

MEETING MINUTES OF MAY 18, 2023

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION ON MAY 18, 2023 AT 4:32 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Ron Ford and Crystal Yezman

BOARD MEMBERS ABSENT: Craig Murray and Gary Robards

STAFF PRESENT: Curtis Paxton, General Manager; Dale McDonald, District Treasurer; Greg Pease, Collections/Maintenance/Safety Manager;

OTHERS PRESENT: Patrick Richardson, District Counsel;

ANNOUNCEMENT: President Clark announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. **PUBLIC COMMENT:** None.

2. **CONSENT CALENDAR:**

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 4 and May 8, 2023
- B. Approve the Warrant List for May 18, 2023
- C. Approve Board Compensation for April 2023
- D. Approve Murray attendance at CASA CWEA Partnering for Impact meeting June 6, 2023
- E. Approve Resolution 2023-2306 Harassment, Discrimination and Retaliation Prevention Policy

ACTION:

Board approved (M/S Ford/Yezman (3-0-2-0) the Consent Calendar items A through E.

AYES: Clark, Ford and Yezman

NOES: None.

ABSENT: Murray and Robards

ABSTAIN: None.

3. **INFORMATION ITEMS:**

STAFF / CONSULTANT REPORTS:

- 1. General Manager's Report – Paxton reported.
- 2. Collections/Safety/Maintenance Department Report – Pease reported. Yezman would like follow up letters sent to those Homeowner's who received a 'recommend replacement' on their sewer lateral inspection report.
- 3. Administration Department Report – McDonald reported.
- 4. Quarterly Financial Report – McDonald reported.

4. **CAPITAL RESERVES AND REPURPOSING OF BANK OF MARIN MONEY MARKET ACCOUNT**

Board reviewed Resolution 2023-2305 designating \$3,000,000 to be held in the Capital Reserve for the construction of the Operations and Control Center building and repurposing the Bank of Marin Business Money Market account for use as a restricted Recycled Water Capital Repair and Replacement Fund. Discussion ensued.

ACTION:

Board approved (M/S Yezman/Ford (3-0-2-0) Resolution 2023-2305 designating \$3,000,000 to be held in the Capital Reserve for the construction of the Operations and Control Center building and repurposing the Bank of Marin Business Money Market account for use as a restricted Recycled Water Capital Repair and Replacement Fund.

AYES: Clark, Ford and Yezman
NOES: None.
ABSENT: Murray and Robards
ABSTAIN: None.

5. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee – no report
- b. 2023 Operations Control Center Ad Hoc Committee – no report
- c. Other Reports–CSDA Special Legislative Days – verbal report

2. FORD

- a. NBWRA – no report
- b. 2023 Operations Control Center Ad Hoc Committee – verbal report
- c. 2023 GM Evaluation Ad Hoc Committee – no report
- d. 2023 McInnis Marsh Ad Hoc Committee – no report
- e. 2023 Fleet Management Ad Hoc Committee – no report
- f. Other Reports – Gallinas Watershed Council- verbal report

3. MURRAY - absent

- a. Marin LAFCO – no report
- b. CASA Energy Committee –no report
- c. 2023 Biosolids Ad Hoc Committee – no report
- d. 2023 Development Ad Hoc Committee – no report
- e. Other Reports– no report

4. ROBARDS - absent

- a. Gallinas Watershed Council/Miller Creek – no report
- b. 2023 Engineering Ad Hoc Committee re: STPURWE – no report
- c. 2023 McInnis Marsh Ad Hoc Committee – no report
- d. 2023 Development Ad Hoc Committee – no report
- e. 2023 GM Evaluation Ad Hoc Committee – no report
- f. Other Reports – none

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2023 STPURWE Engineering Ad Hoc Committee – no report
- e. 2023 Biosolids Ad Hoc Committee – no report
- f. Other Reports– ACWA conference – verbal report

6. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Yezman requested to attend the Partnering for Impact Conference in Berkeley on June 6, 2023.
- B. Board Agenda Item Requests – Board President Clark created the 2023 San Francisco Bay Trail Ad Hoc Committee and assigned Ford and Murray as co-chairs of the committee.

7. MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

8. ADJOURNMENT:

ACTION:

Board approved (M/S Ford/Yezman 3-0-2-0) the adjournment of the meeting at 6:31 PM.

AYES: Clark, Ford and Yezman

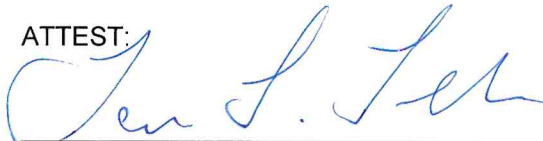
NOES: None.

ABSENT: Murray and Robards

ABSTAIN: None.

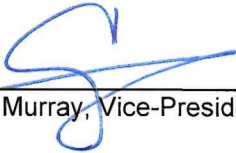
The next Board Meeting is scheduled for Monday, May 25 at 1:00 PM in-person at the District Office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Craig K. Murray, Vice-President

