

MEETING MINUTES OF APRIL 1, 2021

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON APRIL 1, 2021 AT 3:33 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: M. Clark, R. Elias, C. Murray, J. Schriebman and C. Yezman

BOARD MEMBERS ABSENT: None.

STAFF PRESENT: Mike Prinz, General Manager; Teresa Lerch, District Secretary; Dale McDonald, Administrative Services Manager; Irene Huang, Assistant District Engineer; Mel Liebmann, Plant Manager

OTHERS PRESENT: Pat Richardson, District Counsel; Shawn Koorn HDR; Chris Sliz, Regional Government Services

ANNOUNCEMENT: President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. PUBLIC COMMENT: None

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for March 10, March 16 and March 18, 2021
- B. Approve the Warrant List for April 1, 2021
- C. Approve Clark attending the virtual CSDA Legislative Days May 18-19, 2021
- D. Approve Schriebman attending the virtual CSDA Legislative Days May 18-19, 2021
- E. Approve Secondary Anaerobic Digester Cleaning Services Contract Award
- F. Approve Contract Amendment 1 to Brown and Caldwell for Additional Peer Review Engineering Services during STPURWE Construction

Items B and F were discussed.

ACTION:

Board approved (M/S Schriebman/Murray 5-0-0-0) the Consent Calendar items A through F.

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager Report – Verbal – Prinz reported
2. District Correspondence – Written – Discussion ensued
3. Receive Preliminary Cost of Sewer Service and Rate Study Presentation – Prinz and McDonald reported. Shawn Koorn from HDR did a presentation. Discussion ensued. Questions raised by the Board to be answered at a future Board meeting.

4. PROPOSED ORDINANCE 186 – TITLE 2, CHAPTER 10 SANITARY CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT

Board reviewed the draft Ordinance 186, An Ordinance to Add Chapter 10, Accessory Dwelling Unites and Junior Accessory Units to Title 2, District Regulations of the Ordinance Code of the Las Gallinas Valley Sanitary District. Board. Discussion ensued.

ACTION:

Board approved (M/S Yezman/Schriebman 5-0-0-0) setting a public hearing date of May 6th for Ordinance 186, Title 2, Chapter 10 of the Las Gallinas Valley Sanitary District.

AYES: Clark, Elias, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

5. DRAFT 2020-2025 STRATEGIC PLAN

Board reviewed the Draft 2020-2025 Strategic Plan document with 2021 Tactical Goals with staff and Chris Sliz from Regional Government Services. Discussion ensued.

6. PUBLIC COMMENT - None

7. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee –no report
- b. Ad Hoc Admin Building Committee – no report
- c. Other Reports– verbal report – no report

2. ELIAS

- a. NBWRA– no report
- b. Ad Hoc Engineering Committee—no report
- c. Ad Hoc 2021 GM Evaluation Committee – no report
- d. Ad Hoc Admin Building Committee – no report
- e. Other Reports– no report

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee– no report
- c. Ad Hoc 2021 GM Evaluation Committee – no report
- d. 2021 Legal Services Ad Hoc Committee – no report
- e. Marin County Special Districts Association – no report
- f. Other Reports – no report

4. SCHRIEBMAN

- a. Gallinas Watershed Council/Miller Creek Watershed Council– no report
- b. JPA Local Task Force– no report
- c. NBWA Tech Advisory Committee– no report
- d. Other Reports- no report

5. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA– no report
- c. Ad Hoc Engineering Committee– no report
- d. 2021 Legal Services Ad Hoc Committee – no report

e. Other Reports—no report

8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests- Schriebman requested to attend the “Cutting the Tape” meeting on April 6th and Murray requested to attend a CASA COVID Update meeting.
- B. Board Agenda Item Requests- Schriebman requested DHA make an informational presentation to the Board regarding the Admin Building Site. The District Engineer will work with DHA. Prinz will contact Marin Audubon Society regarding the Marsh Wildlife Pond Long Term Vegetation Management Plan item on the April 15th Agenda.
- C. Board Secretary Lerch advised the Board of the upcoming Board Meeting Dates:
April 9th 9:00 – 10:00 am Capital Projects/Rate information
April 15 Regular Meeting 3:30 pm
April 20 Special Meeting Budget 2:00 pm
May 6 Regular Meeting 3:30 pm

9. VARIOUS INDUSTRY RELATED ARTICLES – Discussion ensued

10. ADJOURNMENT:

ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) the adjournment of the meeting at 6:46 p.m.

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for April 9, 2021 by Zoom Electronic meeting.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Megan Clark, Board Vice-President

