhood Association meeting

**ACTION:**

Board approved (M/S Clark/Ford 5-0-0-0) compensating Schriebman and Yezman for attending the April 27<sup>th</sup> Santa Venetia Neighborhood Association meeting.

- AYES: Clark, Ford, Murray, Schriebman and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

**5. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – none.
- B. Board Agenda Item Requests- none. Director Ford will speak to the Interim General Manager about the Bay Trail Connection through District Property.

**6. MISCELLANEOUS DISTRICT CORRESPONDENCE:**

Discussion ensued.

**7. ADJOURNMENT:**

**ACTION:**

Board approved (M/S Ford/Murray 5-0-0-0) the adjournment of the meeting at 7:01p.m.

- AYES: Clark, Ford, Murray, Schriebman and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for May 19, 4 PM by Zoom Meeting at the District Office.

ATTEST:

  
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 Teresa Lerch, District Secretary

APPROVED:

  
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 Crystal J. Yezman, Board Vice-President

