

## MEETING MINUTES OF DECEMBER 7, 2023

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON DECEMBER 7, 2023 AT 4:31 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903.

- BOARD MEMBERS PRESENT:** Megan Clark, Ron Ford, Craig K. Murray, Gary Robards and Crystal Yezman.
- BOARD MEMBERS ABSENT:** None
- STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mel Liebmann, Plant Manager; Mike Cortez, District Engineer.
- OTHERS PRESENT:** Patrick Richardson, District Counsel.
- ANNOUNCEMENT:** President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law
- PUBLIC COMMENT:** Vice President Murray mentioned that it is National Pearl Harbor Remembrance Day and we want to recognize and honor those people who serve our country.

District Counsel Richardson informed the Board President that Staff pulled Agenda Item number 2 – Public Hearing for Ordinance 194 Amending Title 4, Chapter 1 – Regulating Solid Waste, Recyclable and Organic Materials, and the Collection, Removal and Disposal Thereof including the Garbage and Refuse Rate Adjustment for 2024 due to questions regarding calculations of the franchise fee.

### 1. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for November 16, 2023
- B. Approve the Warrant List for December 7, 2023
- C. Approve Clark attending NACWA Webinar Equip a Modern Workforce December 5 and 6th, 2023
- D. Approve Application for Allocation of Capacity for APN 155-230-12, San Rafael Airport Recreational Facility
- E. Approve Resolution 2023-2318 Adopting a Policy Allowing Inflow and Infiltration Reduction Project as a Wet Weather Flow Mitigation Option for New Land Development Projects
- F. Approve Resolution 2023-2319 Authorizing the Tamalpais Community Service District to Submit Regional SB 1383 Local Assistance Grant Applications

Items B, D and F were pulled for discussion.

**ACTION:**

Board approved (M/S Murray/Ford (5-0-0-0) the Consent Calendar items A through F.

- AYES: Clark, Ford, Murray, Robards and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

**2. INFORMATION ITEMS:**

STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton reported.
2. Operations Department Report – Liebmann reported.
3. Quarterly Treasurer's and Financial Report as of September 30, 2023 – McDonald reported.
4. 2023 Legislative Roundup – Discussion ensued.

**3. ORDINANCE 195 CHANGING START TIME OF REGULAR BOARD MEETINGS**

The Board reviewed Ordinance 195 changing the start time of Regular Board meetings to 4:00 pm

**ACTION:**

Board approved (M/S Yezman/Ford (5-0-0-0) Ordinance 195 changing the start time of regular Board meetings to 4:00 PM

- AYES: Clark, Ford, Murray, Robards and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

**4. BOARD REPORTS**

1. CLARK
  - a. NBWA Board Committee – verbal report
  - b. 2023 Operations Control Centers Ad Hoc Committee – no report
  - c. 2023 GM Salary Negotiation Ad Hoc Committee – no report
  - d. 2023 FutureSense Ad Hoc Committee – no report
  - e. Other Reports– verbal report on a CASA HR meeting regarding Diversity.
  
2. FORD
  - a. NBWRA – no report
  - b. 2023 Operations Control Centers Ad Hoc Committee – no report
  - c. 2023 GM Evaluation Ad Hoc Committee – no report
  - d. 2023 McInnis Marsh Ad Hoc Committee – no report
  - e. 2023 Fleet Management Ad Hoc Committee – no report
  - f. 2023 SF Bay Trail Ad Hoc Committee –no report
  - g. Other Reports – none
  
3. MURRAY
  - a. Marin LAFCO – no report
  - b. CASA Energy Committee –verbal report
  - c. 2023 Biosolids Ad Hoc Committee – no report
  - d. 2023 Development Ad Hoc Committee – no report
  - e. 2023 SF Bay Trail Ad Hoc Committee – no report
  - f. Other Reports – none
  
4. ROBARDS
  - a. Gallinas Watershed Council/Miller Creek – no report
  - b. 2023 STPURWE Engineering Ad Hoc Committee – no report
  - c. 2023 McInnis Marsh Ad Hoc Committee – no report

- d. 2023 Development Ad Hoc Committee – no report
- e. 2023 GM Evaluation Ad Hoc Committee –no report
- f. 2023 FutureSense Ad Hoc Committee – no report
- g. Other Reports – none.

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2023 STPURWE Engineering Ad Hoc Committee – no report
- e. 2023 Biosolids Ad Hoc Committee – no report
- f. 2023 GM Salary Negotiation Ad Hoc Committee – no report
- g. Other Reports– none.

6. **BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Murray requested to attend CASA Washington DC Forum in February.
- B. Board Agenda Item Requests – none.

7. **MISCELLANEOUS DISTRICT ARTICLES**

Discussion ensued.

8. **ADJOURNMENT:**

**ACTION:**

Board approved (M/S Robards/Ford 5-0-0-0) the adjournment of the meeting at 6:21 p.m.

AYES: Clark, Ford, Murray, Robards and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

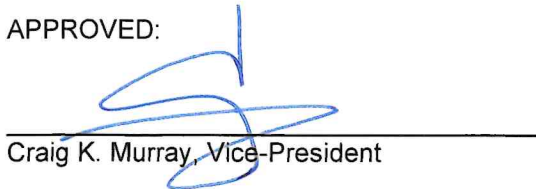
The next Board Meeting is scheduled for December 14, 2023 at 4:00 pm at the District office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Craig K. Murray, Vice-President

