



101 Lucas Valley Road, Suite 300
San Rafael, CA 94903
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www.LGVSD.org

MANAGEMENT TEAM
General Manager, Curtis Paxton
Plant Operations, Mel Liebmann
Collections/Safety/Maintenance, Greg Pease
Engineering, Michael P. Cortez
Administrative Services, Dale McDonald

DISTRICT BOARD
Megan Clark
Ronald Ford
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

BOARD MEETING AGENDA

December 15, 2022

On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments' ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health, which was *due to end on September 30, 2021 (Exec. Ord. N-08-21)*. However, the Legislature passed AB 361 which provides local agencies with the ability to meet remotely during proclaimed state emergencies under modified Brown Act requirements, similar in many ways to the rules and procedures established by the Governor's previous Executive Orders. - In light of this – the December 15, 2022 meeting of the LGVSD Board will be held via Zoom electronic meeting*. There will be NO physical location of the meeting. Due to the current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged, but not required, to submit comments in writing to the Board Secretary (tlerch@lgsd.org) by 5:00 pm on Wednesday, December 14, 2022. In addition, Persons wishing to address the Board verbally must contact the Board Secretary, by email tlerch@lgsd.org) and provide their Name; Address; Tel. No.; and the Item they wish to address by the same date and time deadline for submission of written comments, as indicated above. Please keep in mind that any public comments must be limited to 3 minutes due to time constraints. Any written comments will be distributed to the LGVSD Board before the meeting.

*Prior to the meeting, participants should download the Zoom app at:
<https://zoom.us/download>.

REMOTE CONFERENCING ONLY

Join Zoom Meeting online at: <https://us02web.zoom.us/j/85181351060>

OR

By teleconference at: +16699009128 Meeting ID: Meeting ID: 851 8135 1060

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR
PUBLIC INSPECTION ON THE DISTRICT WEBSITE WWW.LGVSD.ORG**

NOTE: Final board action may be taken on any matter appearing on agenda

Estimated
Time

OPEN SESSION:

4:00 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:05 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for December 1, 2022
- B. Approve the Warrant List for December 15, 2022
- C. Approve Board Compensation for November 2022
- D. Approve Yezman attending CASA Regulatory Workgroup Committee Meeting December 8, 2022
- E. Approve Amendment 1 to ArcSine Engineering SCADA Support Services Contract
- F. Approve Resolution 2022-2292 Remote Meetings
- G. Approve Resolution 2022-2293 Board Policy F-130 Disposal of Surplus Equipment and Property

Possible expenditure of funds: Yes, Item B through E.

Staff recommendation: Adopt Consent Calendar – Items A through G.

4:15 PM

3. INFORMATION ITEMS:

STAFF/CONSULTANT REPORTS:

- 1. General Manager's Report – verbal
- 2. Board Policy Review – B-150 Board Memberships and O-10 Fixed Asset Accounting Controls – written
- 3. GFOA Certificate of Achievement for Excellence in Financial Reporting - written

4:30 PM

4. AUDIT PRESENTATION WITH FINANCIAL STATEMENTS

Paul Kaymark from Nigro & Nigro will present the LGVSD Audit and Financial Statements to the Board.

- 5:10 PM** **5. PUBLIC HEARING FOR ORDINANCE NO. 190 AMENDING TITLE 4, CHAPTER 1 – REGULATING SOLID WASTE, RECYCLABLE AND ORGANIC MATERIALS, AND THE COLLECTION, REMOVAL AND DISPOSAL THEREOF INCLUDING THE GARBAGE AND REFUSE RATE ADJUSTMENT FOR 2023**
- Board to consider the adoption of Ordinance No. 190 - An Ordinance amending Title 4, Chapter 1 of the District Ordinance Code and increasing the garbage and refuse rate by 6.17 %. Representatives of Marin Sanitary Service and R3 Consulting Group will be in attendance to discuss the 2023 Rate Application Report.
- 6:00 PM** **6. BOARD MEMBER REPORTS:**
1. CLARK
 - a. NBWA Board Committee, 2022 Operations Control Center Ad Hoc Committee, 2022 Legal Services Ad Hoc committee, 2022 Human Resources Ad Hoc committee, Other Reports
 2. FORD
 - a. NBWRA, Marin Special Districts Association, 2022 Ad Hoc Engineering Committee re: STPURWE, 2022 Operations Control Center Ad Hoc Committee, 2022 Human Resources Ad Hoc Committee, 2022 McInnis Marsh Ad Hoc Committee, Other Reports
 3. MURRAY
 - a. Marin LAFCO, 2022 Biosolids Ad Hoc Committee, CASA Energy Committee, Other Reports
 4. YEZMAN
 - a. Flood Zone 7, CSRMA, 2022 Ad Hoc Engineering Committee re: STPURWE, 2022 Legal Services Ad Hoc Committee, Marin Special Districts, 2022 Biosolids Ad Hoc committee, 2022 McInnis Marsh Ad Hoc Committee, Other Reports
- 6:10 PM** **7. BOARD REQUESTS:**
- A. Board Meeting Attendance Requests – Verbal
 - B. Board Agenda Item Requests – Verbal
- 6:15 PM** **8. VARIOUS INDUSTRY RELATED ARTICLES**
- 6:20 PM** **9. ADJOURNMENT**

FUTURE BOARD MEETING DATES: JANUARY 5 AND JANUARY 12, 2023

AGENDA APPROVED:	Crystal J. Yezman, Board Vice-President	Patrick Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, Board Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before December 12, 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held by Zoom December 15, 2022, at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA.

DATED: December 9, 2022



Teresa L. Lerch
Board Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.

AGENDA ITEM 1

12/15/2022

PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

MEETING MINUTES OF DECEMBER 1, 2022

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON DECEMBER 1, 2022 AT 4:01 PM BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Ron Ford, Craig Murray, Crystal Yezman

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

OTHERS PRESENT: David Byers, District Counsel; Diane Gladwell, Gladwell Governmental Services; Tim Holmes, Kenwood Energy; Sam Zantzing, ForeFront Power;

ANNOUNCEMENT: Vice President Yezman acknowledged the passing of Director Judy Schriebman who was on the Board for a full 15 years and will be sorely missed. Judy was a passionate environmentalist and was very well respected by her peers. Vice President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

1. PUBLIC COMMENT: None.

2. SWEARING IN OF BOARD MEMBERS

Board members Clark, Ford and Yezman were officially sworn in for their four-year terms as Directors.

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for November 17, 2022
- B. Approve the Warrant List for December 1, 2022
- C. Approve Murray attending the EESI Climate Summit Recap Webinar on December 2, 2022
- D. Approve Murray attending the CASA Winter Conference January 25-27 in Palm Springs
- E. Approve 1 Year Contract with Hanford ARC for Lower Miller Creek Revegetation Maintenance Requirements
- F. Approve Resolution 2022-2290 Board Policy F-140 Donation Policy

Item E was pulled for discussion.

ACTION:

Board approved (M/S Clark/Ford 4-0-0-0) the Consent Calendar items A through F.

- AYES: Clark, Ford, Murray and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton reported.
2. Letter of Commitment as Participating Jurisdiction in Marin County Multi-jurisdictional Hazard Mitigation Planning - McDonald reported. Staff will investigate hiring a consultant to look into developing our own Hazard Mitigation Plan and engage directly with OES/FEMA. Letter was submitted to Marin County.
3. Board Policy Review – F-130 Disposal of Surplus Equipment and Property – Discussion ensued. This item will be brought back under Consent at the next Board meeting.

5. RECORDS RETENTION BOARD POLICY F-110 AND RESOLUTION 2022-2291

Diane Gladwell from Gladwell Governmental Services reviewed the updated LGVSD Records Retention Policy (F-110), District Retention Schedules and Resolution 2022-2291 with the Board. Board requested staff come back to the board with information regarding the physical location and security of personnel records.

ACTION:

Board approved (M/S Ford/Murray 4-0-0-0) the updated LGVSD Records Retention Policy - Board Policy F-110, District Retention Schedules and Resolution 2022-2291.

AYES: Clark, Ford, Murray and Yezman
NOES: None.
ABSENT: None
ABSTAIN: None.

6. APPROVAL OF POWER PURCHASE AGREEMENT WITH FOREFRONT POWER AND SET PUBLIC HEARINGS PER GOVERNMENT CODE 4217

Board reviewed the terms and conditions of the Power Purchase Agreement with ForeFront Power to upgrade the existing Solar Photovoltaic system and discussed setting the Public Hearings for January 5, 2023 for the Energy Service Contract and the Facility Financing Contract. Tim Holmes from Kenwood Energy and Sam Zantzing from ForeFront answered questions from the Board.

ACTION:

Board approved (M/S Clark/Murray 4-0-0-0) setting the Public Hearings for January 5, 2023 for the Energy Service Contract and the Facility Financing Contract.

AYES: Clark, Ford, Murray and Yezman
NOES: None.
ABSENT: None
ABSTAIN: None.

7. NOTIFICATION REGARDING VACANCY ON THE BOARD

Board discussed the vacancy on the Board due to the passing of Board President Judy Schriebman. The Board discussed the process to fill the vacancy and other appropriate actions.

ACTION:

Board approved (M/S Murray/Ford 4-0-0-0) accepting the Public Notice for the LGVSD board vacancy; setting the application period to receive Director candidates from December 3, 2022 to January 6, 2023 3 p.m. and holding interviews for the Director candidates at a Special Board meeting on January 12, 2023 at 11:00 a.m. by zoom meeting.

AYES: Clark, Ford, Murray and Yezman
NOES: None.
ABSENT: None
ABSTAIN: None.

Byers left the meeting at 5:44 pm.

8. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee – no report – meeting will be tomorrow.
- b. 2022 Operations Control Center Ad Hoc Committee – no report
- c. 2022 Legal Services Ad Hoc Committee – no report
- d. 2022 Human Resources Ad Hoc Committee – no report
- e. Other Reports– none

2. FORD

- a. NBWRA – no report
- b. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – no report
- c. 2022 Operations Control Center Ad Hoc Committee – no report
- d. 2022 Human Resources Ad Hoc Committee – no report
- e. Marin County Special Districts Association – no report
- f. 2022 McInnis Marsh Ad Hoc Committee – no report
- g. Other Reports – verbal report on yesterday’s Solar Rights Alliance gathering in San Francisco

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee –written report in the packet
- c. 2022 Biosolids Ad Hoc Committee – no report
- d. Other Reports – none

4. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 Legal Services Ad Hoc Committee – no report
- f. 2022 McInnis Marsh Ad Hoc Committee- no report
- g. 2022 Biosolids Ad Hoc Committee – no report
- h. Other Reports– reported on Next Door Webinar. Reported on communications with Colleen Haley from CSDA who will look into advocacy legislative relief for extreme paving requirements

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – none.
- B. Board Agenda Item Requests – none.
- C. Board Secretary Lerch reminded the Board about the CASA Winter Conference January 24-27 in Palm Springs, the March 2023 WateReuse Conference in Atlanta and the 2023 Washington DC Policy Forum February 27- March 1, 2023.

10. MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

11. ADJOURNMENT:

ACTION:

Board approved (M/S Yezman/Ford 4-0-0-0) the adjournment of the meeting at 5:56 p.m. in memory of Judy Schriebman, Board Director and President.

- AYES: Clark, Ford, Murray and Yezman.
- NOES: None.
- ABSENT: None
- ABSTAIN: None.

The next Board Meeting is scheduled for December 15, 2022 4 PM by Zoom Meeting at the District Office.

ATTEST:

Teresa Lerch, Board Secretary

APPROVED:

Crystal J. Yezman, Vice-President

Agenda Item 2B
Date December 15, 2022

Las Gallinas Valley Sanitation District
Warrant List 12/15/2022 DRAFT

	Date	Num	Vendor	Original Amount	Addition and Adjustment	Total Amount	Description for items
1	12/15/2022	EFT1	ADP Payroll	0.00		0.00	12/16/2022 Payroll & Processing Charges
2	12/15/2022	ACH	A and P Moving	96.80		96.80	Document Storage - December
3	12/15/2022	N/A	Aeration Industries International	9,120.19		9,120.19	STPURWE- Four- Month Rental for one Aerator & Accessories
4	12/15/2022	N/A	Aramark Uniform Service	203.11		203.11	Uniform Laundry Service w/e 11/28
5	12/15/2022	ACH	Bellecci & Associates	672.00		672.00	Sewer Inspection - Leona Drive ADU
6	12/15/2022	N/A	BHI Management Consulting	1,300.00		1,300.00	Strategic Plan Development
7	12/15/2022	ACH	Breakpoint Sales	202.24		202.24	Business Cards- Paxton
8	12/15/2022	ACH	Byers Law	7,850.00		7,850.00	Legal Services - Nov
9	12/15/2022	N/A	California Water Environment Assoc.	95.00		95.00	B.Buchholz Certification Renewal
10	12/15/2022	EFT	CalPERS 475 Plan	7,664.46		7,664.46	EE's Contribution to Deferred Comp. Paydate 12/02/2022
11	12/15/2022	EFT	CalPERS Retirement	22,779.49		22,779.49	EE & ER Payment to Retirement- Paydate 12/02/2022
12	12/15/2022	N/A	Christ Presbyterian Church	4,632.80		4,632.80	Sewer Service Refund for 20/21 Revised Water Use
13	12/15/2022	N/A	Cintas	144.14		144.14	Safewasher & Filter Service
14	12/15/2022	N/A	City of Foster City	540.00		540.00	CALOPPS Job Posting- Lab Analyst
15	12/15/2022	N/A	Comet Building Maintenance	2,197.73		2,197.73	Janitorial Services- Nov
16	12/15/2022	N/A	Contractor Compliance and Monitoring	3,987.25		3,987.25	Labor Compliance - Nov
17	12/15/2022	N/A	CPM Construction	2,100.00		2,100.00	STPURWE- Scheduling & Estimating Services
18	12/15/2022	ACH	CPS HR	1,070.00		1,070.00	HR Consulting Services
19	12/15/2022	N/A	Cresco Equipment Rental	4,870.10		4,870.10	PSPS Generator Rental
20	12/15/2022	ACH	CSRMA	30,541.00		30,541.00	Workers Compensation Insurance Final Payroll Audit 7/1/21 - 7/1/2022
21	12/15/2022	ACH	Custom Tractor Service	15,200.00		15,200.00	Culvert Replacement
22	12/15/2022	N/A	Danadjieva Hansen Architects	2,985.00		2,985.00	OCC Administration Building Design- Nov
23	12/15/2022	ACH	Data Instincts	5,027.50		5,027.50	Public Outreach & Awareness, Outreach & Notices on Secondary Upgrade Project
24	12/15/2022	EFT	Direct Dental	2,531.66		2,531.66	Dental Payments
25	12/15/2022	ACH	Du-All Safety	4,728.00		4,728.00	Safety and Training for LGVSD- Nov
26	12/15/2022	ACH	Ford, Ron	200.00		200.00	Health Reimbursement
27	12/15/2022	N/A	Freyer Laureta	12,814.25		12,814.25	Electrical Upgrades at Plant
28	12/15/2022	ACH	Gardeners Guild	1,203.00		1,203.00	Landscape Maintenance - December
29	12/15/2022	ACH	Grainger	1,331.48		1,331.48	Submersible Sump Pump, Misc Supplies (supplies returned)

Las Gallinas Valley Sanitation District Warrant List 12/15/2022 DRAFT							
	Date	Num	Vendor	Original Amount	Addition and Adjustment	Total Amount	Description for items
30	12/15/2022	N/A	GraphicSmith	53.30		53.30	Internet Site Design - Nov
31	12/15/2022	ACH	Hanford ARC	2,625.00		2,625.00	Lower Miller Creek Weed Management & Irrigation Maintenance- Nov
32	12/15/2022	ACH	HDR Engineering Services	2,535.00		2,535.00	Capital Facilities Charge Rate Study
33	12/15/2022	N/A	Jackson's Hardware	179.14		179.14	Misc. Supplies
34	12/15/2022	ACH	Kenwood Energy	1,128.75		1,128.75	Solar PV System Upgrades
35	12/15/2022	EFT	Kyocera Document Solutions	1,491.26		1,491.26	Copier Leases Payment
36	12/15/2022	N/A	Marin Ace	176.91		176.91	Misc. Supplies
37	12/15/2022	ACH	Murray, Craig	125.00		125.00	Health Reimbursement
38	12/15/2022	ACH	Nick Barbieri Trucking	1,498.16		1,498.16	Oil Drum Deposit
39	12/15/2022	N/A	Nigro & Nigro	12,250.00		12,250.00	Final Audit Billing
40	12/15/2022	N/A	North Valley Labor Compliance Services	150.00		150.00	Labor Compliance - Hanford ARC
41	12/15/2022	ACH	Operational Technical Services	6,720.00		6,720.00	Temporary Lab Analyst
42	12/15/2022	N/A	Pace Supply	2,408.13		2,408.13	Misc. Supplies
43	12/15/2022	N/A	PG&E	8,331.70		8,331.70	Electricity @ Pump Stations- 10/18 - 11/16
44	12/15/2022	N/A	Platt	1,909.98		1,909.98	McInnis Pump Station Electrical Replacement Parts
45	12/15/2022	N/A	Rathlin Properties	9,319.00		9,319.00	Rent for Jan - 101 Lucas Valley
46	12/15/2022	ACH	Retiree Augusto	148.68		148.68	Retiree Health -January
47	12/15/2022	ACH	Retiree Burgess	132.25		132.25	Retiree Health -January
48	12/15/2022	ACH	Retiree Cummins	132.25		132.25	Retiree Health -January
49	12/15/2022	ACH	Retiree Cutri	448.36		448.36	Retiree Health -January
50	12/15/2022	ACH	Retiree Emanuel	269.02		269.02	Retiree Health -January
51	12/15/2022	ACH	Retiree Gately	269.02		269.02	Retiree Health -January
52	12/15/2022	ACH	Retiree Guion	269.02		269.02	Retiree Health -January
53	12/15/2022	ACH	Retiree Johnson	783.45		783.45	Retiree Health -January
54	12/15/2022	ACH	Retiree Kermoian	132.25		132.25	Retiree Health -January
55	12/15/2022	ACH	Retiree Mandler	132.25		132.25	Retiree Health -January
56	12/15/2022	ACH	Retiree McGuire	698.50		698.50	Retiree Health -January
57	12/15/2022	ACH	Retiree Memmott	185.29		185.29	Retiree Health -January
58	12/15/2022	ACH	Retiree Petrie	148.68		148.68	Retiree Health -January

**Las Gallinas Valley Sanitation District
Warrant List 12/15/2022 DRAFT**

	Date	Num	Vendor	Original Amount	Addition and Adjustment	Total Amount	Description for items
59	12/15/2022	ACH	Retiree Pettey	132.25		132.25	Retiree Health -January
60	12/15/2022	ACH	Retiree Reetz	415.50		415.50	Retiree Health -January
61	12/15/2022	ACH	Retiree Reilly	132.25		132.25	Retiree Health -January
62	12/15/2022	ACH	Retiree Vine	132.25		132.25	Retiree Health -January
63	12/15/2022	ACH	Retiree Wettstein	732.00		732.00	Retiree Health -January
64	12/15/2022	ACH	Retiree Williams	732.00		732.00	Retiree Health -January
65	12/15/2022	ACH	Satcom Global	165.31		165.31	Satelite Phone Service
66	12/15/2022	ACH	Terryberry	287.14		287.14	Amatori & Asaro Employee Service Award
67	12/15/2022	ACH	Univar	7,192.30		7,192.30	Sodium Hypochlorite
68	12/15/2022	N/A	Verizon Wireless	1,770.71		1,770.71	Cell Phones 10/26 - 11/26
69	12/15/2022	N/A	Water Components & Building Supply	203.84		203.84	Misc. Supplies
70	12/15/2022	ACH	WECO Industries	36.76		36.76	Misc. Supplies
71	12/15/2022	EFT	WEX Health	50.00		50.00	FSA Administration- Nov
72	12/15/2022	ACH	Yezman, Crystal	200.00		200.00	Health Reimbursement
73	12/15/2022	N/A	Zappetini	11,100.00		11,100.00	STPURWE- Access Platforms to Bio-Wheel Basin, Safety Mounts & Cables

Do not change any formulas below this line.

TOTAL \$ 224,019.86 \$ - \$ 224,019.86

EFT1	EFT1 = Payroll (Amount Required)	0.00	0.00	Approval:
EFT2	EFT2 = Bank of Marin loan payments	0.00	0.00	
PC	Petty Cash Checking	0.00	0.00	Finance
>1	Checks (Operating Account)	0.00	0.00	
N/A	Checks - Not issued	92,842.28	92,842.28	GM
EFT	EFT = Vendor initiated "pulls" from LGVSD	34,516.87	34,516.87	
ACH	ACH = LGVSD initiated "push" to Vendor	96,660.71	96,660.71	Board
Total		\$ 224,019.86	\$ 224,019.86	

Difference: \$ _____

STPURWE Costs 22,320.19

Agenda Item 2C
Date December 15, 2022

Directors' Meeting Attendance Recap

<u>Name</u>	<u>Total Meetings</u>
Megan Clark	4
Ron Ford	2
Craig Murray	5
Crystal Yezman	<u>5</u>
Total	<u><u>16</u></u>

Meeting Date: 12/15/2022
Paydate: 12/16/2022



101 Lucas Valley Road, Suite 300, San Rafael, CA 94903

Office: 415.472.1734 Fax: 415.499.7715

BOARD MEMBER ATTENDANCE FORM

Director's Name: MEGAN CLARK Month: NOVEMBER, 2022

Board Members shall be compensated for up to the legal limit of six (6) meetings per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
3 rd	REG	X	
17 th	REG	X	
TOTAL		2	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
4 th	NBWA	X	
29 th	Nextdoor webinar	X	
TOTAL		2	

Total Meetings for which I am Requesting Payment:
Max of six (6) per Health & Safety Code §4733 4

I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

Megan Clark
 Director Signature

12-6-22
 Date

[Signature]
 Administrative Services Manager Approved

12/6/22
 Date

[Signature]
 Board Secretary Received

12-6-22
 Date



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BOARD MEMBER ATTENDANCE FORM

Director's Name: RON FORD Month: NOVEMBER 2022

Board Members shall be compensated for up to the legal limit of six (6) meetings per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
11/03	REG. BOARD	✓	
11/17	REG. BOARD	✓	
TOTAL			

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
11/14	FORCE MAIN w/COUNTY-MARSH		✓
TOTAL			

Total Meetings for which I am Requesting Payment:
Max of six (6) per Health & Safety Code §4733 2

I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

Ronald Ford
 Director Signature

12/01/2022
 Date

[Signature]
 Administrative Services Manager Approved

12/6/22
 Date

[Signature]
 Board Secretary Received

12/2/22
 Date



101 Lucas Valley Road, Suite 300, San Rafael, CA 94903

Office: 415.472.1734 Fax: 415.499.7715

BOARD MEMBER ATTENDANCE FORM

Director's Name: MURRAY, Craig K. Month: November 2022

Board Members shall be compensated for up to the legal limit of six (6) meeting per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
11/3/22	Board Meeting	X	
11/17/22	Board Meeting	X	
TOTAL		2/2	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
11/4/22	Marin Biomass Project and LGVSD Biosolids Project Coordinating Meeting	X	
11/6,20/22	Merrydale Road/Las Gallinas Creek Headwater Litter Removal c/o City of San Rafael: 11/6 1.0 hr; 11/20 1.5 hr		XX
11/16/22	International Right of Way Association, SF Bay Area Chapter Meeting, Grade Separations, Alan Sozio, Esq.		X
11/15/22	CSDA: Board Member Best Practices 201: The CPRA and Brown Act, Mojave Water Agency, Apple Valley, CA		X
11/15/22	CASA Air Quality, Climate Change & Energy (ACE) Workgroup Meeting (In Person)	X	
11/16/22	Partial Acquisitions: Project Benefits and Mitigation Strategies Related to Offsetting Severance Damages. Nossaman.		X
11/29/22	CSDA Special Districts & Nextdoor: Opportunity Knocking Webinar	X	
TOTAL		3/8	

Total Meetings for which I am Requesting Payment: Max of six (6) per Health & Safety Code §4733	5/10
----------------------------------------------------------------------------------------------------------------	-------------

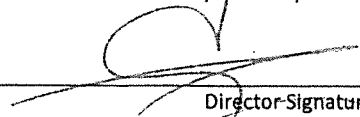


101 Lucas Valley Road, Suite 300, San Rafael, CA 94903

Office: 415.472.1734 Fax: 415.499.7715

BOARD MEMBER ATTENDANCE FORM

I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

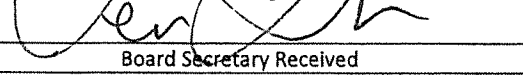

Director-Signature

Craig K. Murray

December 6, 2022
Date


Administrative Services Manager Approved

12/6/22
Date


Board Secretary Received

12/6/22
Date



101 Lucas Valley Road, Suite 300, San Rafael, CA 94903
 Office: 415.472.1734 Fax: 415.499.7715

BOARD MEMBER ATTENDANCE FORM

Director's Name: Yezman Month: Nov 2022

Board Members shall be compensated for up to the legal limit of six (6) meeting per month and one (1) per day. Board members are limited to four (4) conferences or seminars per year. For multi-day conferences, compensation shall be at a maximum of one (1) meeting per day.

REGULAR and SPECIAL MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
11/03/2022	Regular Board Mtg	X	
11/17/2022	Regular Board Mtg	X	
TOTAL		2	

OTHER MEETINGS		CHARGING DISTRICT	
Date	Description of meeting	Yes	No
11/04/22	Biosolids Meeting with Marin RCD	X	
11/14/22	MCOSD Meeting on McGinnis March/Las Gallinas Creek Dredge	X	
11/29/22	CSDA Webinar - Nextdoor	X	
TOTAL		3	

Total Meetings for which I am Requesting Payment: Max of six (6) per Health & Safety Code §4733	5
------------------------------------------------------------------------------------------------------------	----------

I hereby certify that the meetings as set forth above are true and correct and are for the purpose of conducting official business for the Las Gallinas Valley Sanitary District.

Director Signature

12/06/22

Date

Administrative Services Manager Approved

12/6/22

Date

Board Secretary Received

12/6/22
 Date



**BOARD MEMBER CONFERENCE/
MEETING/WEBINAR ATTENDANCE REQUEST**

Date: 12/8/22 Name: Crystal Yezmen

I would like to attend the CASA Regulatory Workgroup Meeting
of General Committee / Biosolids Committee

To be held on the 8 day of December from 12:30 a.m. / p.m. to 2:00
10:00 10:45
_____ day of _____ from _____ a.m. / p.m.

Location of meeting: Martinez / Zoom

Actual meeting date(s): Dec 8, 2022

Meeting Type: (In person/Webinar/Conference) In person / Zoom

Purpose of Meeting: _____

Meeting relevance to District: _____

Request assistance from Board Secretary to register for Conference: YES NO

Board Directors to make their own Hotel Reservations and book their own transportation including airfare, taxi and/or shuttles.

Frequency of Meeting: _____

Estimated Costs of Travel (if applicable): _____

Date submitted to Board Secretary: 12-8-22 TL

Board approval obtained on Date: _____

Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.

Teresa Lerch

Subject: FW: [Regulatory] CASA 12-8-22 RWG Agenda
Attachments: image001.png; 12-8-22 RWG Agenda Packet.pdf; Central San's Parking Options_2022.10.24.pdf

From: Jared Voskuhl <JVoskuhl@casaweb.org>
Date: December 6, 2022 at 5:47:01 PM PST
Subject: [Regulatory] CASA 12-8-22 RWG Agenda

Good evening Regulatory Workgroup,

Please find attached the Agenda Packet for our annual holiday party this Thursday at Central San from 10 AM to 2 PM in the Multi-Purpose Room. A virtual participation option is available for those who cannot attend in-person, and we will plan to meet as a whole committee from 10 – 10:45 AM, then breakout into our Biosolids and Water Committees from 10:45 AM – 12:30 PM, before regrouping for our holiday lunch and RWG “year in review” presentation.

For those of you who will be attending in-person, staff at Central San indicated they will post signs that guide us to the proper parking lot located at 5019 Imhoff Place, Martinez, CA 94553. We have attached the parking instructions that have been provided to us, however you should be able to find the correct spot by following the “Event” and “Event Parking” signs. Please do not park in the spaces marked VISITOR, as they are reserved for customers doing business with Central San and the Central San Permit Counter. You may enter the building through the back entrance that leads directly to the Multi-Purpose Room. Once inside, there will be a sign-in sheet and name badges that will be made available to us. If you have any questions on this, please reach out to [Spencer Saks](#).

Our next Regulatory Workgroup meeting will be on January 19, and our [Winter Conference](#) will be held January 25 – 27, 2023. Please let us know if you have any problems accessing the linked resources. We look forward to seeing you Thursday!

Thank you,
Jared

Jared Voskuhl
Manager of Regulatory Affairs
California Association of Sanitation Agencies
916.446.0388 ext. 105 (office)
916.694.9269 (mobile)
Ensuring Clean Water for California
www.casaweb.org



Regulatory Workgroup – General Committee

December 8, 2022

10:00 a.m. – 10:45 a.m.

12:30pm – 2:00pm

5019 Imhoff Pl, Martinez, CA 94553

Zoom Link

Meeting ID: 510 344 8821

Passcode: 425563

Ph: (669) 900-9128

AGENDA

COMMENCEMENT

Call to order	Mitch Mysliwec & Lori Schectel
Welcome / Introductions	“
Review Agenda / Additional Items	“

A. GENERAL SESSION

	TOPIC	LEADS	TIME	NOTES / RELEVANT MATERIAL
1.	Introductions	Mitch Mysliwec	15	<ul style="list-style-type: none"> Icebreaker
2.	Cross-Media Issue: PFAS	Jared Voskuhl Lorien Fono	20	<ul style="list-style-type: none"> SWRCB statewide investigation update <u>CASA CERCLA Comment Letter</u> <u>CA AG Bonta Sues PFAS Manufacturers – Press Release</u> <u>California v. PFAS Manufacturers – Filed Compliant</u> Update on R2 and BACWA’s Phase 2 Study National PFAS Biosolids Research Danish EPA regulation development
3	Cross-Media Issue: Microplastics	Jared Voskuhl	10	<ul style="list-style-type: none"> <u>OPC POTW Study Update</u> SWRCB & OPC 2023 Collection Method Study <u>Jan. 24, 2023 OPC Meeting</u> – RFP on mp research <u>Petition by NGOs</u> asking EPA to investigate polyvinyl alcohols used in dishwashing / laundry pods

B. TRANSITION TO BIOSOLIDS / WATER QUALITY COMMITTEE MEETINGS

	TIME	Zoom Meeting Information
Biosolids Committee	105	Transition to this <u>Zoom Meeting Room</u>
Water Quality Committee	105	Remain in the current <u>Zoom Meeting Room</u>

C. HOLIDAY PARTY

	TOPIC	LEADS	TIME	NOTES / RELEVANT MATERIAL
1.	Holiday Party / Lunch	Mitch Mysliwec Lori Schectel Ryan Batjiaka	90	<ul style="list-style-type: none"> Rejoin this Zoom Meeting Room RWG Year in Review



COMMENCEMENT

Items	Presenter
Call to Order	Ryan Batjiaka
Welcome, Introductions,	Ryan Batjiaka
Review/Approval of Agenda	Ryan Batjiaka

A. PRIORITY ISSUES/ACTION ITEMS

#	TOPIC	LEAD	TIME	LINK
1.	PFAS - Water Board’s statewide investigation - Region 2 study - National PFAS Biosolids Research - EPA’s proposed Designation of PFOA and PFOS under CERCLA -ECOS Assessment of PFAS in biosolids -Danish EPA regulation development -Provisional WHO drinking water guidelines of 100 ppt for PFOS and PFOA individually	R. Batjiaka	25 mins	National PFAS Study Scope of Work CERCLA Proposed Designation of PFOA and PFOS AS Hazardous Substances Provisional WHO health guidelines
2.	Short Lived Climate Pollutants (SB 1383) -CalRecycle action on counties not in compliance with prohibition of restrictive ordinances - AB 1985 listing of products available for procurement – legislation update - Methods to appeal for additional technology and management options - USEPA Recycling Grants - Biosolids composting monitoring questions with CalRecycle	R. Batjiaka, S. Deslauriers	10 mins	California’s Short-Lived Climate Pollutant Reduction Strategy AB 1985
3.	COVID-19 - CDPH has funding until summer 2023 - CDC funded WBE through 2025 - Wastewater Surveillance Office Hours on 12/21/22. 11-12PST -National webinar with CDC, WEF, Stanford and LA County San on 1/11/23, 9-11PST	R. Batjiaka	5 mins	CDC National Wastewater Surveillance System CDC Guidance

B. DISCUSSION ITEMS

#	TOPIC	LEAD	TIME	LINK
State Regulatory/Legislation/Initiatives				
1.	Biosolids in Baylands - Region 2	S. Deslauriers	5 mins	
2.	Soil Carbon Sequestration Natural & Working Lands Climate Change Implementation Plan/Healthy Soils Program/AB 284/ SB 27	S. Deslauriers	5 mins	
3.	Central Valley Salts and Irrigated Lands Program - Expanding Nitrate Program's water testing - Long-term Salt Study Plan	D. Webster	5 mins	CV SALTS

Federal Regulatory/Legislation/Initiatives/International				LINK
1.	EPA Region 9 letters to POTWs on nutrient management and contractor oversight -Paper submitted for WEF RBC in May.	R. Batjiaka	5 min	
2.	EPA RFA -Grant recipients submitting annual reports to EPA	R. Batjiaka	5 min	
3.	EPA Science Advisory Committee	R. Batjiaka	5 min	
4.	RINS credits -Public hearing on proposed changes 1/10/2023 6AM PST. Need to register by 1/3/2023.	R. Batjiaka	5 min	
5.	W4170 NRCS funding/ NRCS' Code 336 for soil carbon sequestration	R. Batjiaka	5 min	

C. INFORMATIONAL ITEMS

#	TOPIC	LEAD	TIME	LINK
Biosolids Research/Innovative Technologies/Biosolids Management				
1.	Carbon Sequestration meta-analysis	S. Deslauriers, R. Overacre	5 mins	
2.	Mine reclamation with Class A Biosolids	R. Batjiaka	5 mins	
3.	Fire Reclamation	R. Batjiaka	5 mins	
Regional Facilities Updates				
1.	IERCF	M. Bao/M. Hutton	2 mins	
2.	Tulare Lake Composting Facility	M. Bao/M. Hutton	2 mins	
Associations Updates				
1.	WEF	G. Kester	2 mins	WEF
2.	CASA	G. Kester	2 mins	CASA
3.	CWEA	K. Gies	2 mins	CWEA
4.	SCAP	S. Jepsen	2 mins	SCAP
5.	BACWA	L. Fono	2 mins	BACWA
6.	BABC	S. Deslauriers	2 mins	BABC
7.	CVCWA	D. Webster	2 mins	CVCWA

CONFERENCES, WEBINARS, AND REPORTING

#	TOPIC
1.	Wastewater Surveillance Office Hours. 12/21 (11am-12pm).
2.	RCN- Series of Webinars on Wastewater Based Epidemiology-starts 11/4/2022. Register Here
3.	National Wastewater Surveillance Webinar. 1/11/2023 (9am-11am).
4.	CASA Winter Conference. 1/25/2023-1/27/2023. Palm Springs, CA. Register Here DC conference – panel with EPA folks talking about PFAS and biosolids in general. RINS folks will be there. Inflation reduction act reduction and buy American discussion.
5.	CASA DC Policy Forum. 2/27/2023- 3/1/2023. Washington, DC.
6.	WEF Residuals and Biosolids Conference, 5/16/2023, Charlotte, NC, More Information Here
7.	W1470 Annual Meeting, 6/23/2023, Chicago, IL
8.	NW Biosolids Biofest, 9/25/2023, Lake Chelan, WA

D. REJOIN GENERAL COMMITTEE FOR HOLIDAY PARTY

#	TOPIC
1.	Holiday Party – Zoom Link

Next Meeting	January 19 via Zoom 8:30am – 10:30am
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Regulatory Workgroup – Water Committee

December 8, 2022

10:45 a.m. – 12:30 p.m.

5019 Imhoff Pl, Martinez, CA 94553

[Zoom Link](#)

Meeting ID: 510 344 8821

Passcode: 425563

Ph: (669) 900-9128

AGENDA

COMMENCEMENT

Call to order	Lori Schectel
Welcome / Introductions	"
First Time Attendees	"
Review Agenda / Additional Items	"

BOLD indicates cross-media item with the Biosolids Committee

A. 2022 PRIORITY & DISCUSSION ITEMS

	TOPIC	LEADS	TIME	NOTES / RELEVANT MATERIAL
1.	Recycled Water	Jared Voskuhl WateReuse Open Floor	15	<ul style="list-style-type: none"> ▪ <u>Governor’s Water Supply Strategy (p. 6)</u> ▪ Report out from 11/30 SWRCB check-in on Strategy ▪ <u>SWRCB VAR Survey update – feedback by 12/14</u> ▪ Report out from 11/18 <u>2023-24 CWSRF Listening Session</u> ▪ <u>WRCA & CASA Coalition letter on direct potable reuse regs</u> ▪ Report out from <u>12/5 SWRCB cross-connection workshop</u>
2.	Nutrients (OAH, B&C&B, HABs)	Jared Voskuhl Lorien Fono Open Floor	20	<ul style="list-style-type: none"> ▪ Report out from <u>12/2 SCCWRP Commission re: ROMS-BEC</u> ▪ <u>SOCWA Technical Review of ROMS-BEC Memo</u> ▪ ROMS-BEC TAC <u>Uncertainty Analysis Draft Workplan</u> ▪ R9 informal meeting on 12/8 with Stakeholders ▪ <u>R9 Board Meeting on 12/14</u> and agenda item #2 (follow-up from <u>11/9 Board Member Abarbanel comments @ 22:41</u>) ▪ <u>SWB B&C&B Program Page</u>
3.	PFAS	Jared Voskuhl	5	<ul style="list-style-type: none"> ▪ Anticipated 2023 regulatory proceedings and research
4.	Exfiltration	Jared Voskuhl	5	<ul style="list-style-type: none"> ▪ <u>SCCWRP Progress Report on the R9 SD IO</u> ▪ <u>Exfiltration Bibliography (12-2022)</u>

B. DISCUSSION ITEMS

	TOPIC	LEADS	TIME	NOTES / RELEVANT MATERIAL
1.	Toxicity Provisions	Mitch Mysliwicz Josh Westfall Jared Voskuhl	10	<ul style="list-style-type: none"> ▪ <u>Phase 1 Public Report Out on 12/21; Register here</u> ▪ Cerio Study meeting materials: <u>Archive</u> ▪ Report out from informal study check-in
2.	SSS WDR Reissuance	Jared Voskuhl Summit Partners	10	<ul style="list-style-type: none"> ▪ Report out from 12/6 SSS WDR adoption hearing ▪ <u>Proposed Final Staff Draft of the SSS WDR</u>
3.	Updated SWRCB CEC’s Program	Jared Voskuhl Open Floor	10	<ul style="list-style-type: none"> ▪ <u>SWB Presentation on CECs at WateReuse Annual Conf.</u> ▪ <u>12/12 CEC Advisory Panel Report Out – SWRCB Meeting</u>
4.	Water Conservation and Wastewater Management	Jared Voskuhl	5	<ul style="list-style-type: none"> ▪ <u>DWR Water Use Efficiency Recommendations and Reports</u> ▪ <u>SB 1157 (Hertzberg) – Studies due in 2028</u>

5.	CWQMC	Lorien Fono Sam Choi	5	<ul style="list-style-type: none"> ▪ Report out from Dec. 1 Meeting; 12/1 Agenda; Recording
6.	ELAP	Jared Voskuhl Josie Tellers	10	<ul style="list-style-type: none"> ▪ Report out from 12/5 ELTAC Meeting; Meeting Packet ▪ Agenda Item 5 – ELAP Conference: Request for programming input and CEUs from POTW labs ▪ Agenda Item 8 – ELTAC POTWs request on updates from metrics in CASA/AWWA/CMUA letter ▪ ELTAC POTWs thanking ELAP staff on working with CWEA Lab Committee on MUR transition details ▪ AWWA Comment Letter - Metal Detection Limit Reporting
7.	CASA Annual Conference	Jared Voskuhl	5	<ul style="list-style-type: none"> ▪ Palm Springs, January 25-27, 2022 ▪ Register
8.	Regional Report Outs	Regional Leads	5	<ul style="list-style-type: none"> ▪ BACWA, CVCWA, CWEA, SCAP

D. INFORMATIONAL ITEMS (NO DISCUSSION UNLESS REQUESTED)

	TOPIC	LEADS	NOTES / RELEVANT MATERIAL
1.	Links to SWB Executive Director's Report & Board Meeting Agendas	-	<ul style="list-style-type: none"> ▪ November e.d. report ▪ November 15, December 6
2.	CASA 2022 RWG Calendar	-	<ul style="list-style-type: none"> ▪ 2022 schedule here ▪ Draft 2023 schedule here
3.	LAO Budget Analysis	-	<ul style="list-style-type: none"> ▪ \$24b deficit
4.	Regional Climate Change Policies	-	<ul style="list-style-type: none"> ▪ Refresh underway for updating 03/2021 Table

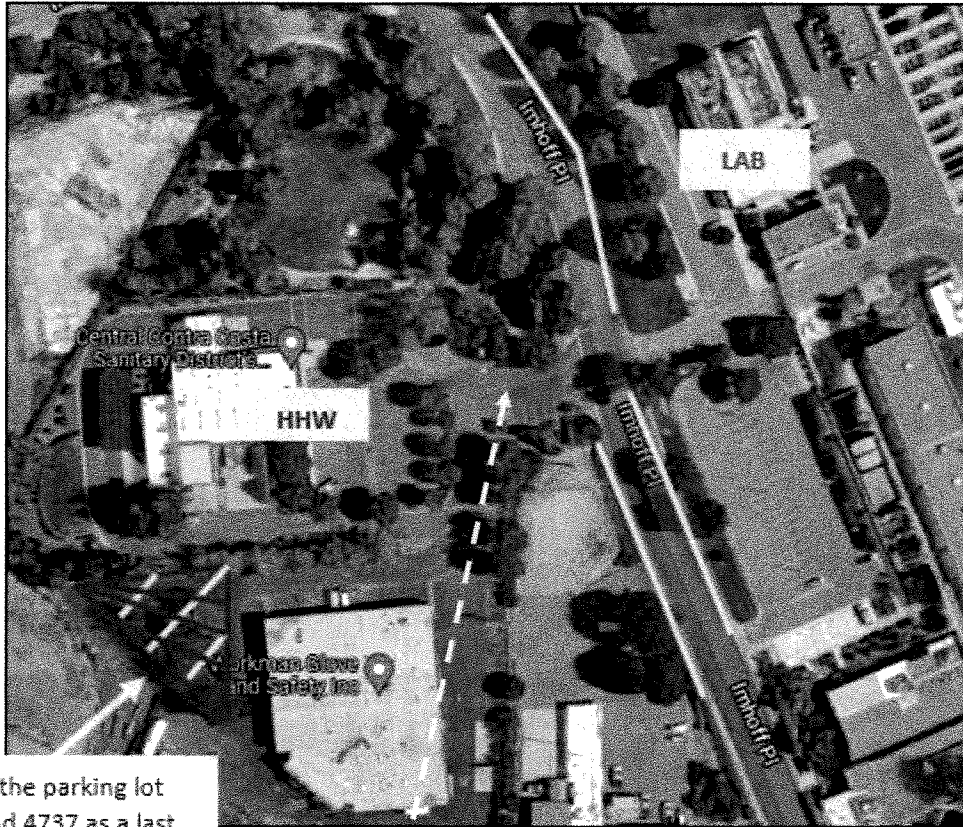
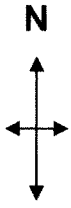
E. CLOSING & CALENDAR

NEXT MEETING	January 19	Via Zoom from 11:00am – 1:00pm
CALENDAR	Dec. 12	SWRCB CEC's Meeting
	Dec. 16	SWRCB SRF Stakeholder Group Meeting
	Dec. 21	SCCWRP Cerio Study Update
	Jan. 11	Summit Partners SSS WDR Webinar
	Jan. 18	CASA Collection Systems Workgroup Meeting
	Jan. 19	CASA Regulatory Workgroup Meeting
	Jan. 24	OPC Meeting
	Jan. 25-27	CASA Winter Conference (Palm Springs)

F. HOLIDAY PARTY

HOLIDAY PARTY	Rejoin General Committee for Holiday Party – Stay in this Zoom Room
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Central San Event Parking Options



Use the parking lot
behind 4737 as a last
resort.





Item Number 2E

GM Review CP

Agenda Summary Report

To: Board of Directors
From: Mel Liebmann, Plant Manager mliebmann@lcvsd.org 415-526-1526
Mtg. Date: December 22, 2022
Re: Approve Amendment 1 to ArcSine Engineering SCADA Support Services Contract for July 1, 2022 to June 30, 2023
Item Type: Consent Discussion Information Other
Standard Contract: Yes No (See attached) Not Applicable

STAFF RECOMMENDATION

Board to approve contract amendment 1 to ArcSine Engineering SCADA Support Services Agreement for July 1, 2022 to June 30, 2023 to cover costs associated with additional scope of work items.

BACKGROUND

The Board approved the ArcSine Engineering SCADA Support Services Contract on May 5, 2022. The scope of work for this contract was for an estimated amount of routine support required to maintain the District’s automated monitoring and control systems used at the treatment plant and in the collections system for a 12-month period.

Since Board approval, District staff have required a greater than anticipated amount of ArcSine Engineering staff time for unforeseen work items which are listed in the amendment 1 proposal included with this summary report. This additional work has resulted in a funding gap that would preclude continued support to the end of the contract term.

To ensure continued support, staff requested ArcSine Engineering provide a scope and fee estimate for the unanticipated tasks completed to date. Staff believe that with costs covered by amendment 1, there will be adequate funding for support services to the end of the fiscal year.

PREVIOUS BOARD ACTION

The board approved ArcSine Engineering’s support services in FY 2022-23 for an estimated scope of work in the amount of \$63,318 at the May 5, 2022, Meeting.

ENVIRONMENTAL REVIEW:

NA

FISCAL IMPACT:

\$21,377 for FY 22-23



SCOPE OF WORK

SCADA ON-CALL SUPPORT AMENDMENT 1 LAS GALLINAS VALLEY SANITARY DISTRICT

ArcSine Project No. 1663.10/T2

November 30, 2022

INTRODUCTION

This Scope of Work covers on-call professional services to be provided by ArcSine Engineering (Consultant) for ongoing support of Plant Control Systems.

This Scope constitutes an addition to the base scope dated April 4, 2022. The goal of the base scope was to provide general support, plus a specific HMI upgrade defined in Base Scope Task 3. Work has been underway and funded by the base scope, but that work consists of activities beyond general support. This Amendment is needed to continue to provide support to the District, as was envisioned for the base scope.

The following work items comprise work above and beyond what was anticipated in the base scope.

PUMP STATION EVALUATION SUPPORT

As directed by the District, ArcSine supported HAZEN AND SAWYER developing a hydraulic model for their collection system. The required data had previously been archived in a flat file state.

- Temporarily importing data from 2018 to present.
- Provide data queries in 15-minute increments for the requested data sets.
- Provide data queries in 1-minute increments for the requested data sets.

DIGESTER MCC IMPROVEMENTS

- Attend meetings with District staff and HAZEN AND SAWYER.
- Coordinate with design staff for SCADA integration of additional process instrumentation.
- Verify available I/O at the Marinwood PLC.
- Submitted spare I/O list for Marinwood Pump Station.
- Provide Design Engineers with LGVSD SCADA Standards.

CYBER SECURITY

As directed by the District, ArcSine supported West Yost and attended various meetings to answer SCADA-related questions in support of the project.

- Attended “Cyber Security Awareness Scheduling” Workshop
- Attended “Day Without SCADA” Kickoff Meeting
- Attended “Cyber Security Awareness” Workshop 1

- Provided District's Consulting Engineers with LGVSD SCADA documentation
- Attended "Day Without SCADA" Workshop

BIO WHEEL PROGRAMMING SUPPORT

As directed by the District, ArcSine has supported Bio Wheel investigations.

- Provided sample HMI screens
- Provided sample PLC code
- Provided Multiple Bio Wheel Data Queries
- Bio Wheel programming to limit speed to 75%
- Provided Engineering Support to aide in Troubleshooting

BIO WHEEL ENERGY SUPPORT

As directed by the District, ArcSine has supported Bio Wheel investigations.

- Provide data queries for Bio Wheel Speed
- Provide data queries for Bio Wheel Power Consumption
- Provide data queries for dissolved oxygen

**Las Gallinas Valley Sanitary District
2022 - 2023 SCADA Support Amendment 1
Fee Estimate**

Description	Review	Senior Programmer	Design Engineer	Programmer	Technician	Drafting	Clerical	Expenses
	\$224	\$200	\$160	\$148	\$105	\$117	\$94	
Task 1 – PUMP STATION EVALUATION SUPPORT								
A. Temporally importing data from 2018 to present				10				
B. Provide data queries in 15- minute increments for the requested data sets				8				
C. Provide data queries in 1-minute increments for the requested data sets.				22				
Subtotal - Hours	0	0	0	40	0	0	0	
Subtotal - Fee	\$ -	\$ -	\$ -	\$ 5,920	\$ -	\$ -	\$ -	\$ -
Task Subtotal	\$ 5,920							
Task 2 - DIGESTER MCC IMPROVEMENTS								
A. Attend meetings with District Staff and HAZEN AND SAWYER.			2	4.5				
B. Coordinate with design staff for SCADA integration of additional process instrumentation.				4				
C. Verify available I/O at the Marinwood PLC.				3.5				
D. Submitted spare I/O list for Marinwood Pump Station.				2.5				
E. Provide Design Engineers with LGVSD SCADA Standards.								
Subtotal - Hours	0	0	2	14.5	0	0	0	
Subtotal - Fee	\$ -	\$ -	\$ 320	\$ 2,146	\$ -	\$ -	\$ -	\$ -
Task Subtotal	\$ 2,466							
Task 3 - CYBER SECURITY								
A. Attended "Cyber Security Awareness Scheduling" Workshop	1			2				
B. Attended "Day Without SCADA" Kickoff Meeting				3				
C. Attended "Cyber Security Awareness" Workshop 1				3				
D. Provided District's Consulting Engineers with LGVSD SCADA documentation				4				
E. Attended "Day Without SCADA" Workshop				14				1200
Subtotal - Hours	1	0	0	26	0	0	0	
Subtotal - Fee	\$ 224	\$ -	\$ -	\$ 3,848	\$ -	\$ -	\$ -	\$ 1,200
Task Subtotal	\$ 5,272							
Task 4 - Bio Wheel Programming Support								
A. Provided sample HMI screens				2				
B. Provided PLC code (Other Process areas were removed from code submitted)				4				
C. Provided Multiple Bio Wheel Data Queries				8				
D. Bio wheel programming to limit speed to 75%				2				
E. Provided Engineering Support to aide in Troubleshooting	2			12				
Subtotal - Hours	2	0	0	28	0	0	0	
Subtotal - Fee	\$ 448	\$ -	\$ -	\$ 4,144	\$ -	\$ -	\$ -	\$ -
Task Subtotal	\$ 4,592							
Task 5 - Bio Wheel Energy Support								
A. Provide data queries for Bio Wheel Speed				2				
B. Provide data queries for Bio Wheel Power Consumption				4				

**Las Gallinas Valley Sanitary District
2022 - 2023 SCADA Support Amendment 1
Fee Estimate**

Description	Review	Senior Programmer	Design Engineer	Programmer	Technician	Drafting	Clerical	Expenses
	\$224	\$200	\$160	\$148	\$105	\$117	\$94	
C. Provide data queries for dissolved oxygen				2				
Subtotal - Hours	0	0	0	8	0	0	0	
Subtotal - Fee	\$ -	\$ -	\$ -	\$ 1,184	\$ -	\$ -	\$ -	\$ -
Task Subtotal	\$ 1,184							
<i>Subtotal</i>	\$ 19,434							
<i>10% contingency</i>	\$ 1,943							
Total	\$ 21,377							

RESOLUTION NO. 2022-2292

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S ORDER, DATED MARCH 4, 2020, IN CONTINUING EXECUTIVE ORDERS, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT FOR THE PERIOD OF DECEMBER 15, 2022 THROUGH JANUARY 13, 2022 PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the LAS GALLINAS VALLEY SANITARY DISTRICT ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of LAS GALLINAS VALLEY SANITARY DISTRICT's Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 2022-2287 November 17, 2022, finding that the requisite conditions exist for the Board of Directors of the LAS GALLINAS VALLEY SANITARY DISTRICT to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, a State of Emergency has been proclaimed by Governor Gavin Newsom, dated March 4, 2020 and continuing; and

WHEREAS, effective, March 1, 2022, the Public Health Officer of The County of Marin ("Health Officer"), in keeping with Health Orders from the California Department of Public Health, strongly recommends that all individuals, regardless of vaccination status, continue to wear face coverings when indoors while in indoor public settings and businesses ; and

WHEREAS, evolving COVID-19 variants (following the highly infectious Omicron variant and BA.2 Omicron subvariant) may continue to pose a significant risk to the health and safety of attendees at an in-person meeting of the Board of Directors of the District; and

WHEREAS, the regular District Board room at 101 Lucas Valley Road, San Rafael, CA 94903 used to hold public meetings is small with no windows that open to the outside; and

WHEREAS, the Board of Directors does hereby find that, as noted by the Governor, the California Department of Public Health and the Marin County Public Health Officer, that a State of Emergency continues to exist in regard to the Covid-19 outbreak and its Delta and Omicron variants, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California, the California Department of Public Health and the Public Health Officer of The County of Marin; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the Board of Directors of LAS GALLINAS VALLEY SANITARY DISTRICT shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District will continue to:

1. Clearly advertise the means by which members of the public can observe a public meeting or offer comment during a meeting remotely, via either a call-in or internet-based option;

2. Provide the relevant remote access information to members of the public looking to attend a meeting of a local agency legislative body. This information includes, but is not limited

to: phone numbers, passwords, URLs, email addresses, etc., such that members of the public are able to attend the meeting remotely;

3. Ensure that the public remains able to connect to a meeting and offer public comment by the means previously advertised in the meeting notice or agenda; and

4. In the event that meetings are interrupted by technological or similar technical disruptions must first resolve those issues before taking any other action(s) on items on the meeting agenda.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF LAS GALLINAS VALLEY SANITARY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and due to the continuing Covid-19 pandemic and its Delta variant, which would present an imminent risk to the health and safety of the Board of Directors and members of the public at an in-person meeting due to the confined space in which the Board of Directors meeting are normally held.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020 and continuing through follow-up Executive Orders, the most recent being Executive Order N-5-22, issued February 28, 2022.

Section 4. Remote Teleconference Meetings. The General Manager and Staff of the LAS GALLINAS VALLEY SANITARY DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) January 13, 2023, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors of LAS GALLINAS VALLEY SANITARY DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

* * * * *

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a regular meeting thereof held on December 15, 2022 by the following vote of the members thereof:

AYES, and in the favor thereof, Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

Teresa Lerch, Board Secretary
Las Gallinas Valley Sanitary District

APPROVED:

Crystal J. Yezman, Vice President
Las Gallinas Valley Sanitary District



Item Number 26
GM Review CP

Agenda Summary Report

To: Board of Directors
From: Teri Lerch, Executive Assistant/Board Secretary
 (415) 526-1510; tlerch@lgvsd.org
Mtg. Date: December 15, 2022
Re: Approve Resolution 2022-2293 adopting revised Board Policy F-130 Disposal of Surplus Equipment and Property
Item Type: Consent X Action _____ Information _____ Other _____
Standard Contract: Yes _____ No _____ (See attached) Not Applicable X .

STAFF RECOMMENDATION

Attached for approval is Resolution 2022-2293 updating Policy F-130 Disposal of Surplus Equipment and Property. Board suggested changes are shown in highlight (strikeout format) and clean copies are also provided.

BACKGROUND

The Board has requested to review and update Board Policies.

PREVIOUS BOARD ACTION

On December 1, 2022, Board reviewed Policy F-130 Disposal of Surplus Equipment and Property with staff and requested it come back to the Board for approval.

ENVIRONMENTAL REVIEW

N/A

FISCAL IMPACT

N/A

RESOLUTION NO. 2022-2293

A RESOLUTION APPROVING BOARD POLICY REVISIONS FOR F-130 DISPOSAL OF SURPLUS EQUIPMENT AND PROPERTY

THE LAS GALLINAS VALLEY SANITARY DISTRICT

WHEREAS, the Board of Directors (“Board”) has determined that a comprehensive list of Policies and Procedures for the Board is in the best interest of the District; and

WHEREAS, the Board has compiled a comprehensive list of Policies and Procedures to serve as the rules and regulations of the Board; and

WHEREAS, the Board did adopt such comprehensive list of Policies and Procedures on July 9, 2009; and

WHEREAS, such policies may need to be updated from time to time; and

WHEREAS, on December 1, 2022, the Board reviewed and suggested changes on Board Policy F-130 Disposal of Surplus Equipment and Property; and

NOW THEREFORE, the Board of Directors of the Las Gallinas Valley Sanitary District approves the following revised policy sections: F-130 DISPOSAL OF SURPLUS EQUIPMENT AND PROPERTY. The previously approved Board Policy F-130 is hereby revoked and declared null and void.

If any policy or portion of a policy contained within the Policies and Procedures is in conflict with rules, regulations, or legislation having authority over the Las Gallinas Valley Sanitary District, said rules, regulations or legislation shall prevail.

The Policies and Procedures shall remain in effect until amended by at least a majority vote of the Board of Directors.

* * * * *

I hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District, Marin County, California, at a meeting thereof held on the 15TH day of December, 2022, by the following vote of the members thereof:

AYES, and in favor thereof Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

Teresa Lerch, Board Secretary

APPROVED:

Crystal J. Yezman, Vice-President

F-130 DISPOSAL OF SURPLUS EQUIPMENT AND PROPERTY

Purpose

This policy covers easements, encroachments, and acceptance of property, disposal of surplus property, inventory, and recordkeeping.

F-130-10 Declaration of Surplus Equipment. Property may be declared surplus property when it has been determined by the General Manager that the equipment:

- Is no longer appropriate because of capability, size, age, operational readiness, etc., to fulfill the District’s mission; or
- The equipment is obsolete or there is a change in operating methodology; or
- If a particular piece of equipment is more costly to maintain than to replace.

The General Manager shall have the authority to dispose of surplus property that has a current value of less than \$1,000.00 (considered a de minimus value). Surplus property that has a current value of \$1000.00 or greater, shall be submitted to the Board for approval prior to disposal in the approved manner.

F-130-15 Disposal of Surplus Equipment. Property that has been declared surplus, may be disposed of in one of the following manners:

- Transfer of the surplus property to another public agency, educational institution or non-profit (501.C) upon a written request and determination that it is in the public interest to do so; or
- The excess property may be offered to other government entities and Districts on a bid basis; or
- Advertise for sale, with notation of location/hours/days it can be seen, a deadline date for submission of sealed bids, a statement that district reserves the right to reject any or all bids, and that the item is being sold “as is”; or
- Sold at auction through any reputable auction organization, including on-line auctions.

The surplus equipment may be discarded and/or recycled when the surplus property is not accepted by the auction organizations, or when there are no bidders/buyers.

F-130-20 Sale or Disposal of Real Estate. Pursuant to the Surplus Land Act (Gov. Code § 54220 et seq.). Within its discretion, the Board may declare, by formal action in a regular public meeting and supported by written findings, parcel(s) of real property owned in fee simple by the District to be “surplus land” or “exempt surplus land” (collectively hereinafter referred to as “surplus land”) as defined in Gov. Code § 54221 and may dispose of said “surplus land” subject to the provisions of Gov. Code § 54220 et seq. and any guidelines established by the California Department of Housing and Community Development (“HCD”).

Resolution No. 2022-2292	Date Approved: December 15, 2022
President of the Board	Last Reviewed: December 1, 2022

The Board further delegates the authority to the General Manager, or designee, to coordinate the District's procedural obligations when considering, declaring, and disposing of "surplus land" pursuant to the Government Code and more specifically the Guidelines established by the HCD, to include but not limited to:

1. Provide notices of availability of surplus land for lease or purchase to local public entities and housing sponsors as required by Government Code Section;
2. Where applicable, receive notices of interest from entities desiring to purchase or lease surplus land and negotiate with entities in good faith;
3. Provide HCD with descriptions of the notices of availability sent, and negotiations conducted with any responding entities, regarding the disposal of the parcel of surplus land; and
4. Forward to HCD a copy of any restrictions to be recorded against the surplus land pursuant to Government Code Section 54233 or 54233.5, whichever is applicable.

Resolution No. 2022-2292	Date Approved: December 15, 2022
President of the Board	Last Reviewed: December 1, 2022

F-130 DISPOSAL OF SURPLUS EQUIPMENT AND PROPERTY

Purpose

This policy covers easements, encroachments, and acceptance of property, disposal of surplus property, inventory, and recordkeeping.

~~**F-130-10 Sale of Surplus Equipment.** The Board (current value in excess of \$1,000) or General Manager (current value equal to or less than \$1,000) have the authority to declare equipment surplus, after which the following steps shall be taken:~~

~~A surplus item shall be advertised for sale, with notation of location/hours/days it can be seen, a deadline date for submission of sealed bids, a statement that the District reserves the right to reject any or all bids, and that the item is being sold "as is."~~

- ~~• The Board or General Manager per the above value criteria shall accept or reject highest bid.~~
- ~~• Bidders shall be notified of the Board's action.~~
- ~~• Junked Certificates shall be obtained for vehicles that cannot pass smog tests without significant repairs.~~

~~Periodically surplus metal that has no further operational value to the District but which may be recycled or sold for scrap may be disposed of as determined by the General Manager.~~

~~**F-130-10 Declaration of Surplus Equipment.** Property may be declared surplus property when it has been determined by the General Manager that the equipment:~~

- ~~• Is no longer appropriate because of capability, size, age, operational readiness, etc., to fulfill the District's mission; or~~
- ~~• The equipment is obsolete or there is a change in operating methodology; or~~
- ~~• If a particular piece of equipment is more costly to maintain than to replace.~~

~~The General Manager shall have the authority to dispose of surplus property that has a current value of less than \$1,000.00 (considered a de minimus value). Surplus property that has a current value of \$1000.00 or greater, shall be submitted to the Board for approval prior to disposal in the approved manner.~~

~~**F-130-15 Disposal of Surplus Equipment.** Property that has been declared surplus, may be disposed of in one of the following manners:~~

- ~~• Transfer of the surplus property to another public agency, educational institution or non-profit (501.C) upon a written request and determination that it is in the public interest to do so; or~~
- ~~• The excess property may be offered to other government entities and Districts on a bid basis; or~~

Resolution No. 2017-2084	Date Approved: February 23, 2017
President of the Board	Supersedes: July 9, 2009 Last Reviewed:

- Advertise for sale, with notation of location/hours/days it can be seen, a deadline date for submission of sealed bids, a statement that district reserves the right to reject any or all bids, and that the item is being sold "as is"; or
- Sold at auction through any reputable auction organization, including on-line auctions.

The surplus equipment may be discarded and/or recycled when the surplus property is not accepted by the auction organizations, or when there are no bidders/buyers.

F-130-20 Sale or Disposal of Real Estate. Pursuant to the Surplus Land Act (Gov. Code § 54220 et seq.). Within its discretion, ~~the Board has the authority to may declare~~, by formal action in a regular public meeting and supported by written findings, parcel(s) of real property owned in fee simple by the District to be "surplus land" or "exempt surplus land" (collectively hereinafter referred to as "surplus land") as defined in Gov. Code § 54221 and may dispose of said "surplus land" subject to the provisions of Gov. Code § 54220 et seq. and any guidelines established by the California Department of Housing and Community Development ("HCD"), ~~authorize the Staff to obtain an appraisal, after which the following steps shall be taken:~~

The Board further delegates the authority to the General Manager, or designee, to coordinate the District's procedural obligations when considering, declaring, and disposing of "surplus land" pursuant to the Government Code and more specifically the Guidelines established by the HCD, to include but not limited to:

~~The real property shall be offered to public agencies at the appraised price. (State law requires that public agencies have the opportunity to purchase real property prior to advertisement to the general public.)~~

- ~~• Property not purchased by a public agency shall be advertised in a newspaper of general circulation with a request that sealed bids be submitted to the District.~~
- ~~• The Board shall accept or reject the highest bid.~~
- ~~• Bidders shall be notified of the Board's action.~~

1. Provide notices of availability of surplus land for lease or purchase to local public entities and housing sponsors as required by Government Code Section;
2. Where applicable, receive notices of interest from entities desiring to purchase or lease surplus land and negotiate with entities in good faith;
3. Provide HCD with descriptions of the notices of availability sent, and negotiations conducted with any responding entities, regarding the disposal of the parcel of surplus land; and
4. Forward to HCD a copy of any restrictions to be recorded against the surplus land pursuant to Government Code Section 54233 or 54233.5, whichever is applicable.

Resolution No. 2017-2084	Date Approved: February 23, 2017
President of the Board	Supersedes: July 9, 2009 Last Reviewed:

12/15/2022

General Manager Report

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation



Item Number 3.2
GM Review CR

Agenda Summary Report

To: Board of Directors
From: Teri Lerch, Executive Assistant/Board Secretary
 (415) 526-1510; tlerch@lgvsd.org
Mtg. Date: December 15, 2022
Re: Board Policy Review of B-150 Memberships and 0-10 Fixed Asset Accounting Controls
Item Type: Consent _____ Action _____ Information X Other _____
Standard Contract: Yes _____ No _____ (See attached) Not Applicable X .

STAFF RECOMMENDATION

Attached for information and Board review are current Board Policies B-150 Memberships and O-10 Fixed Asset Accounting Controls

No changes are suggested for B-150 Memberships.

For clarity, original policies B-150 and 0-10 are included with Draft Policy B-150 and O-10 with suggested changes highlighted in yellow and deletions/additions shown in red. Staff will receive comments on the subject policies at the meeting and through December 22, 2022

Comments received will be incorporated or addressed prior to bringing back these policies to the Board for approval at the next Board meeting.

The Board has requested to review and update Board Policy.

PREVIOUS BOARD ACTION

None

ENVIRONMENTAL REVIEW

N/A

FISCAL IMPACT

N/A

B-150 MEMBERSHIPS

Purpose

This policy sets forth the rules for membership in associations and establishes who may represent the District.

B-150-10 Appropriate Memberships. To take advantage of in-service training opportunities, the Board may hold membership in and attend meetings of national, state, and local associations directly related to the purposes and operations of the District. Decisions to continue, discontinue or add new memberships shall occur through the annual budget process

B-150-20 Appointment of Representatives. The President shall appoint Board Members as representatives and alternates, as appropriate, to serve as contacts between the District and the associations. The representatives and alternates shall report to the Board in a timely manner on their activities involving these associations.

B-150-30 General Manager Memberships. The President may designate the General Manager as the appropriate representative or alternate in connection with memberships in any association. The General Manager may designate those associations or industry specific leadership with which his/her association is necessary or desired.

Resolution No. 2009-1872	Date Approved: July 9, 2009
President of the Board	Supersedes: Last Reviewed:

OPERATIONS

O-10 FIXED-CAPITAL ASSET ACCOUNTING CONTROLS

Purpose

This policy establishes procedures for accounting controls, inventory of facilities and equipment, assignment of value, depreciation, and maintenance procedures.

O-10-10 Accurate Financial Reports. The purpose of this policy is to ensure proper accounting control resulting in the maintaining of accurate financial reports of fixed-capital assets.

O-10-20 Report to Board. An accounting of all fixed-capital assets shall be conducted on an annual basis.

O-10-30 List of Purchases. Applicable purchases for inclusion in said accounting shall be the following:

- Equipment, tools, and vehicles that individually have an original total cost basis of more than \$5,000 and a useful life greater than one year;
- All land and building acquisitions regardless of price; and,
- Additions or major improvements to the District's service infrastructure.

O-10-40 Recordkeeping. Permanent inventory records shall be maintained in either a paper file or electronic (computer data base) format. Said records shall be updated whenever a change in the status of a particular fixed-capital asset occurs (e.g., original purchase, sale, destruction, loss, theft, etc.).

O-10-50 Inventory Requirements. Information to be maintained in said inventory records shall include at least the following:

- Asset number
- Description
- Manufacturer's serial number
- Storage location
- Original cost
- Acquisition date
- Life expectancy
- Classification code (e.g., office equipment, vehicle, etc.)

Resolution No. 2009-1872	Date Approved: July 9, 2009
President of the Board	Supersedes: Last Reviewed:

O-10-60 Administrative Policies and Procedures. The General Manager and Administrative Services Manager shall develop internal capital asset policies and procedures necessary for establishing and maintaining internal controls to achieve the objectives of effective and efficient operations, reliable financial reporting, and compliance with laws and regulations.

Resolution No. 2009-1872	Date Approved: July 9, 2009
President of the Board	Supersedes: Last Reviewed:

B-150 MEMBERSHIPS

Purpose

This policy sets forth the rules for membership in associations and establishes who may represent the District.

B-150-10 Appropriate Memberships. To take advantage of in-service training opportunities, the Board may hold membership in and attend meetings of national, state, and local associations directly related to the purposes and operations of the District. Decisions to continue, discontinue or add new memberships shall occur through the annual budget process

B-150-20 Appointment of Representatives. The President shall appoint Board Members as representatives and alternates, as appropriate, to serve as contacts between the District and the associations. The representatives and alternates shall report to the Board in a timely manner on their activities involving these associations.

B-150-30 General Manager Memberships. The President may designate the General Manager as the appropriate representative or alternate in connection with memberships in any association. The General Manager may designate those associations or industry specific leadership with which his/her association is necessary or desired.

Resolution No. 2009-1872	Date Approved: July 9, 2009
President of the Board	Supersedes:

ORIGINAL

OPERATIONS

O-10 FIXED ASSET ACCOUNTING CONTROLS

Purpose

This policy establishes procedures for accounting controls, inventory of facilities and equipment, assignment of value, depreciation, and maintenance procedures.

O-10-10 Accurate Financial Reports. The purpose of this policy is to ensure proper accounting control resulting in the maintaining of accurate financial reports of fixed assets.

O-10-20 Report to Board. An accounting of all fixed assets shall be conducted on an annual basis.

O-10-30 List of Purchases. Applicable purchases for inclusion in said accounting shall be the following:

- Equipment, tools, and vehicles that individually have an original total cost of more than \$5000;
- All land and building acquisitions regardless of price; and,
- Additions or major improvements to the District's service infrastructure.

O-10-40 Recordkeeping. Permanent inventory records shall be maintained in either a paper file or electronic (computer data base) format. Said records shall be updated whenever a change in the status of a particular fixed asset occurs (e.g., original purchase, sale, destruction, loss, theft, etc.).

O-10-50 Inventory Requirements. Information to be maintained in said inventory records shall include at least the following:

- Asset number
- Description
- Manufacturer's serial number
- Storage location
- Original cost
- Acquisition date
- Life expectancy
- Classification code (e.g., office equipment, vehicle, etc.)

Resolution No. 2009-1872	Date Approved: July 9, 2009
President of the Board	Supersedes:

Agenda Item 3.3
Date December 15, 2022



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

12/8/2022

Curtis Paxton
General Manager
Las Gallinas Valley Sanitary District, California

Dear Mr. Paxton:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2021 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Las Gallinas Valley Sanitary District
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2021

Christopher P. Morrill

Executive Director/CEO

12/15/22


Audit Presentation with Financial Statements

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation



Item Number _____ 5 _____
GM Review _____ CP _____

Agenda Summary Report

To: Board of Directors
From: Dale McDonald, Administrative Services Manager 
(415) 526-1519 dmcdonald@lqvsd.org
Meeting Date: December 15, 2022
Re: Refuse Rate Adjustment for 2023
Item Type: Consent _____ Action X Information _____ Other _____
Standard Contract: Yes _____ No _____ (See attached) Not Applicable X .

STAFF RECOMMENDATION

1. Conduct a public hearing to allow for discussion and input from the public concerning the proposed refuse rate increase of 6.17%.
2. Adopt Ordinance No. 190 Amending Title 4, Chapter 1 of the Las Gallinas Valley Sanitary District Code establishing the maximum rates collected by Marin Sanitary Service for Solid Waste Services, to be effective January 1, 2023, in the unincorporated areas of the Las Gallinas Valley Sanitary District.

BACKGROUND

The Las Gallinas Valley Sanitary District (“District”) entered into a Franchise Agreement (“Agreement”) with Marin Sanitary Service (“MSS”) to provide for the collection, removal and delivery for Disposal, Recycling or processing of Solid Waste collected and accumulated within the unincorporated areas of the District. As part of an amendment to the agreement entered into between both parties, a simplified and streamlined annual rate setting methodology to establish stable and predictable rates, and a firm basis for rate control in future years, was established.

The following jurisdictions within Marin have similar agreements with MSS and work together to share information and reduce costs: the City of San Rafael, City of Larkspur, the Towns of Ross, San Anselmo, and Fairfax, the County of Marin, and the District. This Marin franchisors’ group meets throughout the year to collaborate on oversight of MSS’s operations and works together to conduct a single annual rate review analysis rather than each jurisdiction having to conduct and pay for a separate review.

DISCUSSION AND PUBLIC HEARING

In accordance with the Agreement, MSS submitted an application for rate review, requesting an increase in service charges to be effective January 1, 2023. The District retained R3 Consulting Group, Inc. (“R3”) as an independent consultant on behalf of the Franchisors’ group and the District, and R3 reviewed the rate application in accordance with the rate-setting methodology set forth in the Agreement. The review yielded a calculated rate adjustment of 6.17%. R3’s Review of Marin Sanitary Service’s 2023 Rate Application (Attachment A) was presented to the Board of Directors on November 17, 2022.



The maximum rate increase applies to all residential, commercial, and multi-family dwellings and incorporated into Appendix, Las Gallinas Valley Sanitary District Schedule of Rates, incorporated into Ordinance No. 190 (Attachment B) amending Title 4, Chapter 1 of the District Code.

In accordance with the requirements of the Agreement, as well as state law, the District posted notice of the December 15, 2022 public hearing in the three designated places in the District, as well as on the District website, advising that this public hearing to consider the requested increase would be held on December 15, 2022 and that any person interested, including all persons owning property within the District, was invited to appear and be heard on the matters set forth in the public hearing notice.

PREVIOUS BOARD ACTION

Ordinance 188 – Refuse rates for 2022 adopted December 16, 2021.

ENVIRONMENTAL REVIEW

N/A

FISCAL IMPACT

Rates are paid directly by MSS’s customers within the unincorporated areas of the District.

There is no impact to the 2022-23 Budget. The budget anticipated a 4.78% increase in franchise related expenses and offsetting franchise related revenue.

Attachments:

Attachment A Review of Marin Sanitary Service’s 2023 Rate Application by R3

Attachment B Ordinance 190 Amending Title 4, Chapter 1 of the District Code, Regulating Garbage, Rubbish, Waste Matter and Refuse, and the Collection, Removal and Disposal Thereof, including Schedule of Rates effective January 1, 2023.

FINAL REPORT
Las Gallinas Valley Sanitary District

**Review of Marin Sanitary Services'
2023 Rate Application**

submitted electronically: November 5, 2022

November 5, 2022

Dale McDonald
Administrative Services Manager
Las Gallinas Valley Sanitary District
101 Lucas Valley Road, Suite 300
San Rafael, CA 94903

submitted via email: dmcdonald@lgvsd.org

SUBJECT: Final Report – Review of Marin Sanitary Service’s 2023 Rate Application

Dear Mr. McDonald,

R3 Consulting Group, Inc. (R3) is pleased to submit this report detailing the results of our review of Marin Sanitary Service’s (MSS’s) 2023 rate application for the Las Gallinas Valley Sanitary District (LGVSD).

This review was conducted pursuant to R3’s engagement with the seven agencies (Agencies) served by MSS, including the City of San Rafael, City of Larkspur, County of Marin, Las Gallinas Valley Sanitary District, Town of Ross, Town of Fairfax, and the Town of San Anselmo.

This report summarizes results from our review of MSS’s 2023 indexed rate application per the streamlined rate setting methodology established in 2019. The methodology is described in the amended Exhibit B to the Franchise Agreement that the District holds with MSS.

* * * * *

We appreciate the opportunity to be of service to the District. Should you have any questions regarding this report or need any additional information, please do not hesitate to reach out directly.

Sincerely,



Jim Howison | Sr. Managing Consultant
R3 Consulting Group, Inc.
925.768.7244 | jhowison@r3cgi.com

1. FINDINGS

Executive Summary

On August 31, 2022, MSS submitted its application for an increase to its solid waste rates, to be effective January 1, 2023. This is an indexed year rate adjustment, which primarily projects compensation due to MSS based on the applicable water-sewer-trash CPI Index (WST). Per Exhibit B, the rate adjustment is subject to a 2.5% minimum and a 5% maximum rate cap for MSS' operations. Based on our review of the rate application, R3 concurs with MSS's calculated 2023 rate revenue requirement of \$3,393,112, which is \$197,296 higher than the 2022 rate revenue requirement of \$3,195,816, inclusive of projected MSS rate revenues needed to implement SB 1383. The corresponding adjustment to the District's solid waste rates for 2023 is 6.17%, based on a January 1, 2023 effective date.

Table 1: 2023 Rate Adjustment Summary

	2021	2023	Dollar Change	Percentage Change	Adjustment to Rates
Collector Operations	2,226,457	2,324,968	98,511	4.42%	3.08%
Garbage Landfilling and Organics Processing	358,145	373,248	15,103	4.22%	0.47%
State Compliance Database Subscription	1,029	1,123	94	9.09%	0.00%
SB 1383 Compliance	25,404	25,102	(301)	-1.19%	-0.01%
Profit Calculation	274,087	285,991	11,904	4.34%	0.37%
Recyclable Materials Processing	40,861	25,337	(15,524)	-37.99%	-0.49%
Interest	50,632	52,873	2,241	4.43%	0.07%
Zero Waste Marin Fees	50,123	50,753	630	1.26%	0.02%
Franchise Fees	159,791	165,553	5,762	3.61%	0.18%
Annual Rate Revenue Reconciliation		82,044	82,044	100.00%	2.57%
Recycling Property Insurance	6,352	9,055	2,703	42.55%	0.08%
SB 1383 Negotiations and Implementation Support	2,935	(2,935)	(5,870)	-200.00%	-0.18%
Total Annual Rate Revenue Requirement	3,195,816	3,393,112	197,296	6.17%	6.17%

2023 Rate Adjustment Details

Collector Operations

Collector Operations compensates MSS for labor, benefits, general and administrative, depreciation and lease, maintenance, fuel and oil. Per Exhibit B, compensation for Collector Operations is adjusted using

the CPI index for Water and Sewer and Trash Collection. R3 used publicly available Bureau of Labor Statistics data to verify the calculated increase of 4.42% to Collector Operations. The result is \$2,324,968 in Collector Operations for the District in 2023, which is an increase of \$98,511 compared to 2022.

Garbage and Organics Tipping Fees

Garbage Landfilling and Organics Processing tipping fee projections are calculated using actual tonnages collected from January 1 through June 30, 2022, which are then annualized to project total 2022 tonnages. Those tonnages are then multiplied by the projected 2022 tipping fees calculated in accordance with Exhibit B. This is based on the actual per ton tipping fees for each waste stream category, or if unavailable, projected tipping fees are calculated using the current year per ton tipping fees escalated by the change in WST— subject to a minimum increase of 2.5% and a maximum increase of 5.0%.

R3 reviewed MSS's projected 2022 tons and the 2023 per ton tipping fees for residential garbage, residential green waste/organics, commercial garbage, commercial mixed waste for processing, commercial food scraps, and MSS-served Agencies' waste delivered to MSS. Per Exhibit B, R3 confirmed that MSS materially correctly projected tons by category using annualized actual tons for the first six months of the current rate year and, as actual tipping fees are unavailable, applied the 4.42% WST adjustment to project 2023 per ton tip fees. The result is \$373,248 in Garbage and Organics Tipping fees for the District in 2023, which is an increase of \$15,103 compared to 2022.

Database Subscription for Compliance with State Law

The rate setting methodology allows for the recovery of additional revenues associated with costs for changes in law and/or new State mandates. For increased operating expenses due to State Laws, including AB 1826 and SB 1383, MSS has included in its rate application a line item for a compliance database. This item was added and approved in MSS's 2020 and 2021 Rate Adjustment applications for MSS's subscription to Recyclist, which is a valuable reporting tool related to compliance with State Law. MSS expects this line item will continue to be present in future rate applications. The result is an increase of \$94 in Database Subscription for the District in 2023, for a total cost of \$1,123 in 2023 compared to \$1,029 in 2022.

Compliance with SB 1383

MSS is requesting continued revenue in association with SB 1383 with the goal of increasing compliance with the State of California's organics state mandate(s). The company will continue to provide compliance monitoring and inspection services, contamination monitoring, outreach and education, and reporting functions on behalf of the District. The total 2023 revenue recovery for these new SB 1383 compliance measures for MSS is \$25,102 or a decrease of \$301.

Profit Calculation

R3 reviewed the calculation of MSS's profit, which is a function of total allowable operating expenses (\$2,724,441 for the District) divided by the contractually set operating ratio of 90.5% and subtracting the same sum, rounded to the nearest dollar. MSS's actual profit achievement will vary depending on the company's real revenues and expenses; as such, profit is not guaranteed. The result is \$285,991 in Calculated Profit for the District in 2023, which is an increase of \$11,904 compared to 2022. The increase is due to a net increase in allowable operating expenses, which were described in the previous sections of this report.

Recyclable Materials Processing

A net recyclable materials processing cost is calculated each year to share the risks and rewards of changing recycling markets between rate payers and MSS. Per Exhibit B, the Recyclable Materials Processing cost is escalated by the annual change in the WST and that amount is then divided by the number of all tons of recyclable materials processed at Marin Recycling Center from July 1 of the prior rate year through June 30 of the current rate year.

The recyclable materials revenue amount is calculated based on 90% of the total revenue received by the Marin Recycling Center for recyclable materials, which is then divided by the number recyclable material tons processed at Marin Recycling Center. The calculation does not include income or tons from recyclable materials processed for third parties or agencies that were not customers of MSS or the Marin Recycling Center as of December 31, 2018. For Rate Year 2023, the resulting Net Recyclable Materials Processing Cost Per Ton is \$18.72, a decrease of \$10.87 from the 2022 value of \$29.59. This reduction is due to increases in the value of recyclable commodities sold by MSS. The result is \$25,337 in Recyclable Materials Processing costs for the District in 2023, which is a decrease of \$15,524 compared to 2022.

Interest

Interest is based on MSS's actual interest from its loan amortization schedules for actual and projected capital expenditures for services under the Agreement as of the last base year review in 2019. This is increased in the same manner as Collector Operations, as described above, via WST annually. The result is \$52,873 in interest for the District in 2023, which is an increase of \$2,241 compared to 2022.

Zero Waste Marin Fees

Zero Waste Marin Fees are set as a pass through as government fees and, per Exhibit B to the agreements, changes in such fees result in appropriate adjustments to rates to compensate MSS for increases or decreases in such fees. Zero Waste Marin fees included in the annual indexed rate applications for the MSS service area are set to be equal to the current Zero Waste Marin Fee assessments for the current fiscal year, with 100% of the MSS hauler fees passed through to the MSS Agencies, and with none of the MSS Transfer Station fees passed through to the MSS Agencies. The result is \$50,753 in Zero Waste Marin Fees for the District in 2023, which is an increase of \$630 to 2022.

Franchise Fees

Franchise Fees are calculated by multiplying the applicable franchise fee percentage by each agency served by MSS by the revenues projected for each that Rate Year. The District's Franchise Fee is 5% of gross revenues. The result is \$165,553 in Franchise Fees for the District in 2023, which is an increase of \$5,762 compared to 2022, and is due to an overall increase in the rate revenue requirement.

Annual Rate Revenue Reconciliation

The Rate Revenue Reconciliation item is to reconcile the projected rate revenue from the 2021 rate adjustment to the actual revenue collected through rates charged during the 2021 rate year. Due to the impacts of the COVID-19 pandemic, MSS experienced a shortfall of \$82,044 in 2021 billed revenues in the District compared to the 2021 revenue requirement. That amount is therefore included in the 2023 revenue requirement.

Recycling Property Insurance

Property insurance for recycling processing facilities have gone up across the country for circumstances outside of MSS's control. MSS has previously and separately briefed the Agencies on this item, and R3 is aware of the market circumstances surrounding it. R3 finds that this extraordinary item is supported and reasonable. The result is \$9,055 in Recycling Property Insurance for the District in 2023, which is an increase of \$2,703 compared to 2022.

Funding for SB 1383 Contract Negotiations and Implementation

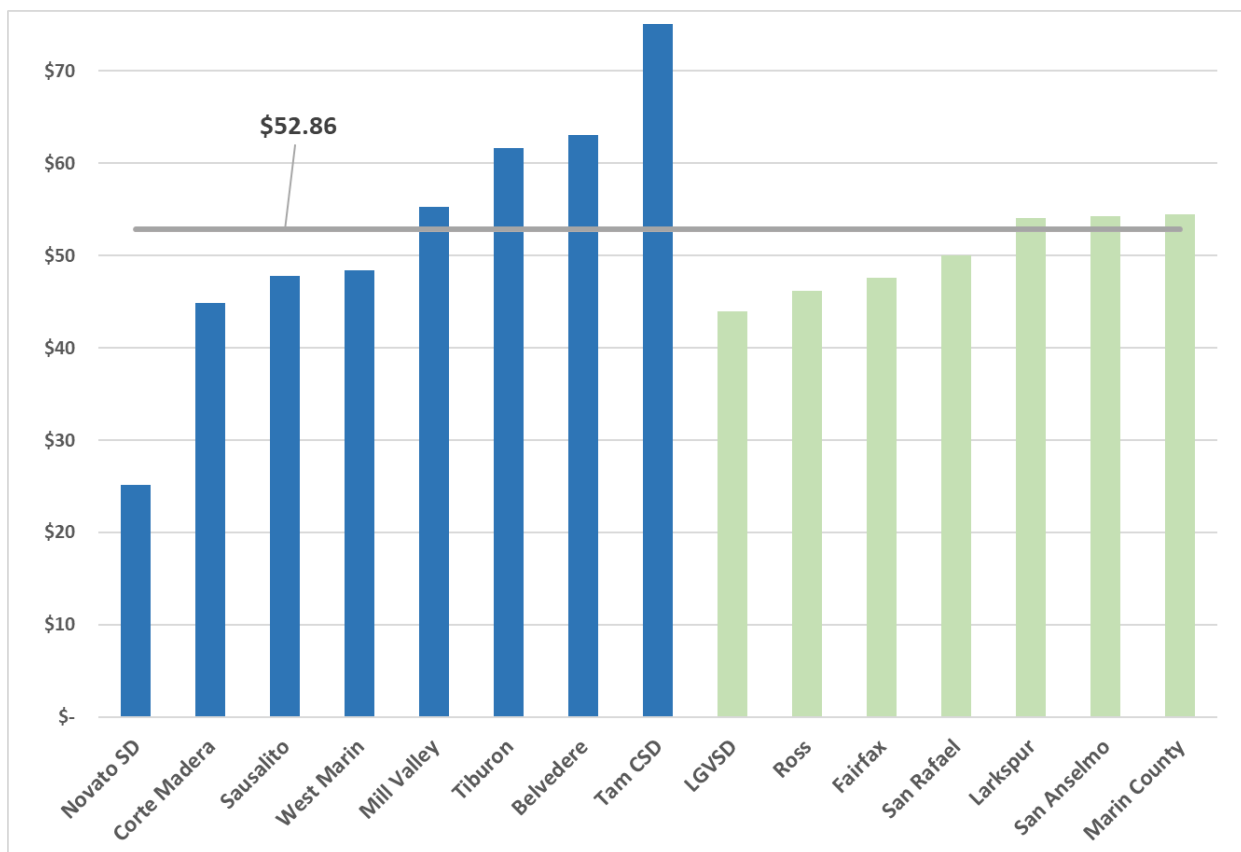
The MSS served Agencies have contracted with R3 to provide support for negotiation of an amendment to the MSS franchise agreements with the Agencies, effectuating the new services, terms and conditions for SB 1383 compliance. That contract also includes a contingency for support to the Agencies in implementing SB 1383 in 2022. R3's expenses for that work were budgeted at \$44,380 but then determined that services were not needed.

For 2023 the total \$44,380 in budgeted costs were deducted from the rate application as services were deemed unnecessary, providing a full refund to the rate payers. The District's portion of the refund totaled \$2,935 and is represented in the 2023 rate request.

Survey of Comparable Rates

Figure 1 illustrates R3's survey of solid waste rates as of October 2022 for agencies located throughout the Marin County. These survey results are presented as an indication of the reasonableness of the resulting rates for 2023. For comparison purposes, agencies serviced by Marin Sanitary Services (MSS) are designated in green and represent the proposed pricing for 32-gallon cart, including the current rate increase. Other, non-MSS service agencies are designated in blue and are current pricing, though price increases are expected for 2023 as well. The average cost for the 30–35-gallon cart for non-MSS service agencies is represented by the grey line is \$52.86. For the residents of the LGVSD, the 32-gallon cart is projected to cost \$43.93 per month.

Figure 1: Comparison of MSS's 2023 Rates to Other Marin County Agencies



The District's commercial rates for a 3-cubic yard bin serviced one time per week will be \$636.43 compared to \$599.42 the previous year.

**BOARD OF DIRECTORS OF THE
LAS GALLINAS VALLEY SANITARY DISTRICT**

ORDINANCE NO. 190

**AN ORDINANCE AMENDING CHAPTER 1, AN ORDINANCE REGULATING SOLID
WASTE, RECYCLABLE AND ORGANIC MATERIALS, AND THE COLLECTION,
REMOVAL AND DISPOSAL THEREOF, TITLE 4 – GARBAGE SERVICE, AS
AMENDED, OF THE ORDINANCE CODE OF THE LAS GALLINAS VALLEY
SANITARY DISTRICT.**

The Board of Directors of the Las Gallinas Valley Sanitary District, Marin County, California, does ordain as follows:

Appendix A of Title 4, Chapter 1 of the Las Gallinas Valley Sanitary District Ordinance Code is amended to read as follows:

**LAS GALLINAS VALLEY SANITARY DISTRICT
EXHIBIT C - SCHEDULE OF RATES**

RESIDENTIAL REFUSE COLLECTION RATES			
Rate increase:		6.17%	
Effective date:		01/01/2023	
<i>Residential Service (Bundled service includes 1 landfill (garbage) cart, 1 organics cart, & 1 recycling split cart)</i>			
REOCCURRING CHARGES	Weekly Service Rates (Billed Quarterly)	2022 Flat rate	
		Monthly Rate	Quarterly Rate
	20 gallon cart	\$37.35	\$112.05
	32 gallon cart	\$43.93	\$131.79
	64 gallon cart	\$87.86	\$263.58
	96 gallon cart	\$131.79	\$395.37
	Low income - 20 gal* cart	\$29.88	\$89.64
	Low income - 32 gal* cart	\$35.14	\$105.42
	Low income - 64 gal* cart	\$70.29	\$210.87
	Low income - 96 gal* cart	\$105.43	\$316.29
	Additional Organics Cart Rental (35 or 64 gallon cart)	\$2.59	\$7.77
	Additional Split Cart Rental (64 or 96 gallon cart)	\$2.59	\$7.77
	Additional Monthly Charges	Monthly Fee (per cart, each way)	Quarterly Fee
	Distance 5' - 50'	\$6.03	\$18.09
Distance Over 50'	\$7.76	\$23.28	

*Must meet PG&E CARE program eligibility requirements.

NOTE: We may not be able to accommodate any collection requests NOT at the curb due to a variety of factors including safety, accessibility, and efficiency. Requests to be assessed and approved by Route Manager.

	Additional Service Fees per Occurrence	Fee
ONE TIME SERVICE FEES	Return Fees - Off day	\$25.00
	Return Fees - Same day	\$10.00
	Resume Service/Late Fee	\$35.00
	Contamination (cart) any size cart	\$30.00
	Overload/Overweight (cart)	\$25.00
	Extra bag garbage	\$15.00
	Extra bag yard waste	\$10.00
	Steam Clean (cart)	\$15.00
	Special Collection	\$35.00
	Special Handling (Bulky items)	\$30.00
	Bulky item fees per item	Fees Vary
	Cart Strap Set-up Admin Fee	\$25.00
	20 Gal Cart Replacement Fee	\$55.00
	32 Gal Cart Replacement Fee	\$60.00
	64 Gal Cart Replacement Fee	\$65.00
96 Gal Cart Replacement Fee	\$75.00	
64 Gal Split Cart Replacement Fee	\$90.00	
96 Gal Split Cart Replacement Fee	\$100.00	

**LAS GALLINAS VALLEY SANITARY DISTRICT
EXHIBIT C - SCHEDULE OF RATES**

COMMERCIAL REFUSE COLLECTION RATES

Rate increase: 6.17%
Effective date: 01/01/2023

RECURRING CHARGES	COMMERCIAL CARTS, BINS, ROLL-OFFS	Collections per Week						Additional One Time Empty
	Garbage	1	2	3	4	5	6	
20 gallon cart*	\$38.20	\$76.40	\$114.60	\$152.80	\$191.00	\$229.20	\$8.82	
32 gallon cart	\$44.93	\$89.86	\$134.79	\$179.72	\$224.65	\$269.58	\$10.37	
64 gallon cart	\$89.86	\$179.72	\$269.58	\$359.44	\$449.30	\$539.16	\$20.74	
96 gallon cart	\$134.79	\$269.58	\$404.37	\$539.16	\$673.95	\$808.74	\$31.11	
1 yard bin	\$314.53	\$629.83	\$944.37	\$1,258.90	\$1,574.12	\$1,888.58	\$72.58	
2 yard bin	\$475.48	\$918.08	\$1,360.35	\$1,802.55	\$2,245.16	\$2,687.38	\$109.73	
3 yard bin	\$636.43	\$1,206.32	\$1,776.30	\$2,346.21	\$2,916.17	\$3,486.15	\$146.87	
4 yard bin	\$840.30	\$1,647.28	\$2,454.44	\$3,261.34	\$4,068.35	\$4,875.61	\$193.92	
5 yard bin	\$1,044.19	\$2,088.26	\$3,132.59	\$4,176.49	\$5,220.55	\$6,265.12	\$240.97	
6 yard bin	\$1,209.21	\$2,292.03	\$3,374.97	\$4,457.79	\$5,540.74	\$6,623.68	\$279.05	
10 yard roll-off	\$1,921.15	\$3,642.95	\$5,364.35	\$7,085.92	\$8,807.85	\$10,529.36	\$443.34	
18 yard roll-off	\$3,152.83	\$5,907.93	\$8,662.93	\$11,418.08	\$14,173.39	\$16,928.40	\$727.58	
20 yard roll-off	\$3,842.29	\$7,285.88	\$10,728.69	\$14,171.85	\$17,615.69	\$21,058.71	\$886.68	
25 yard roll-off	\$4,802.88	\$9,107.37	\$13,410.86	\$17,714.81	\$22,019.62	\$26,323.40	\$1,108.36	
Organics (F2E or Compost)	1	2	3	4	5	6	Additional One Time Empty	
32 gallon	\$21.22	\$42.44	\$63.66	\$84.88	\$106.10	\$127.32	\$4.90	
64 gallon	\$42.44	\$84.88	\$127.32	\$169.76	\$212.20	\$254.64	\$9.79	
1 yard	\$148.50	\$297.00	\$445.50	\$594.00	\$742.50	\$891.00	\$34.27	
2 yard	\$297.00	\$594.00	\$891.00	\$1,188.00	\$1,485.00	\$1,782.00	\$68.54	
3 yard	\$445.50	\$891.00	\$1,336.50	\$1,782.00	\$2,227.50	\$2,673.00	\$102.81	
10 yard roll-off	\$1,344.81	\$2,689.62	\$4,034.43	\$5,379.24	\$6,724.05	\$8,068.86	\$310.34	
18 yard roll-off	\$2,420.66	\$4,841.32	\$7,261.98	\$9,682.64	\$12,103.30	\$14,523.96	\$558.61	
20 yard roll-off	\$2,689.62	\$5,379.24	\$8,068.86	\$10,758.48	\$13,448.10	\$16,137.72	\$620.68	
25 yard roll-off	\$3,362.03	\$6,724.06	\$10,086.09	\$13,448.12	\$16,810.15	\$20,172.18	\$775.85	
Garbage Compactors (Per empty)								
Roll-off Compactor Tipping fee per ton		\$152.47		Roll-off Compactor Hauling charge		\$309.69		
Stationary FL (Per Compacted Yard)		\$129.15		Roll-off Compactor Special handling		Rates Vary		
Other Charges	Service	Fee		Details				
	Lock	\$25.00		Monthly fee				
	Box rental	Fees Vary		Minimum Bimonthly fee				
	Distance < 50ft	\$6.03		Monthly fee per cart, each way				
	Distance > 50ft	\$7.74		Monthly fee per cart, each way				

* Customers must have a sufficient level of service for the volume of material generated. Requests for 20gal carts require assessment and approval of a Route Manager.

NOTE: All container types and sizes may not be available at all locations depending on a variety of factors including safety, accessibility, and efficiency. Requests to be assessed and approved by Route Manager.

ONE TIME SERVICE FEES	Commercial Service Fees	Fee
	Return Fee - BIN	\$75.00
Return Fee - CART -same day	\$10.00	
Return Fee - CART -off day	\$25.00	
Late Fee/Resume Service Fee	\$35.00	
Contamination (BIN)	\$50.00	
Contamination (CART)	\$30.00	
Overload/Compaction (BIN)	\$60.00	
Overload/Compaction (CART)	\$25.00	
Extra Bag Garbage	\$15.00	
Additional Empty BIN	Fees vary	
Extra Bag Yard Waste	\$15.00	
Steam Clean (1-6 yard BIN)	\$95.00	
Steam Clean (CART)	\$15.00	
Steam Clean (COMPACTOR/ROLL-OFF)	\$225.00	
Lock Set-up Admin Fee	\$25.00	
Lock Single Use Fee	\$5.00	
Lock Purchase Fee	\$20.00	
Lock Bar Bin Set-up Fee	\$75.00	
Overweight Charge Per Ton*	\$205.00	
20 Gal Cart Replacement Fee	\$55.00	
32 Gal Cart Replacement Fee	\$60.00	
64 Gal Cart Replacement Fee	\$65.00	
96 Gal Cart Replacement Fee	\$75.00	
64 Gal Split Cart Replacement Fee	\$90.00	
96 Gal Split Cart Replacement Fee	\$100.00	
Bin Repair/Replacement Fee**	Fees vary	

*Boxes exceeding 300lbs/yard

**Fees vary by size up to \$1,200, not to exceed current replacement value.

**LAS GALLINAS VALLEY SANITARY DISTRICT
EXHIBIT C - SCHEDULE OF RATES**

MULTI-FAMILY DWELLING REFUSE COLLECTION RATES

Rate increase: 6.17%
Effective date: 01/01/2023

RECURRING CHARGES	MFD CARTS, BINS, ROLL-OFFS		Collections per Week				Additional One Time Empty
	Garbage	1	2	3	4	5	
20 gallon cart*	\$37.34	\$74.68	\$112.02	\$149.36	\$186.70	\$224.04	\$8.62
32 gallon cart	\$43.93	\$87.86	\$131.79	\$175.72	\$219.65	\$263.58	\$10.14
64 gallon cart	\$87.86	\$175.72	\$263.58	\$351.44	\$439.30	\$527.16	\$20.28
96 gallon cart	\$131.79	\$263.58	\$395.37	\$527.16	\$658.95	\$790.74	\$30.41
1 yard bin	\$290.50	\$503.29	\$716.01	\$928.79	\$1,141.57	\$1,354.38	\$67.04
2 yard bin	\$475.48	\$918.08	\$1,360.35	\$1,802.55	\$2,245.16	\$2,687.38	\$109.73
3 yard bin	\$636.43	\$1,206.32	\$1,776.30	\$2,346.21	\$2,916.10	\$3,485.99	\$146.87
4 yard bin	\$840.30	\$1,647.28	\$2,454.44	\$3,261.34	\$4,068.35	\$4,875.61	\$193.92
5 yard bin	\$1,044.19	\$2,088.26	\$3,132.59	\$4,176.49	\$5,220.55	\$6,265.12	\$240.97
6 yard bin	\$1,209.21	\$2,292.03	\$3,374.97	\$4,457.79	\$5,540.74	\$6,623.68	\$279.05
10 yard roll-off	\$1,921.15	\$3,642.95	\$5,364.35	\$7,085.92	\$8,807.85	\$10,529.36	\$443.34
18 yard roll-off	\$3,152.83	\$5,907.93	\$8,662.93	\$11,418.08	\$14,173.39	\$16,928.40	\$727.58
20 yard roll-off	\$3,842.29	\$7,285.88	\$10,728.69	\$14,171.85	\$17,615.69	\$21,058.71	\$886.68
25 yard roll-off	\$4,802.88	\$9,107.37	\$13,410.86	\$17,714.81	\$22,019.62	\$26,323.40	\$1,108.36
Organics	1	2	3	4	5	6	Additional One Time Empty
Additional Organics Cart Rental (35 gallon cart) after 4 TOTAL carts per cart per month	\$2.59	\$5.18	\$7.77	\$10.36	\$12.95	\$15.54	NA
Additional Organics Cart Rental (64 gallon cart) after 4 TOTAL carts per cart per month.	\$2.59	\$5.18	\$7.77	\$10.36	\$12.95	\$15.54	NA
1 yard	\$148.50	\$297.00	\$445.50	\$594.00	\$742.50	\$891.00	\$34.27
2 yard	\$297.00	\$594.00	\$891.00	\$1,188.00	\$1,485.00	\$1,782.00	\$68.54
3 yard	\$445.50	\$891.00	\$1,336.50	\$1,782.00	\$2,227.50	\$2,673.00	\$102.81
Garbage Compactors (Per empty)							
Roll-off Compactor Tipping fee per ton	\$152.47			Roll-off Compactor Hauling charge			\$309.69
Stationary FL (Per Compacted Yard)	\$129.15			Roll-off Compactor Special handling			Rates Vary
Other Charges	Service		Fee		Details		
	Lock		\$25.00		Monthly fee		
	Box rental		Fees Vary		Minimum Bimonthly fee		
	Distance < 50ft		\$6.03		Monthly fee per cart, each way		
	Distance > 50ft		\$7.74		Monthly fee per cart, each way		

NOTE: Minimum service level is 32 gallons per unit or equivalent volume. Decrease to 20 gallon per unit is subject to company review and approval.
 NOTE: Up to four (4) Organics carts provided at no additional charge. Additional carts may be rented for a nominal monthly fee.
 NOTE: All container types and sizes may not be available depending on a variety of factors including safety, accessibility, and efficiency. Requests to be assessed and approved by Route Manager.

ONE TIME SERVICE FEES	MFD One Time Service Fees	Fee
	Return Fee - BIN	
Return Fee - CART -same day		\$10.00
Return Fee - CART -off day		\$25.00
Late Fee/Resume Service Fee		\$35.00
Contamination (BIN) Per Yard		\$50.00
Contamination (CART)		\$30.00
Overload/Compaction (BIN)		\$60.00
Overload/Compaction (CART)		\$25.00
Additional Empty Bag		\$15.00
Extra Bag Yard Waste		\$10.00
Additional Empty Garbage		Fees vary
Steam Clean (BIN)		\$95.00
Steam Clean (CART)		\$15.00
Steam Clean (COMPACTOR/ROLL-OFF)		\$225.00
Lock Set-up Admin Fee		\$25.00
Lock Single Use Fee		\$5.00
Lock Purchase Fee		\$20.00
Lock Bar Bin Set-up Fee		\$75.00
Overweight Charge Per Ton*		\$205.00
20 Gal Cart Replacement Fee		\$55.00
32 Gal Cart Replacement Fee		\$60.00
64 Gal Cart Replacement Fee		\$65.00
96 Gal Cart Replacement Fee		\$75.00
64 Gal Split Cart Replacement Fee		\$90.00
96 Gal Split Cart Replacement Fee		\$100.00
Bin Repair/Replacement Fee**		Fees vary by size up to

*Boxes exceeding 300lbs/yard
 **Fees vary by size not to exceed current replacement value.

All other ordinances and parts of ordinances inconsistent herewith are hereby repealed.

* * * * *

I hereby certify that the foregoing is full, true, and correct copy of the Ordinance duly and regularly passed and adopted by the Sanitary Board of the Las Gallinas Valley Sanitary District of Marin County, California, at a meeting hereof held on December 15, 2022, by the following vote of members thereof:

AYES:

NOES:

ABSTAIN:

ABSENT:

Teresa Lerch, Board Secretary
Las Gallinas Valley Sanitary District

APPROVED:

Crystal Yezman, Vice President
Las Gallinas Valley Sanitary District

(seal)

12/15/2022

BOARD MEMBER REPORTS

CLARK

NBWA Board Committee, 2022 Operations Control Center Ad Hoc Committee , 2022 Legal Services Ad Hoc Committee, 2022 HR Ad Hoc Committee, Other Reports

FORD

NBWRA, Marin Special Districts Association, 2022 Engineering Ad Hoc Committee re: STPURWE, 2022 Operations Control Center Ad Hoc Committee, 2022 HR Ad Hoc Committee, 2022 McInnis Marsh Ad Hoc Committee, Other Reports

MURRAY

Marin LAFCO, CASA Energy Committee, 2022 Biosolids Ad Hoc Committee, Other Reports – NextDoor webinar

YEZMAN

Flood Zone 7, CSRMA, Marin Special Districts Association, 2022 Ad Hoc Engineering Sub-Committee re: STPURWE, 2022 Legal Services Ad Hoc Committee, 2022 Biosolids Ad Hoc Committee, 2022 McInnis Marsh Ad Hoc Committee Other Reports



CAPIO WELCOME: LAEL WAGENECK, APR

Speakers: Kyle Packam, Meagan Luevano, Joseph Porcelli, Steven Baird



PRESENTERS



Kyle Packam

Executive Director, NextDoor
City of San Francisco



Meagan Luevano

Executive Director, City of
San Francisco



Joseph Porcelli

Executive Director, City of
San Francisco



Steven Baird

Executive Director, City of
San Francisco

KP: CSDA 1,000+ members. Hear about NextDoor but diff. things to use and how to best serve public & more imp. w/Pandemic. Some pay for access, some micro dept. under City to access. Go to SCE and put right people at NextDoor. Set up couple dozen District Advisory Board so when met with NextDoor and what a Special District is and what actually are than a subvention of a city or county. Great timing NextDoor looking to revamp. Date of July 2022 launch and sent to membership. CSDA and CAPIO partners on this Webinar. Public will win in getting information straight from horses mouth.

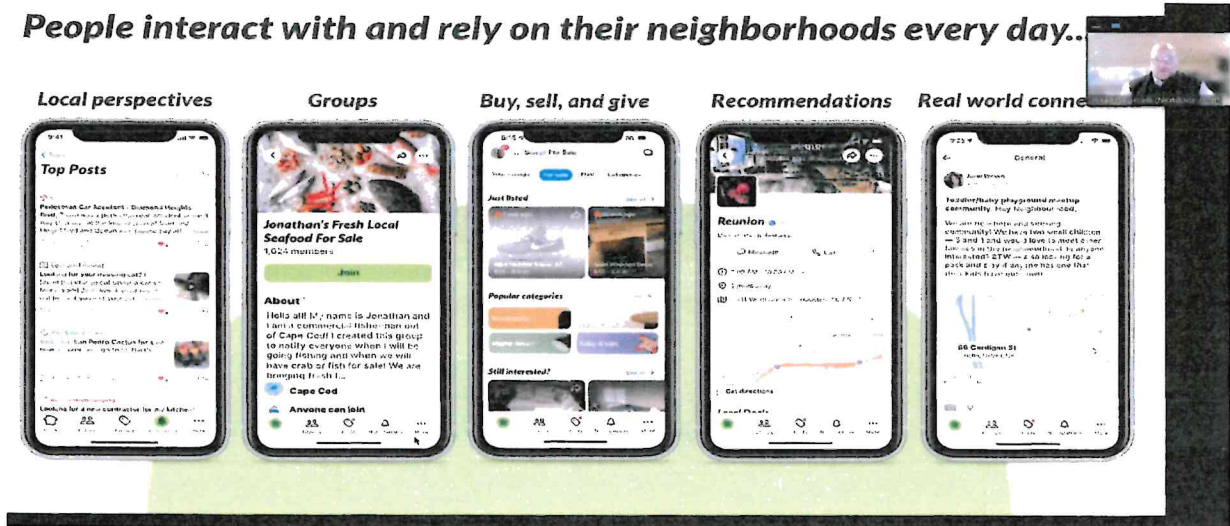
Craig K. Murray

11/29/22

CSDA: Special Districts & Nextdoor: Opportunity Knocking! Webinar

JP: Nextdoor.com. Impt. Right msg., right time, right place with Nextdoor. Real life use cases. Used to work with Boston PD, Homeland Security Strategist, community.fema.gov and that is still up. Create so many operational efficiency if available prior. Nextdoor.com/agencies. Purpose: to cultivate a kinder world... Local perspective.

People interact with and rely on their neighborhoods every day..



Nextdoor about getting and giving help. Audience is diff than other platforms. Join and have to agree with community platforms, to be more civil and helpful to each other. Community Reviewers on content to combat incivility. Discussion comments algorithm will auto shut it down and any member can flag against guidelines. Guidelines: be helpful, be kind, do not campaign. Nextdoor for public agencies: free govt platform now.

Nextdoor for Public Agencies

Precision digital neighborhood policing



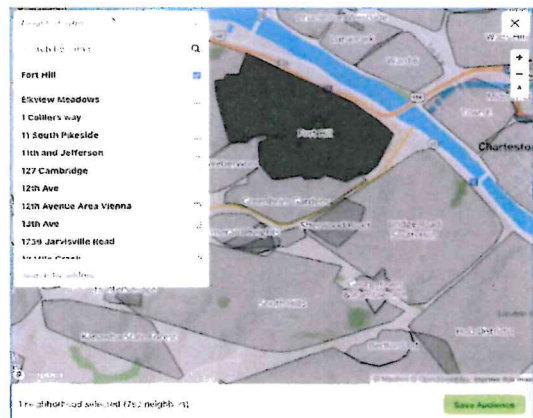
Reach more neighbors
Communicate with uniquely active built-it and engaged local audience



Geo-target your posts
Post locally relevant messages and emergency alerts to neighborhoods, service areas, or to the entire municipality



Encourage action
Drive participation, educate and measure behavioral change indicators and intent with interactive polls

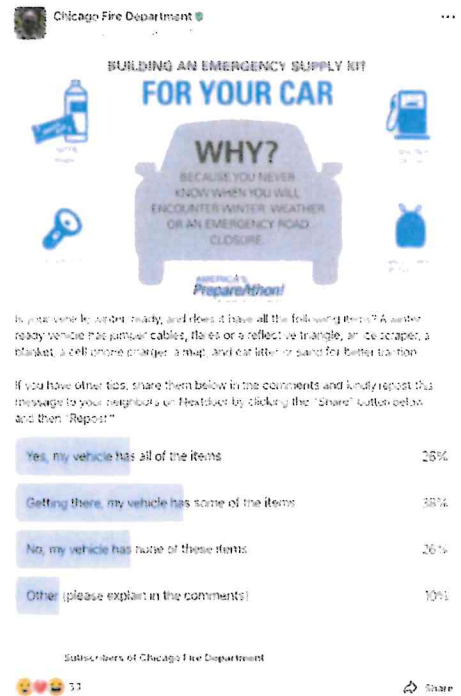


** Staff initiates and closes conversations; you have complete control.*

Can geotarget such as clearing flood drains so don't flood.

Key differentiators

- All neighbors must sign up with their real name and address
- The audience is built-in though members may opt-out
- Communications are initiated by staff, not residents and can be sent to all neighbors or geo-targeted to neighbors in specific custom service areas or neighborhoods
- Staff can post updates, polls, and emergency alerts and they can be assigned to a custom service area
- Metrics include engagement by post, staff, and custom service areas over time

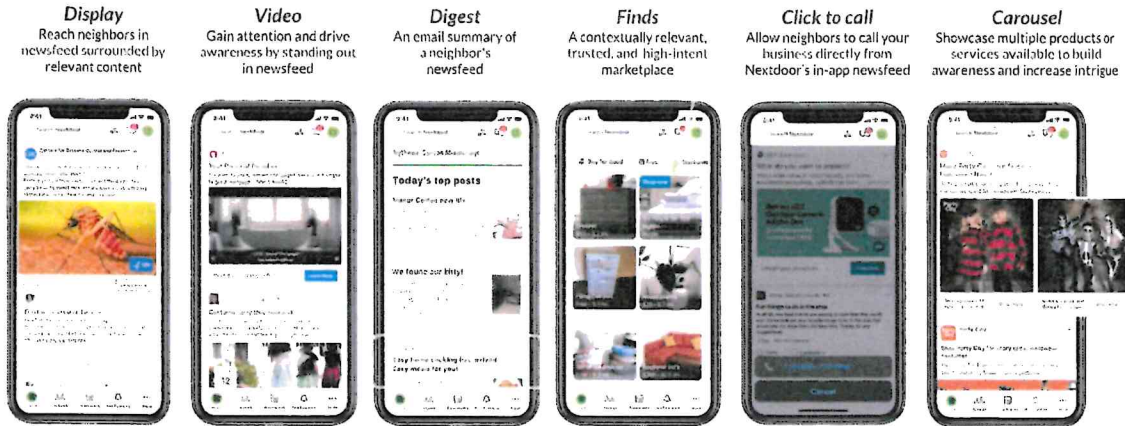


Need to register by your name no alias. Agency Can put out emergency alerts. Ask neighbors to repost your msg.

Best practices to optimize reach

- **Tone** - Write in a neighborly tone as if you were speaking to your neighbor. Consider multilingual posts in areas where English is not the primary language (TIP: Mention the languages in the Subject Line so people know to scroll through).
- **Sharing** - Ask neighbors to share your post to help spread the word via the 'Repost' button.
- **Comments** - When possible, keep comments open as these help drive engagement. Consider starting your post with a question and asking neighbors to comment below. Responding to comments will also help ensure your post remains relevant in the feed. To help ensure discussions on agency posts remain civil and productive, comment threads **will automatically close** when too many comments on an agency post are reported.
- **Target your posts** - When possible, target your post to a specific neighborhood or Custom Service Area, as neighbors love engaging with hyperlocal content. Learn more about how this works [here](#).
- **Frequency** - We recommend posting at least 3-4 times per week to your entire jurisdiction, and even more often if you're making targeted posts to neighborhoods or Custom Service Areas (learn more about targeting [here](#)).
- **Emergency Alerts** - When life or property is in danger, use the [Emergency Alert post type](#) and target it to the affected areas. Emergency Alert sends out a push notification on the app, an immediate email, and a text message to members who allow these types of notifications.
- **Photos** - Every post, including polls, should have a photo. Horizontal photos perform better than vertical ones. Photos must be at a 16:9 ratio with a maximum file size of 7 MB. Supported file types are .JPG, .PNG, .GIF, or .TIFF formats.
- **Videos** - Add videos by including URL links to Vimeo, Youtube, or Facebook videos. You may upload a video of up to 500 MB. For more information, see [this Help article](#).

Nextdoor also has a suite of advertising products for optimization and performance



Eligibility criteria

- They are a permanent government agency with a full-time staff.
- They do not represent a committee, board, program, or project.
- They do not represent an elected official.
- They have a discrete jurisdictional boundary that has been approved by their state's governing body.
- They can provide a GIS map file of their boundary upon request.
- They can apply using a personalized work email (i.e., firstname.lastname@agency.com) and can provide proof of employment upon request.



Nextdoor guarantee reach on advertising platform not on public agency platform. Start: nextdoor.co/agency or help.nextdoor.com ML: placermosquito.org. PIO Placer mosquito and vector control district. Able to complete impt. Research on specific neighborhoods.

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11/29/22

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Nextdoor Makes Reaching Our Community Easy

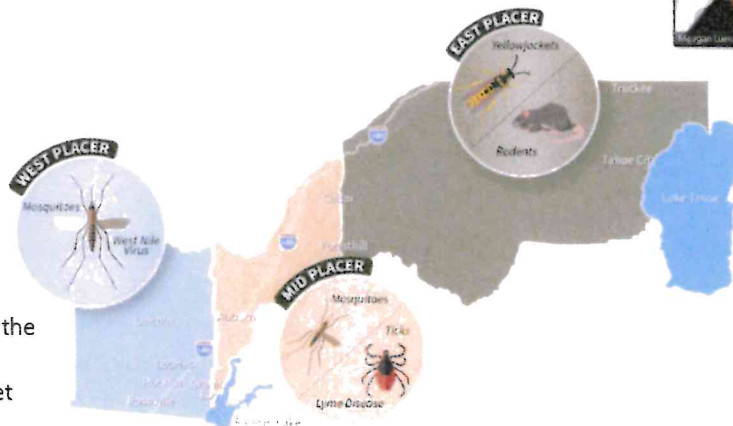
We use Nextdoor to reach specific neighborhoods in our county with targeted messaging about what affects them geographically.

- Do not need to build an audience.
- Can send urgent alerts.
- Invite community to events, public meetings and board meetings.



Not Every Neighborhood is the Same

Neighborhoods in Placer County experience different vectors and vector-borne diseases at different times of the year. One message to the entire service area doesn't work! With a limited budget for targeted paid advertising campaigns, we rely on Nextdoor to reach our diverse community effectively with different messaging.



Different service areas, different vectors at different times of year and different locations and how to reach without a giant budget. Can't see what neighbors are saying unless staff lives and on nextdoor in

Craig K. Murray

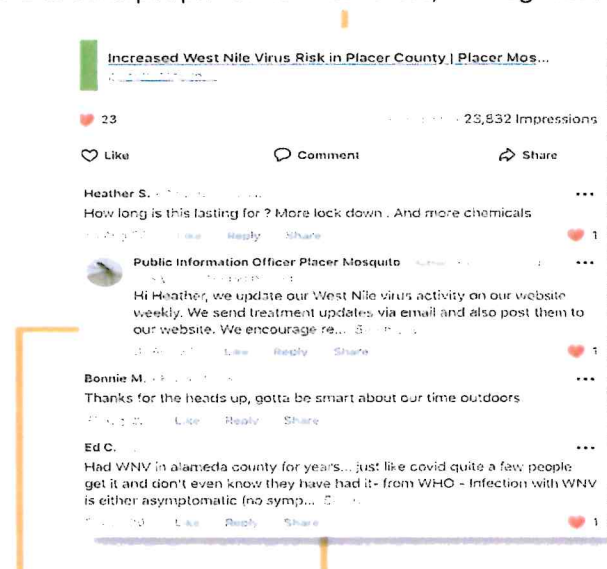
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that area. Impt for questions, misinformation or where to send people for new resources, info. Eg West

Create the Conversation

Although we are unable to see conversations started by neighbors, we can initiate a conversation, answer questions, proactively respond to concerns and misinformation, and direct neighbors to resources. It's quick. It's easy. It's effective.



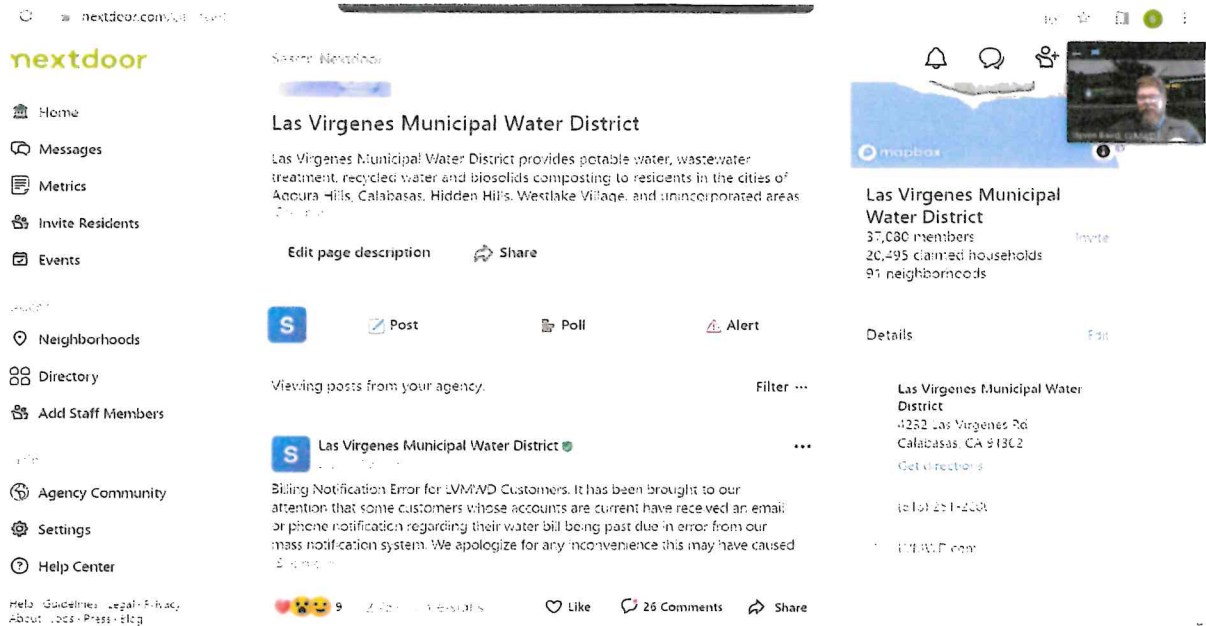
Nile during covid. Some people can be mini spokespeople to provide information to that community. 11,000 impressions in service area for a lost pet. "The Good Neighbor Project" 2019 invasive aedes mosquito (zika, dengue, chikungunya yellow fever) found in Roseville but really hard to find elsewhere than the initial detection area. Look for cryptic invasive thru door to door and compare habitats. Residents worked during day, hard to get in touch and used door hangers and response so-so then went to nextdoor to id neighborhoods. Educate community on invasive threat. Eg direct msg response back from neighbors.

SB: LVMWD. Las Virgenes Municipal Water District. Mature Nextdoor residency. 122 sq miles. NW LA Co. 75k residents. Agoura Hills, Calabasas, unicorp. LA. 130k resident sanitation through JPA. Lack local GW for drinking. Mostly equestrian community. Didn't want LA water and went to LA Metro and got connection to CO River. Commuter Staff: 2 Of 117 reside in service area. Educated upper middle class audience and bit mistrust of bigger institutions. Santa Monica Mtns., celebrities. 2018: Huge fire. 2020: drought emergency. 2022: Everbridge fail, bills overdue used nextdoor to advise payments due. Scroll through history, postings, Map of service area on home page, 5,043 Impressions on single msg. for Woolsey Fire. 11-9-2018. Eg Calabassas resident not sure if evacuate and refer them to fire agency. FB and Twitter competing with others to get msg. out v. nextdoor and get critical msg. out instantaneously such as Mulholland Water Break 12" line that was geotargeted to a specific area. Need to only focus on people who evacuated or trying to get back to their homes. Easy way to get critical information out Can search area by clicking "Neighborhoods" and boundaries are. Eg how to send to just 3 neighborhoods such as SSOs and such a great way to get msg. out.

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Use the Events Function in nextdoor such as Wildfire Safety Preparedness Fire-Wise Landscaping with local elected officials and neighbors can say if going or not. Board Member said can go on and can gauge pulse of neighbors if receiving information. He can be advocate for information as person in the community on drought-messaging.



Wish had point person in each neighborhood to dispel information and could really help level up. Nextdoor Audience is diff. than FB, tiktok and gauge information to post.

Q/A: How many use Nextdoor. 25k use household in Las Virgenes 172k and 106k claimed households in Placer Co. Rebrand so neighbors can't use to rant. JP: still lot of work to do and iterating, testing, trying. How find account with "Existing email". Go to log in and forgot password or agenciesupport @nextdoor.com to help. Use your realname, such as representing yourself as yourself at the District but

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can use Community Team (Settings, account tab and first name and last name tab to put in what you like). Expectations with community chatter and not able to go through it all and remind those that we can't see any of those conversations and neighborhood can call this number or have someone in that neighborhood to review/respond. Eg started to incorporate those responses into the communications. Lee Weissman at nextdoor based in ca can help with ads: lweissmann@nextdoor. Do you have to use personal email or generic. Nextdoor: best to use personal and how verified to get access v. generic and have to email and verify. Once get in you can change. Biggest benefit: upload own GIS files for specific spray blocks and hyper local specific targeting. Like getting communication digitally rather than a phone call. FB sometimes only used to hyper target constituencies. On nextdoor can target other agencies. Nextdoor you don't follow bec. Newsfeed is automatic. People can go to page and scroll through posts. Min. of 2 can manage platform. LAPD may have 1,000s manage platform. You can have specific managers to communicate only in that district. Emergency Alert v. info on upcoming mtg. Emergency Alert will perform well. Ads may be best if not an exciting topic like Getting People to Test Smoke Alarms. Member can get text msg. and email but no way to force it. Nextdoor reach. LGVWD. Water Report 2,500 v. Woolsey Fire 6,000 impressions. What is the community concerned about and you will see better numbers. Strategy, engagement questions. Joseph@nextdoor.com v. Agency support standard questions not to Joseph. Achiving like Acrhive Social? Can run a report over any period of time. Communication Strategy be respectful of people's inboxes. Use nextdoor for most impt. Information or specific location. Residents on nextdoor so diff than others. Use only couple times a month. Respect people's intellect (not a post about interns) but would it help your life (changes to service). If not sure, post a poll and ask for input. Nextdoor does not have auto translation function. Does not have. Suggest put in post. Any connection with Ring cameras? Ring has its own feed and super similar. Word #s per post: Least amount to get msg. across. Here's information click this link, there is a massive drop off. Make sure you include the important information to see it. Deeper dive explain more. JP: Axios newsletter: smart brevity. CAPIO.org and CSDA.net Agencysupport@nextdoor.com

Joseph Porcelli (... to Everyone 11:29 AM

JP

Here is our training manual
- https://help.nextdoor.com/s/article/Nextdoor-for-Public-Agencies-Training-Manual?language=en_US

Joseph Porcelli (... to Everyone 10:33 AM

JP

Yes, School Districts are now elligibile -
https://help.nextdoor.com/s/article/Qualified-Public-Agencies?language=en_US

Here is the Content Library
- <https://drive.google.com/drive/folders/1EUmaSrPPPns4PKaQG5okGUxN1fZe2QN>



BOARD MEMBER MEETING ATTENDANCE REQUEST

Date: _____ Name: _____

I would like to attend the _____ Meeting
of _____

To be held on the _____ day of _____ from _____ a.m. / p.m. to
_____ day of _____ from _____ a.m. / p.m.

Location of meeting: _____

Actual meeting date(s): _____

Meeting Type: (In person/Webinar/Conference) _____

Purpose of Meeting: _____

Meeting relevance to District: _____

Request assistance from Board Secretary to register for Conference: YES NO

Frequency of Meeting: _____

Estimated Costs of Travel (if applicable): _____

Date submitted to Board Secretary: _____

Board approval obtained on Date: _____

Please submit this form to the Board Secretary no later than 1 week prior to the Board Meeting.

12/15/2022

BOARD AGENDA ITEM REQUESTS

Agenda Item 7B

- Separate Item to be distributed at Board Meeting
- Separate Item to be distributed prior to Board Meeting
- Verbal Report
- Presentation

Agenda Item 8
Date December 15, 2022

NORTH MARIN WATER DISTRICT

Utility: Housing to strain system

Water managers send warning on state edict

BY RICHARD HALSTEAD

RHALSTEAD@MARINIJ.COM

Managers at the North Marin Water District are cautioning that the cost of building water supply infrastructure necessary to accommodate new housing mandated by the state could make some of the housing infeasible.

The warning is contained in a letter commenting on a report that evaluates the environmental impacts of building 3,569 new dwellings in Marin's unincorporated areas from 2023 to 2031 as ordered by the state.

The environmental impact report (EIR), which is scheduled for certification by county supervisors and planning commissioners in January, identifies 15 effects that are significant and unavoidable. In addition to water supply, the impacts include air quality, greenhouse gas emissions, transportation, visual character, wastewater treatment, noise and tribal resources.

"Some housing sites identified in the proposed Housing Element Update would require substantial infrastructure improvements (e.g., utility pipelines, pump stations, water tanks, expanded wastewater treatment plants), the construction of which would cause environmental impacts," the report [says](#). In its letter, the North Marin Water District wrote that the district "generally does not have distribution infrastructure in place for areas north of the city of Novato limits."

"New housing development proposed north of this extent will require substantial distribution infrastructure to be constructed to allow water service by NMWD," the letter said.

The letter stated that infrastructure needs identified in the EIR “carry approximate costs upwards of several million dollars, which may be cost prohibitive for the size of developments being proposed.”

For example, the letter notes that at a site owned by the Buck Institute for Research on Aging north of Novato where some 250 residences are proposed, it would be necessary to build a 400,000-gallon, stainless steel storage tank that would measure 45 feet in diameter and stand 35 feet tall.

The tank would be installed on the eastern slope of Mount Burdell and would be situated about 110 feet higher than the highest existing structure.

The letter also states that a 200,000-gallon tank with a diameter of 35 feet and standing 35 feet tall would need to be constructed on the Cherry Hill Ridge line to provide water to 147 dwellings proposed along Atherton Avenue.

Language in the EIR seems to acknowledge the problem. “It is also possible that the necessary infrastructure improvements would affect the economic feasibility of housing construction on these sites, and therefore reduce the likelihood of their development,” the report says.

The EIR includes two project alternatives, one of which is designed to mitigate impacts on water and wastewater service providers that lack the capacity to serve the level of new development proposed.

The EIR notes that the North Marin Water District is under an emergency water conservation ordinance that prohibits new water service connections except under limited conditions, and that the Bolinas Community Public Utility District has had a moratorium on new water connections in effect since 1971.

The alternative proposes relocating housing sites from areas served by NMWD to areas in the city-centered/baylands corridor, which the EIR states are served by Marin Municipal Water District. The North Marin letter, however, contains additional information that casts doubt on the effectiveness of such a strategy.

The EIR states that the Marin Municipal Water District serves cities and towns along the county’s city-centered corridor from the Golden Gate

Bridge to the southern border of Novato and that North Marin provides service to Novato and parts of West Marin.

However, Eric Miller, North Marin's assistant general manager, said the district attempted to point out in its letter that the district's service area extends further south than indicated in the EIR and includes adjacent unincorporated areas of the county.

Don Dickenson, a county planning commissioner, raised this issue when the Board of Supervisors and the Planning Commission held a joint public meeting to discuss the EIR on Nov. 16.

"The EIR seems to miss the fact that while the Sonoma County water tie is significant for North Marin, 25% of the MMWD water comes from the Sonoma County water tie," Dickenson said.

"All of the service connections north of Puerto Suello Hill get their water from Sonoma County because of the way the piping system is set up," Dickenson added. "That doesn't seem to be clear in the water section of the EIR. The same issues that apply to NMWD also apply to a lesser degree to MMWD."

Adriane Mertens, a spokeswoman for the Marin Municipal Water District, said, "The amount of water the district receives from Sonoma County Water Agency fluctuates depending on conditions and time of year. Under normal conditions, it can be between 20% to 25% of our daily total water supply."

Mertens added that the estimate assumes dry conditions. She wrote that during times when more water is available, such as wet winters, MMWD might get as much as 80% to 90% of its water from Sonoma.

Both of the project alternatives contained in the EIR recommend relocating housing sites to three locations: a 33-acre parcel at 2 Jeannette Prandi Way in Lucas Valley near Marin County Juvenile Hall; two parcels totaling about 234 acres in the Novato area along Redwood Highway, which are owned by the Buck Institute for Research on Aging; and three parcels totaling about 315 acres at the St. Vincent's School for Boys site in San Rafael.

It is unclear whether these sites would be any less reliant on Sonoma County water than the sites currently recommended for housing.

“I understand that for those sites that may not have adequate water in west Marin the option is to move them to east Marin and assume that MMWD will be able to provide the water,” Supervisor Stephanie Moulton-Peters said.

“That is a concern that MMWD is being asked to provide additional service to cities and towns along the 101 corridor,” she said. “Have they weighed in on whether there is adequate water to accommodate additional units being moved from West Marin?”

None of the county planners participating in the meeting responded to Moulton-Peters’ question.

Mertens said MMWD has submitted no comments for the impact report.

Sara Jones, assistant director of the Marin County Community Development Agency, said, “We’ll be addressing all the comments in the final EIR, including the MMWD and NMWD water supply issues.”

“The cost of infrastructure is going to be a consideration for Marin regardless of housing development, since there are needs just to serve existing residents,” Jones wrote, “but it will also come into play for developers calculating the feasibility of projects in Marin.”

IN YOUR TOWN

SAN RAFAEL

City hires new head of economic office

Micah Hinkle, who began his career in city government in San Rafael in 1999, has been hired as the city's new director of economic development and innovation.

Hinkle replaces Danielle O'Leary, who left for another position in July after about six years. Hinkle started the job Monday.

Hinkle has more than 22 years of government experience, including as deputy director of economic and workforce development for Oakland. Previously, Hinkle was a planner and code enforcement official in San Rafael for seven years.

Hinkle has a bachelor's degree in economics and planning from Sonoma State University and is a member of the East Bay Economic Development Alliance, the Urban Land Institute and the American Planning Association.

His starting annual salary will be \$191,832, the same salary as O'Leary.



Las Gallinas agency plans repairs to trail

The Las Gallinas Valley Sanitary District will close a portion of the levee trail along the bay beginning Wednesday.

Work will be done to repair about 3,000 feet of the trail adjacent to the center pivot irrigation areas. Access to the reclamation area and other district trails will not be affected.

The trail is expected to reopen Dec. 14.

MILL VALLEY

Board clears project on Plymouth Avenue

Levee trail work delayed by rain

Work to repair a portion of the Las Gallinas Valley Sanitary District's levee trail has been postponed due to weather.

Work was set to begin today. The trail will remain open until the work is rescheduled.

NORTH MARIN WATER DISTRICT

Utility to appoint successor to seat of late director



Grossi

BY WILL HOUSTON

WHOUSTON@MARINIJ.COM

The North Marin Water District is preparing to appoint a new board member to succeed James Grossi Jr., a director who died this month.

Grossi died following an illness on Nov. 4, one day after his birthday, according to a family obituary. He was 76.

An engineer and West Marin rancher, Grossi was appointed to the North Marin Water District board in 2017 and elected in 2018 to a four-year term. He was set to begin another four-year term in 2023 after running unopposed in the Nov. 8 election.

The district board had the option to hold a special election to fill the vacancy for the Division 1 seat or appoint someone to fill the seat until the next general election in November 2024. Last week, the board chose to appoint a successor, according to Tony Williams, the district's general manager.

The district board plans to hold a public hearing on Dec. 13 to review applicants, conduct interviews and potentially select Grossi's successor.

Mike Joly, a board member who joined the district around the same time as Grossi, lauded Grossi's history of community service that went well beyond the water district.

"The Grossi family name is one embedded into the history of the ranching community and Novato," Joly said. "It's a strong and powerful legacy and one committed to service. That's really what it's all about, using the skills for the betterment of all of us in the community."

"I always found him to be open, practical, empathic and solutions-based," Joly said. "We're just the poorer for his passage but we're richer for his having him been among us."

Grossi was born in Petaluma in 1946 and grew up on Marindale Ranch in West Marin, according to his obituary. The ranch was purchased by his grandfather in 1917. After school, Grossi returned to Novato in 1976 and built his permanent home on the family ranch where he and his wife Michelle raised their two children, James III and Dana.

In addition to his decades of engineering work, Grossi held leadership roles in several private and public entities.

He served as board president for Halleck Creek Ranch, a founding member of the Bank of Petaluma, a 40-year Lincoln Union School board member, a 14-year member of the Sonoma-Marin Fair's 4th District Agricultural Association governing board, a member of the Marin County Flood Zone Advisory board, president of the Bank of Marin's advisory board, and a member of the College of Marin Citizens Bond Oversight Committee.

Grossi's family is requesting that donations in his honor be sent to Halleck Creek Ranch at halleckcreekranch.org or to the Petaluma chapter of the Future Farmers of America at Petaluma High School, 201 Fair St.

Teresa Lerch

From: Mark Millan <millan@datainstincts.com>
Sent: Tuesday, November 29, 2022 2:42 PM
To: Undisclosed Recipients
Subject: Napa Valley prepares for future drought - Napa Valley Register 11/22/22

Napa Valley prepares for future drought

Options include more wastewater treatment, tapping future reservoir
Barry Eberling, Napa Valley Register 11/22/22

Napa County's drought-easing ideas include using highly treated wastewater for drinking, having communities with extra water help out those in need, and tapping into the planned Sites Reservoir in Colusa County.

There are 22 proposals in all within the recently released Napa Valley Drought Contingency Plan. Those three rose to the top for further exploration.

The plan, done for local agencies along with the U.S. Bureau of Reclamation, might not help much with the current drought, should this winter be dry. Most of the ideas would take time to become reality.

"It's more long-term," said Patrick Costello, the city of Napa's water resources analyst. "It coincided with this drought by happenstance."

One idea is to turn wastewater from the Napa Sanitation District and the city of American Canyon into drinking water.

NapaSan and American Canyon already clean up wastewater to a degree that it can be used for irrigation. Recycled water-only pipes serve farms, homes and businesses in rural Coombsville and Carneros, the airport industrial area and near Jameson Canyon.

Napa County faces a fourth consecutive drought year.

Making treated wastewater meet "purified water" standards for drinking would require a higher degree of treatment. A study would look at ways to meet regulatory requirements while minimizing costs and maximizing the water produced.

"Production of purified water would establish a drought-proof water supply for the region," the Drought Contingency Plan said.

Another idea is to reserve water at Sites Reservoir, a proposed \$3.3 billion reservoir in Colusa and Glenn counties 75 miles away that would store water pumped from the Sacramento River. Its size would rival that of Lake Berryessa.

American Canyon has set its sights on Sites. It has spent about \$2 million to be one of the 29 communities and agencies in California that will be take water from the reservoir when it is built, possibly by decade's end.

It's the only Napa County community so far to buy into Sites. Costello said other communities will decide in 2023 whether to follow suit. The city of Napa has some interest, but the matter is just beginning to be discussed.

Napa Valley cities could also study how to better integrate existing supplies. The concept is that Napa Valley as a whole might have enough water, but water might not be available to those who need it.

That's because local cities don't draw from the same bucket. For example, the city of Napa gets water from local Lake Hennessey, local Milliken Reservoir and the Sacramento-San Joaquin Delta. St. Helena gets water from local Bell Canyon Reservoir and wells, as well as some from Napa.

"If it can be shown that regional distribution of surplus water is plausible both physically and institutionally, rethinking the operations within the Napa Valley could dramatically reduce the vulnerability of individual communities to future droughts," the contingency plan said.

Napa has a half-billion dollar flood control project designed to handle any flooding in living memory — but the megaflood from pioneer days mi...

There are 19 other drought-easing ideas in the Drought Contingency Plan. One that has yet to get much traction is buying Lake Curry reservoir in remote southeast Napa County.

Vallejo created the reservoir a century ago and stopped using it in the early 1990s when the adjacent treatment plant could no longer meet state standards and needed expensive upgrades. The city has tried to sell Lake Curry at times, with no takers.

In a state where water is liquid gold, Lake Curry is unwanted. There are reasons.

Buying Lake Curry could cost \$20 to \$30 million. Still more money would be needed to build conveyance facilities, the Drought Contingency Plan said.

The plan also looked at possible effects of global warming.

Most climate projections indicate the Bay Area will continue to experience high year-to-year variability. Annual rainfall in Napa Valley from 1960 to 2005 ranged from 10.71 inches to 60.22 inches, the plan said, though it didn't give the location of the rain gauge.

That variability makes it difficult to detect a strong signal for future rainfall, even though multi-model projections show a small increase, the plan said.

Temperatures are another matter. Here, the Drought Contingency Plan does see a strong signal.

"Rising temperatures in the Napa Valley will make the region more arid," the plan said. "This temperature trend is fairly consistent across the state. Rising temperatures could result in an increase on water demands, especially within the agricultural and outdoor sectors."

The Napa Valley Drought Contingency Task Force that spearheaded the plan consists of the city of Napa, American Canyon, St. Helena, Calistoga, Yountville, Napa County and NapaSan. It worked with the Bureau of Reclamation.

This study will prove "invaluable" for the Napa Valley region as it explores how to adapt to drought and what regional projects may be of highest value, Vanessa Emerzian of the Bureau of Reclamation said in a news release.

Having the Drought Contingency Plan will position the projects for potential federal and state funding, according to the bureau.

Link: https://napavalleyregister.com/news/local/napa-valley-prepares-for-future-drought/article_dbf3935c-678a-11ed-9ed6-5f624c06a515.html

More changes sought for Northgate housing plan

terra Linda mall Planners ask for revisions; public divided on project



A proposal would overhaul the Northgate mall in Terra Linda, aiming to mix transit-oriented housing with community space, retail and restaurants. ALAN DEP -- MARIN INDEPENDENT JOURNAL





mass e-mails and newsletters, as planning officials call for a second redraft of project features.

Residents packed City Hall this week and tuned in online to weigh in on the merits and shortcomings of the plans for 1,320 new residences on the 45-acre site in Terra Linda.

“We desperately need more housing, and the Northgate mall site is the best site in San Rafael to add this level of density and height,” resident Judith Bloomberg said at the study session Tuesday.

Detractors fell into different camps, with some objecting to the project altogether, saying the influx of new residents would overtax the already short water supply, packed schools and busy roads.

“We don’t need this kind of housing in Terra Linda,” resident Ray Lorber said. “I would prefer we just cancel the whole project.”

The three-hour study session was the first time the Planning Commission reviewed the revised plans that proposed alterations the developer said were based on community feedback from similar workshop discussions last year.

The conversation was focused on four aspects of the project that the commission hadn’t seen before. These plans were submitted in March and already reviewed by the Design Review Board, whose members also requested several revisions.

The commission and the public were asked to specifically Tuesday to comment on a proposed town square, the mix of housing types, the location of affordable residences and the bicycle and pedestrian

connections. The goal was to guide the developer to further refine the proposal before public hearings begin next year.

Merlone Geier Partners, which bought the mall in 2017, calls the project “Northgate Town Square.” The company proposes two project phases: the construction of 907 residences starting in 2025, followed by 413 homes beginning in 2040. Overall, the project aims to mix transit-oriented housing with community space, retail and restaurants.

David Geiser, managing director of Merlone Geier, said the town square was expanded from 35,000 square feet to 50,000 square feet. The plan would construct the public plaza as part of the first phase, rather than later, as originally proposed. It would feature a park, seating and nearby retractable bollards to extend the space for special events.

For comparison, Geiser showed the Healdsburg town square, which is similar in size.

Commissioners said San Rafael is larger and has a different identity from Healdsburg, and that the comparison was off base.

“My view on the town square is that it probably is inadequate,” commissioner Jon Haveman said, saying that the park and event space should be larger. This sentiment was shared by other commissioners as well as many supporters of the project.

Regarding the mix of housing, the proposal adds 85 for-sale townhomes to the southern end of the site, whereas the original plan only pitched rental apartments, Geiser said. In order to maintain the proposed home count, 124 residences were redistributed to six- and seven-story apartment buildings to be situated along Las Gallinas Avenue.

Some residents supported the project but worried that the six- and seven-story apartment buildings were out of scale for the neighborhood.

Commission members and some residents said they would like to see some affordable residences included in the mix of for-sale townhomes.

“If we don’t have smaller affordable ownership units, people are not able to build equity,” said Bill Carney, chair of Sustainable San Rafael.

The issue of affordable housing was a sticking point for many community members.

Merlone Geier has donated a 2-acre section of the lot to EAH Housing in San Rafael to develop 96 affordable apartments with onsite resident support services, including summer and after-school programs and adult programs.

However, critics said a separate building with only affordable apartments is the same as segregation, and it could create a negative environment for residents of that complex.

Geiser said this strategy would give EAH a leg up on outside project funding opportunities. Geiser said 42 more dwellings are planned to be dispersed throughout buildings constructed in phase two.

Another aspect to consider, Geiser said, is that the Kohl's and Macy's department stores have long-term leases. That means that phase two of the project has been designed to adjust if either store remains on the property.

The developer also proposes a bicycle network to connect to the existing Class 1 promenade — a multiuse path separated from vehicular traffic — on Las Gallinas Avenue. The promenade is expected to be expanded down Merrydale Road to the Civic Center park, a project the developer is supporting in tandem with the city.

Overall, the commission said it wants a better multimodal network, with more access points on the south, west and north side of the property.

Commissioners said they appreciated the development team for participating in upwards of 20 community meetings, hosted by various stakeholder groups, and proposing revisions that responded to community concerns.

Commissioner Samina Saude said she understood concerns that the project would dramatically change Terra Linda. However, she cautioned the community, saying “this site has continued to deteriorate,” and that “we have said no to so many plans here,” including a proposed Costco.

“If we can't make this work, this site is going to be in ruin and nobody's going to want to try to invest in it,” she said. “We've got to work to make this

part of San Rafael viable and enlivened and really a place for the new generation.”

After the meeting, Ross Guehring, a project spokesperson, said “Northgate Town Square will be a complete transformation of the current mall.”

“To bring this center back to life, the vision is to create a mix of housing opportunities, active community gathering spaces, a renovated movie theater, and new retail and restaurant concepts surrounding a large town square at the heart of the project,” he said. “The feedback from the public workshop helps to further shape the redevelopment as we move forward.”

Early next year, the Design Review Board is set to have a second project review session to provide additional feedback on the architecture and site layout.

The project is also undergoing an environmental review. A draft environmental impact report, required by the state, is expected to be released this winter.

Project information is at [cityofsanrafael.org/northgate-town-square/](https://www.cityofsanrafael.org/northgate-town-square/).

LAS GALLINAS

Judy Schriebman dies; district board member

BY GIUSEPPE RICAPITO

GRICAPITO@MARINIJ.COM

Judy Schriebman, an environmentalist and Las Gallinas Valley Sanitary District board member, died on Nov. 20 at her home in San Rafael. She was 67.

“She was really passionate about everything Marin County,” said her husband, Jeff Schriebman, who said she was diagnosed with breast cancer.

“She wanted to preserve it for the future. She walked the walk and talked the talk,” he said. “If there’s anybody that did that, it was Judy. She saw an injustice in the environment and volunteered. There’s very few people that were like that to the degree she was.”

Mrs. Schriebman helped establish the Gallinas Watershed Council in 2004 and in 2013 she helped found the Watershed Alliance of Marin. She was chair of the Marin Group-Sierra Club executive committee and spearheaded Gallinas Creek cleanup events during her tenure.

Her husband said she began her environmental activism in Marin County by taking on the Las Gallinas Valley Sanitary District. Mrs. Schriebman led the effort to resist annexation, though her community voted to join.

“We lost that fight, but from there it kind of grew to things in Marin County, to preserve things,” he said.

Mrs. Schriebman attended St. Raphael’s Elementary School and Marin Catholic High School and graduated with a degree in zoology from the University of California, Berkeley.

She met her husband in 1974 at the Steinhart Aquarium in San Francisco. They bonded, he said, because they both owned pet turtles. They married in 1979 and lived in Tokyo before moving to Marin with their children, David and Robin, in 1990.

Mrs. Schriebman was first elected to the sanitary district board in 2007.

The dedications to Mrs. Schriebman have been widespread in environmental and political circles. Many characterized her as a passionate, tireless worker and a staunch environmental advocate.

“She was a Marin County native and committed environmentalist selflessly working for environmental and social justice and gave more to her community than anyone I have known,” said Laura Chariton, president of the Watershed Alliance of Marin. “She was loved and admired throughout Marin’s environmental community.”

Megan Clark, a Las Gallinas district director since 2002, said Mrs. Schriebman even participated in their meetings over teleconference while on hospice.

“She was extremely committed to doing the job well,” Clark said. “She was enormously active, hardworking and a great leader. She was warm and funny. She’s left a huge huge hole and nobody can replace it.”

Pamela Meigs, a Ross Valley Sanitary District member and a member of the Sierra Club executive committee with Mrs. Schriebman, called her a “brilliant mentor, role model and friend.”

“We walked neighborhoods for campaigns, we brainstormed how to save our planet and most importantly I was witness to her utmost passion to never give up,” Meigs said. “Deep in her work I found Judy to be a joy, her enthusiasm, her humor, her anger about injustice and her vision to keep on keeping on to save our fragile planet.”

Marin County Supervisor Damon Connolly, who was elected to the state Assembly last month, said she “worked tirelessly for our community, the people, the birds, the bugs, the fish and the plants.”

“I got to know her well, and admired that she made an indelible impact on the civic life and health of our county, the Los Ranchitos neighborhood, the watersheds of Miller and Gallinas Creek, and the lives of so many Marin residents,” he said.

Curtis Paxton said he knew Mrs. Schriebman since August in his first months as general manager of the sanitary district.

“Judy was a very passionate public servant. She will be sorely missed,” he said. “I only knew her for a short time, but I could tell how much she brought to the district and the community.”

In addition to her husband, Mrs. Schriebman is survived by her son David Schriebman, her daughter Robin Schriebman, her sister Jeanne Taylor and her brothers, Dave Webb and Steven Webb, all residents of San Rafael.

The board will fill her vacancy on the board by appointment. Applications can be submitted to the district through Jan. 6.

A celebration of Mrs. Schriebman’s life is planned in spring.

IN YOUR TOWN

SAN RAFAEL

Talk on wartime tech planned at university


The World Affairs Council's Marin chapter will present a talk on artificial intelligence in military operations on Wednesday.

Andrew Reddie, founder of the University of California at Berkeley's Risk and Security Lab, will discuss the challenges of autonomous technology use in war and conflict.

The event is scheduled for 7 p.m. in the Creekside Room at Dominican University of California at 50 Acadia Ave.

The cost is \$10, but students can attend for free. More information is available by emailing rettenfs@gmail.com.

Applications sought for sewer board seat

 The Las Gallinas Valley Sanitary District is accepting applications for a vacant seat on the board of directors.

The term lasts until December 2024. A signed hard copy of the completed application must be submitted to the district office by 3 p.m. Jan. 6. Electronic applications will not be accepted.

More information is available by contacting district secretary Teri Lerch at 415-472-1734.

CORTE MADERA

Town board approves residential additions

The town Planning Commission has approved two home expansion projects.

SITES IDENTIFIED

County's list for housing mandate

Supervisors go forward without new revisions

BY RICHARD HALSTEAD

RHALSTEAD@MARINIJ.COM

Marin County supervisors will stay the course with a list of sites designating thousands of new homes so as to reduce the environmental impacts of potential development.

The supervisors' meeting on Tuesday was their last chance to revise the site list before it is submitted to the county Planning Commission for its recommendation. Supervisors are expected to approve the environmental impact report and a new housing element to the county's general plan, which will include the site list, on Jan. 24.

In response to a state mandate to accommodate 3,569 new dwellings in its unincorporated areas by 2031, Marin County has identified 158 locations where 5,214 residences could be built.

The county identified more sites than required by state mandate because developers might use a state density-bonus law to build more residences than the county has sanctioned at certain sites, and to allow a margin of error in case problems arise with the county's preferred sites.

A study of the environmental impacts of building all of the housing identified 15 effects that are significant and unavoidable. These include impacts on water supply, air quality, greenhouse gas emissions, transportation, visual character, wastewater treatment, noise and tribal resources. Mandate » Page 4

One alternative would reduce air pollution by cutting the number of vehicle miles traveled, or VMT. It would achieve this by reducing the number of remote housing sites in western Marin and locating most of the proposed housing sites within about a 2-mile radius of the Highway 101 corridor, or half a mile on either side of Sir Francis Drake Boulevard.

While VMT, air quality and greenhouse gas effects would remain significant and unavoidable, the second alternative would reduce the impacts by 10% to 15%.

The other alternative would address the significant and unavoidable impacts on water and wastewater treatment in the districts of service providers that lack the ability to accommodate the amount of development proposed.

It would achieve this by relocating housing sites from service districts that lack capacity to serve new development to areas closer to the “city-centered/baylands corridor,” where water and wastewater service providers have greater capacity.

According to the EIR, this alternative would eliminate the significant and unavoidable impacts to water and wastewater service providers that lack capacity. However, some other significant and unavoidable impacts would remain.

During Tuesday’s meeting, supervisors approved a few minor site adjustments that reflected new information and some recent developments, such as the pending purchase of the 110-acre Martha Co. property in Tiburon for conversion to open space. There was no discussion, however, of adopting either of the alternatives contained in the EIR.

Leelee Thomas, a county planner overseeing the site selection process, said that the state’s Department of Housing and Community Development (HCD) had reviewed Marin’s plans and is prepared to certify the housing element by the Jan. 31 deadline.

“Based on that, we are recommending minor changes, as minor as possible,” Thomas said.

Sarah Jones, director of the county's Community Development Agency, said in an email that "staff didn't recommend that the board go with either of the alternatives because they would have altered the distribution of units throughout the county."

"This distribution was something that the board had wanted right from the start," Jones said. "Distributing housing is also a requirement from the state for a lot of reasons, including our affirmatively furthering fair housing responsibilities and our need to consider special populations like farm workers. Our feedback from HCD indicated support for the distribution as proposed."

One of the reasons the state required Marin County to allow so many new homes is that Assembly Bill 686, which took effect in 2019, requires that counties and cities implement the Obama-era policy of "affirmatively furthering fair housing."

Thomas said that had the supervisors adopted one of the alternatives, the site list would have needed to be re-evaluated to determine if it complied with the "affirmatively furthering fair housing" requirement. She said that couldn't have been accomplished by the Jan. 31 deadline for certification.

Throughout process of selecting the sites, supervisors have jockeyed to minimize the number in their districts. When the final list was approved by the board in April, Supervisor Damon Connolly complained that his District 1 was accommodating 32% of the residences. If one of the alternatives had been implemented, the distribution among the supervisorial districts might have become more uneven.

During the public comment portion of Tuesday's meeting, some residents of Lucas Valley and Marinwood, which are in District 1, complained about the cumulative impacts from the number of homes assigned to their communities by both the county and San Rafael. Local municipalities have their own state housing mandates to meet.

"I call on the Board of Supervisors to reject the plan and show the necessary political courage to prevent the state of California from forcing our county to approve irresponsible development which threatens the

safety and well being of both current and future residents in perpetuity,” Lucas Valley resident Susan Morgan said.

Marinwood resident Stephen Nestel said, “You might as well have dropped a bomb in our community if you vote for this.”

Bill McNicholas warned about increasing the number homes assigned to the Marinwood Plaza to 200 given an ongoing toxic chemical cleanup at the former shopping center.

Complaints about the site list, however, came from residents living throughout the county.

Mickey Allison said it was unsafe to assign 266 residences to Marin City because of the risk of flooding there. Ken Levin, a member of the Point Reyes Station Village Association, said the 106 additional dwellings assigned to the area exceed its wastewater carrying capacity.

“I’m going to urge you to take a stand,” Levin told the supervisors.

Though they voiced sympathy for some of the concerns, the supervisors largely characterized the site selections as a necessary evil required to produce the affordable housing the county needs.

“In the end, the bottom line is that the workforce that used to live in Marin County can’t afford to live here anymore,” Supervisor Stephanie Moulton-Peters said. “We need whole communities, people living here, not commuting three hours a day to their homes elsewhere.”

Supervisor Judy Arnold said that fostering more housing along the Highway 101 corridor is in keeping with the development plan for Marin envisioned in the 1970s, when tight zoning protections were placed on agricultural land in western Marin to head off major development.

“I believe we must complete this housing element even when it hurts us,” Arnold said, “because it is the right thing to do.”

Supervisor Dennis Rodoni said he agreed that the Highway 101 corridor is the most appropriate place to build housing in Marin.

“I’m very pleased with where we’re at tonight,” Rodoni said.

The supervisors also agreed to reject a request from Larkspur to allow it to claim credit for 250 affordable homes planned adjacent to San Quentin State Prison. While the site is in unincorporated Marin, it is within Larkspur's sphere of influence, and the city has expressed its intent to annex the property.

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Collector at (415) 473-6133.
6717467 December 8 & 10, 2022.

PUBLIC NOTICE:

**Vacancy on Las Gallinas Valley Sanitary
District
Board of Directors
Application Period: December 2, 2022 to
January 6, 2023**

REQUIREMENTS: Candidates must live in the Las Gallinas Valley Sanitary District (LGVSD) 16 square mile service area, which encompasses the northern part of the City of San Rafael and surrounding unincorporated areas of Marin County, including the communities of Lucas Valley, Marinwood, Santa Venetia and Terra Linda.

Prospective candidates must confirm residency requirements and voter registration requirements with the Marin County Elections Office.

RESPONSIBILITIES: The Board of Directors sets the policies for the activities and affairs of LGVSD. Board Members are expected to attend all regular board meetings on the first and third Thursday of every month at 4:00 p.m. Board Members also serve on committees with meetings scheduled as needed.

PROCESS: Applications are available online at www.lgvsd.org and from the District Office located at 101 Lucas Valley Road, Suite 300, San Rafael, Monday through Friday between the hours of 6:30 a.m. and 3:00 p.m. If you have questions, contact Teri Lerch, Board Secretary at (415) 472-1734. Candidate interviews with current Board Members are scheduled for January 12, 2023 at 11 a.m. by Zoom meeting. The Board of Directors plans to appoint the selected candidate at a board meeting in January 2023.

FILING DEADLINE: A signed hard copy of the completed application must be physically received by District administrative staff by 3:00 PM, Friday, January 6, 2023, at the District Office, 101 Lucas Valley Road, Suite 300, San

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necessary loan documents w
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Upgrade are available at the
<http://www.lgvsd.org>.
6718125 December 8 & 22, 2022

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Legal Notice

Rafael, CA 94903.
The District is not accepting emailed applications.

TERM OF OFFICE: The appointment will be effective until December 2024.
6718345 December 8, 2022

Legal Notice

CITY OF BELVEDERE

NOTICE OF PUBLIC HEARING'S

NOTE: This is not an agenda.
The agenda will be available at least 72 hours before the meeting.

NOTICE IS HEREBY GIVEN that on December 12, 2022, at 6:30 PM, the City Council of the City of Belvedere will hold a public hearing at its regularly scheduled meeting to act on the following:

- 1. Second reading of an ordinance of the city of Belvedere amending chapter 2.08 - City Council of Title 2 of the Belvedere Municipal

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