



101 Lucas Valley Road, Suite 300  
San Rafael, CA 94903  
Tel.: 415-472-1734  
Fax: 415-499-7715  
www.LGVSD.org

**MANAGEMENT TEAM**  
General Manager, Vacant  
Plant Operations, Mel Liebmann  
Collections/Safety/Maintenance, Greg Pease  
Engineering, Michael P. Cortez  
Administrative Services, Dale McDonald

**DISTRICT BOARD**  
Megan Clark  
Ronald Ford  
Craig K. Murray  
Judy Schriebman  
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

## **SPECIAL BOARD MEETING AGENDA**

**January 18, 2022**

**In accordance with Government Code Section 54956**

**Judy Schriebman, Board President, has called for a Special Meeting**

*On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health, which was due to end on September 30, 2021 (Exec. Ord. N-08-21). However, the Legislature passed AB 361 which provides local agencies with the ability to meet remotely during proclaimed state emergencies under modified Brown Act requirements, similar in many ways to the rules and procedures established by the Governor's previous Executive Orders. - In light of this – the January 18 2022 meeting of the LGVSD Board will be held via Zoom electronic meeting\*. There will be NO physical location of the meeting. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged, but not required, to submit comments in writing to the Board Secretary (tlerch@lgsd.org) by 5:00 pm on Friday, January 14, 2022. In addition, Persons wishing to address the Board verbally must contact the Board Secretary, by email ([tlerch@lgsd.org](mailto:tlerch@lgsd.org)) and provide their Name; Address; Tel. No.; and the Item they wish to address by the same date and time deadline for submission of written comments, as indicated above. Please keep in mind that any public comments must be limited to 3 minutes due to time constraints. Any written comments will be distributed to the LGVSD Board before the meeting.*

*\*Prior to the meeting, participants should download the Zoom app at:  
<https://zoom.us/download>.*

### **REMOTE CONFERENCING ONLY**

**Join Zoom Meeting online at: <https://us02web.zoom.us/j/83479293600>**

**OR**

**By teleconference at: +16699009128 Meeting ID: 834 7929 3600**

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR  
PUBLIC INSPECTION ON THE DISTRICT WEBSITE WWW.LGVSD.ORG  
NOTE: Final board action may be taken on any matter appearing on the Agenda**

Estimated  
Time

**OPEN SESSION:**

- 1:00 PM**      **1. PUBLIC COMMENT**  
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.
- 1:05 PM**      **2. OPERATIONS CONTROL CENTER WORKSHOP**  
Danadjieva Hansen Architects (DHA) will present information necessary for the District Board to evaluate optional features of the Operations Control Center.
- 2:30 PM**      **3. ADJOURNMENT**

**FUTURE BOARD MEETING DATES: JANUARY 20 AND FEBRUARY 3, 2022**

AGENDA APPROVED:	Judy Schriebman, Board President	Patrick Richardson, Legal Counsel
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**CERTIFICATION:** I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before January 17 2022 1:00 PM. I posted the Agenda for the Board Meeting of said Board to be held January 18, 2022 , at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: January 12, 2022

  
\_\_\_\_\_  
Teresa L. Lerch  
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the First and Third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA. 94903

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.

AGENDA ITEM 1

**1/18/2022**

**PUBLIC COMMENT**

**This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.**



# Agenda Summary Report

**To:** Board of Directors  
**From:** Michael P. Cortez, PE, District Engineer  
 (415) 526-1518; [mcortez@lqvsd.org](mailto:mcortez@lqvsd.org)  
**Meeting Date:** January 18, 2022  
**Re:** Operations Control Center Optional Features  
**Item Type:** Consent \_\_\_\_\_ Action X Information \_\_\_\_\_ Other \_\_\_\_\_  
**Standard Contract:** Yes X No \_\_\_\_\_ (See attached) Not Applicable \_\_\_\_\_

## STAFF RECOMMENDATION

Board to decide on each of the following optional features of the Operations Control Center (OCC):

1. Recycled Water Feature
2. Planting Irrigation System
3. Signage
4. Multi-Media Support
5. Energy Modeling
6. Leadership in Energy and Environmental Design (LEED) Certification

## BACKGROUND

Contract Amendment 6 with Danadjieva Hansen Architects (DHA) provides an opportunity for the District Board to fully understand objectives and details of the following optional items proposed by DHA for the OCC that are included in the current contract:

Optional Features	Amount
Recycled Water Feature	\$50,000
Planting Irrigation System	\$80,000
Signage	\$20,000
Multi-Media Support	\$10,000
Energy Modeling	\$9,000
LEED Certification	\$40,000
<b>Total:</b>	<b>\$209,000</b>

DHA will review optional items with the District Board and staff.

## PREVIOUS BOARD ACTION

- 1) The Board awarded a contract with DHA for the architectural design of the Operations Control Center on October 13, 2016.
- 2) The Board awarded a contract to MWA Architects for the Administration Building Site Evaluation project on December 5, 2019, and Amendment 1 on May 21, 2020. Amendment



2 was awarded on November 19, 2020 for conceptual building elevation development for the existing administration building site.

- 3) On June 22, 2021, the Board considered an alternative project approach to acquire an offsite office space for Administration and Engineering Department in conjunction with the construction of a smaller scale OCC/Lab Building at the treatment plant. The Board indicated this could be considered at a later date.
- 4) On July 15, 2021, the Board selected Site 5 (Hillside Option) as the final site for the new OCC Building and directed staff to proceed with reinstating the contract with DHA for Site 5 and prepare the amendment as required for design revisions.
- 5) On October 21, 2021, Board authorized Contract Amendment 6 with DHA in the amount of \$1,609,096 for final design of the OCC.

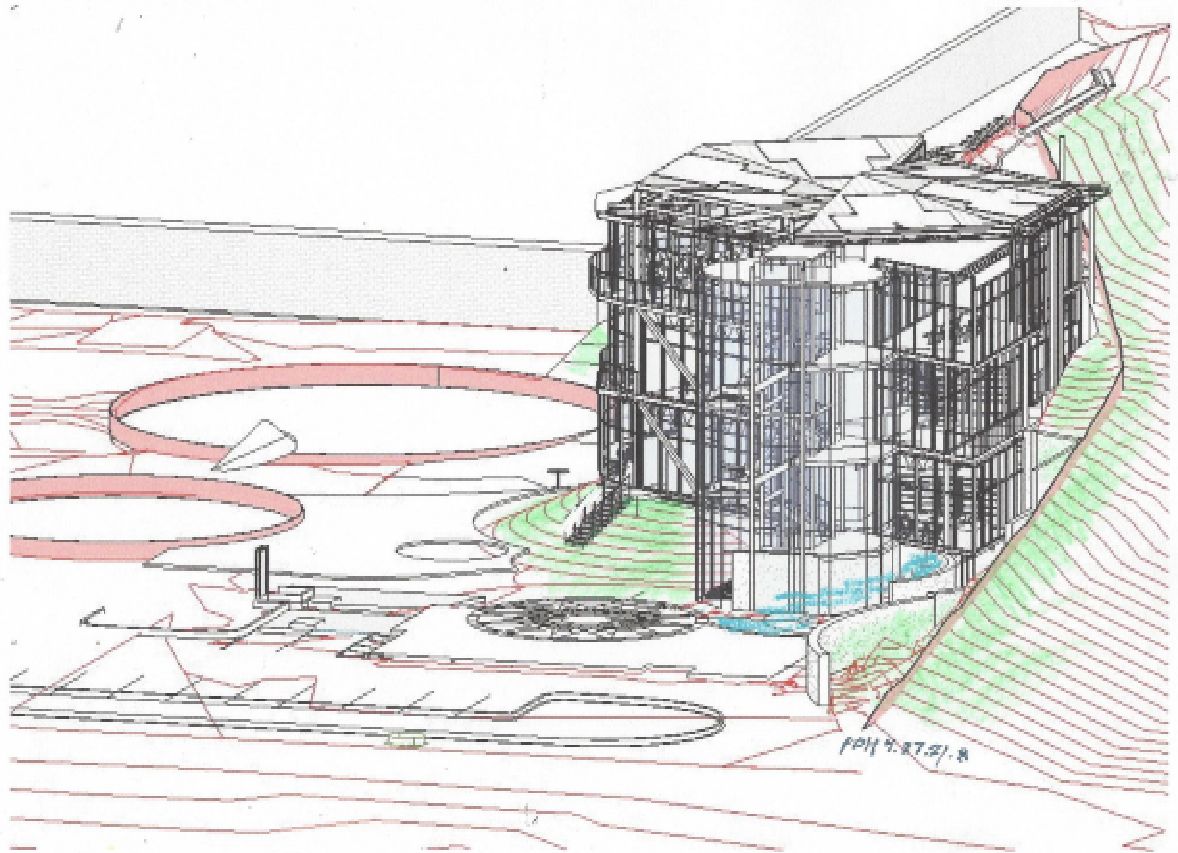
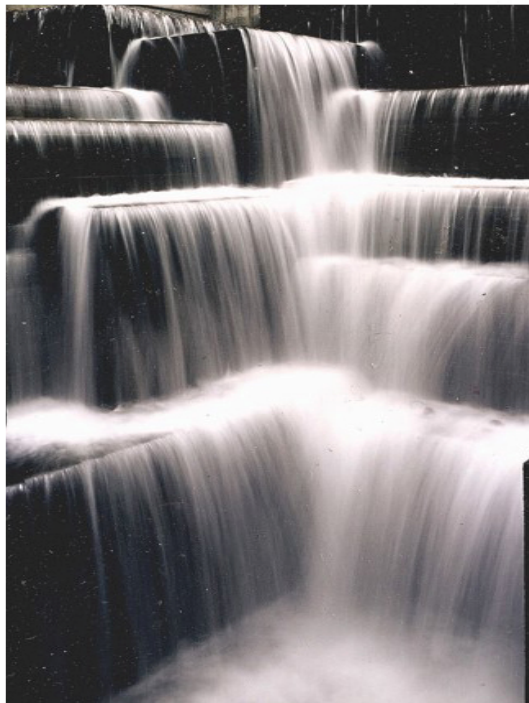
### **ENVIRONMENTAL REVIEW**

The optional features are contingent with the OCC and included in the draft addendum to the Secondary Treatment Plant Upgrade Recycled Water Expansion Initial Study/Mitigated Negative Declaration (IS/MND).

### **FISCAL IMPACT**

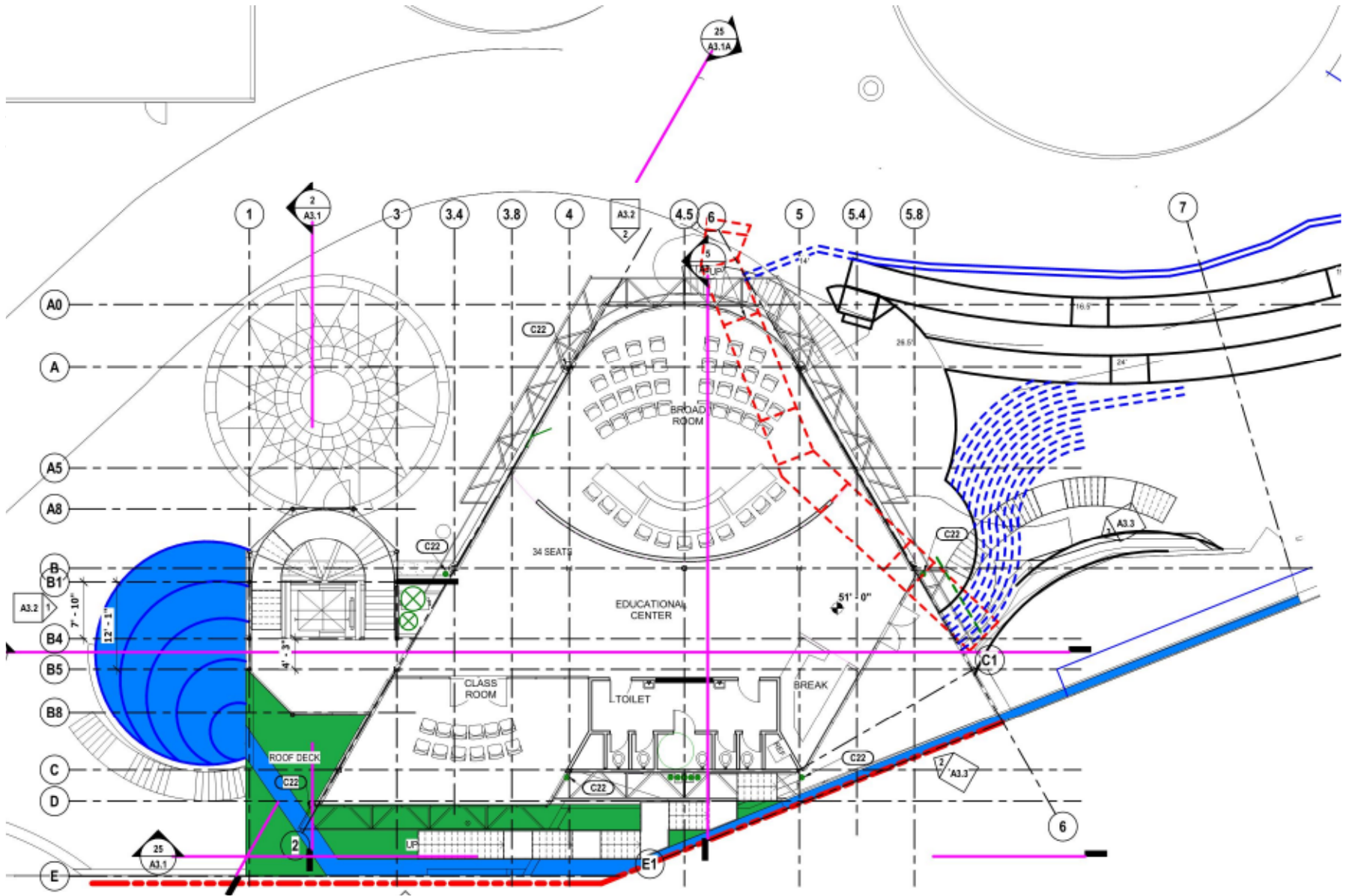
Not to exceed \$209,000, which is included in the current Contract Amendment 6 with DHA. The contract with DHA will be adjusted through an amendment based on Board's final selection of optional features.

# space for display of recycled water



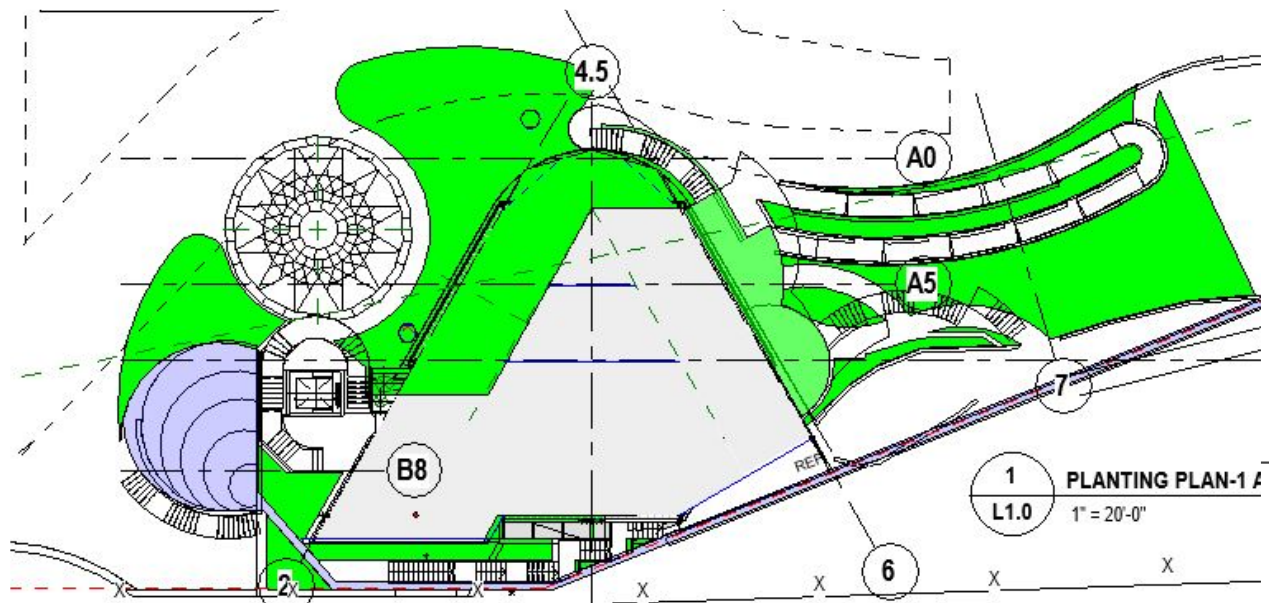


**DHA**

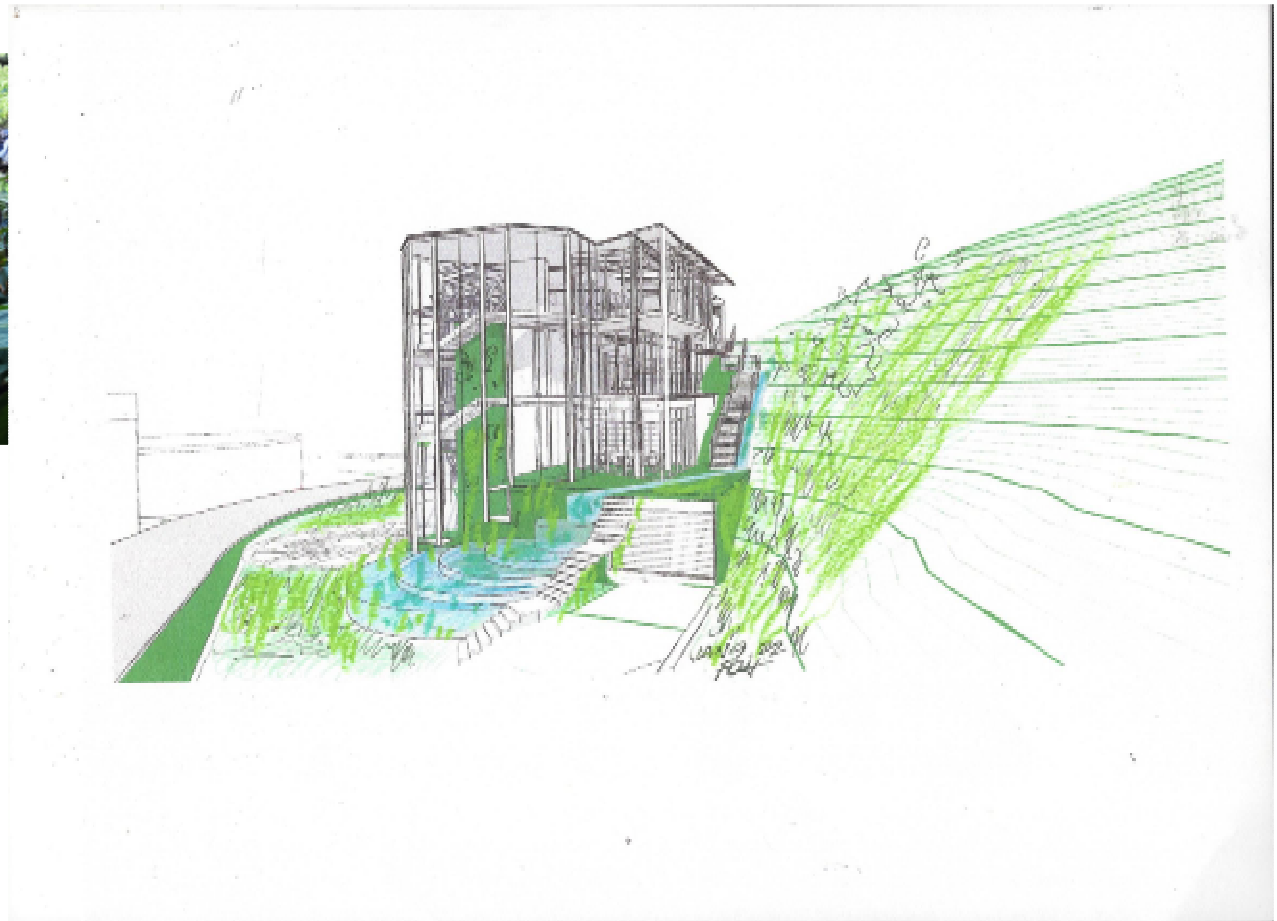


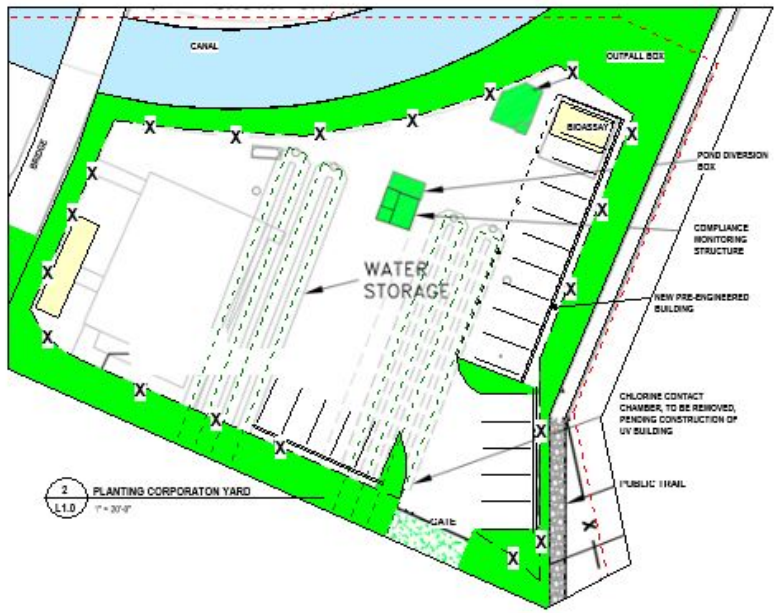
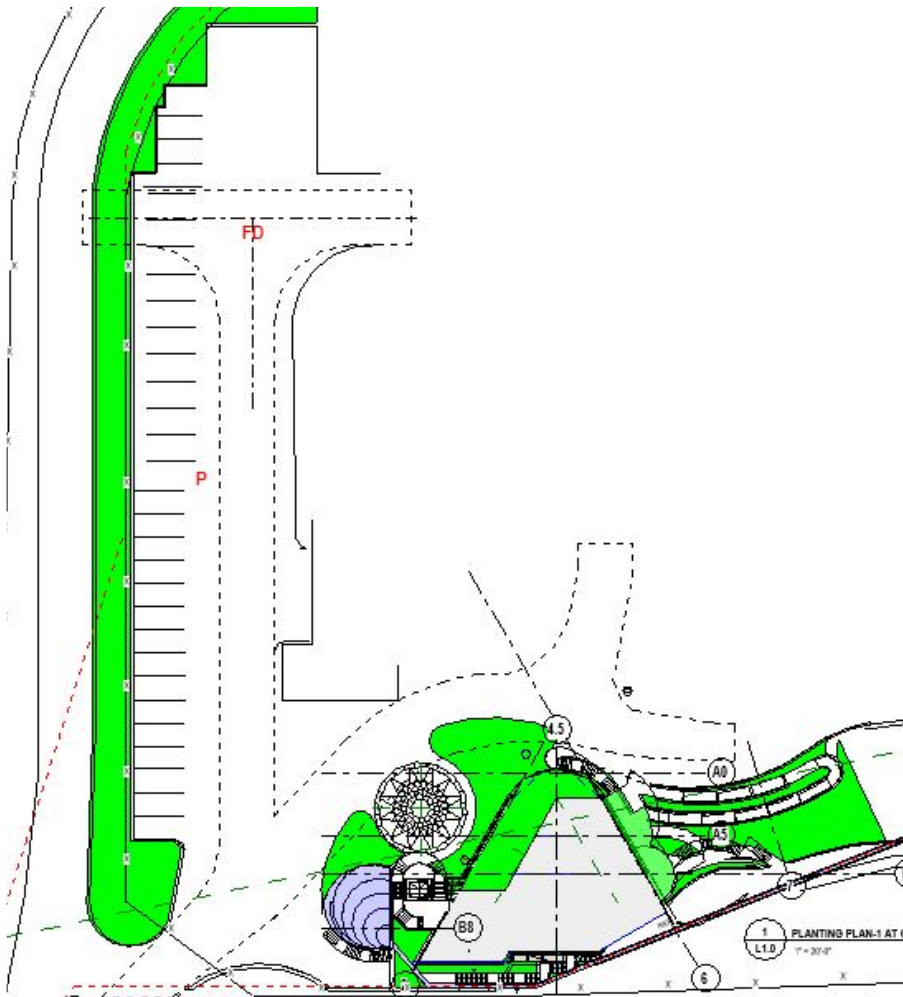


# Planting and irrigation



# Drainage and display





PRELIMINARY - NOT FOR CONSTRUCTION

LAS GALLINAS VALLEY SANITARY DISTRICT  
 SANTA CRUZ COUNTY, CALIFORNIA  
 333 SOUTH BRANCH ROAD, SAN RAFAEL, CA 94903 APRIL 18, 2012

PLANTING PLAN- OCC & CORP YARD

BOUNDARY OF OCC WORK

DESIGNER DESIGNER & ASSOCIATES 10000 RIVERVIEW DRIVE, SUITE 100 SAN RAFAEL, CA 94903	PROJECT NUMBER 274	DATE FOR THE PREPARATION OF THIS PLAN 12/15/11	DATE FOR THE PREPARATION OF THIS PLAN 12/15/11	DATE FOR THE PREPARATION OF THIS PLAN 12/15/11
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THIS DOCUMENT IS THE PROPERTY OF THE DISTRICT. THE DISTRICT IS NOT RESPONSIBLE FOR ANY DAMAGE TO OR DESTRUCTION OF THE PROJECT OR FOR THE FAILURE OF THE DISTRICT'S ENGINEERS.

# Create a symbol

An example for inspiration and strengthening of LGVSD's Mission, a living learning laboratory for educating the next generation to appreciate the value of recycled water produced by LGVSD and the gardens watered by that recycled water.

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