

MEETING MINUTES OF JANUARY 5, 2023

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON JANUARY 5, 2023 AT 4:00 PM BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

BOARD MEMBERS PRESENT: Megan Clark, Ron Ford, Craig Murray, Crystal Yezman

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer;

OTHERS PRESENT: Patrick Richardson, District Counsel; Tim Holmes, Kenwood Energy; Sam Zantzinger, ForeFront Power; Shawn Koorn, HDR;

ANNOUNCEMENT: Vice President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law

1. **PUBLIC COMMENT:** None.

2. BOARD ELECTIONS

Board discussed electing a President and Vice President.

ACTION:

Board nominated and approved (M/S Murray/Ford 4-0-0-0) Megan Clark to serve as President for 2023,

AYES: Clark, Ford, Murray and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

ACTION:

Board nominated and approved (M/S Clark/Yezman 4-0-0-0) Craig Murray to serve as Vice-President for 2023.

AYES: Clark, Ford, Murray and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

Yezman turned the meeting over to President Clark.

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for December 15, 2022
- B. Approve the Warrant List for January 5, 2023
- C. Approve Ford request to attend the WaterReuse Conference in Atlanta, March 5-8, 2023
- D. Approve Order of Publication for Ordinance 190
- E. Approve Resolution 2023-2294 B-150 Memberships and O-10 Capital Asset Accounting Controls

ACTION:

Board approved (M/S Ford/Murray 4-0-0-0) the Consent Calendar items A through E.

AYES: Clark, Ford, Murray and Yezman

NOES: None.

ABSENT: None.

ABSTAIN: None.

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. General Manager's Report – Paxton reported.
- 2. Board Policy Review B-140 Board Meetings – Discussion ensued. This item to be continued. Staff to gather information regarding logistics of in person Board meeting locations and inform Board at the February Board meeting.

5. PUBLIC HEARING FOR SOLAR PV SYSTEM UPGRADES

Board considered the purposes of presenting certain findings, taking public comment, and approving Resolution 2023-2295 adopting the findings and approving an Energy Services Contract with FFP BTM Solar, LLC (D.B.A. ForeFront Power) for the implementation of certain energy related improvements to District facilities in accordance with California Government Code Section 4217.10 to 4217.18. and approving a Finance Agreement and related necessary loan documents with FFP BTM Solar, LLC (D.B.A. ForeFront Power) to fund the implementation of certain energy conservation improvements to District facilities in accordance with California Government Code Section 4217.10 to 4217.18.

OPENED PUBLIC HEARING – President Clark opened the public hearing at 4:43 p.m.
No members of the Public attended.

CLOSED PUBLIC HEARING – President Clark closed the public hearing at 4:44 p.m.

ACTION:

Board approved (M/S Ford/Murray 4-0-0-0) Resolution 2023-2295 adopting the findings and approving an Energy Services Contract with FFP BTM Solar, LLC (D.B.A. ForeFront Power) for the implementation of certain energy related improvements to District facilities in accordance with California Government Code Section 4217.10 to 4217.18. and approving a Finance Agreement and related necessary loan documents with FFP BTM Solar, LLC (D.B.A. ForeFront Power) to fund the implementation of certain energy conservation improvements to District facilities in accordance with California Government Code Section 4217.10 to 4217.18.

AYES: Clark, Ford, Murray and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

6. RECEIVE SEWER CAPITAL FACILITIES CHARGE STUDY AND CONSIDER AMENDING MISCELLANEOUS FEE SCHEDULE RESOLUTION 2023-2296

Board considered the Sewer Capital Facilities Charge (CFC) Study Report from HDR, In. and reviewed Resolution 2023-2296 amending the Miscellaneous fee schedule connection fees imposed by the District.

ACTION:

Board received (M/S Ford/Murray 4-0-0-0) the Sewer Capital Facilities Charge (CFC) Study Report from HDR, Inc. and approved Resolution 2023-2296 amending the Miscellaneous fee schedule connection fees imposed by the District.

AYES: Clark, Ford, Murray and Yezman
NOES: None.
ABSENT: None
ABSTAIN: None.

7. BOARD MEMBER REPORTS

1. CLARK

- a. NBWA Board Committee – no report
- b. 2022 Operations Control Center Ad Hoc Committee – no report
- c. 2022 Legal Services Ad Hoc Committee – no report
- d. 2022 Human Resources Ad Hoc Committee – no report
- e. Other Reports– none

2. FORD

- a. NBWRA – no report
- b. 2022 Engineering Ad Hoc Committee re: Secondary Treatment Plant Upgrade – no report
- c. 2022 Operations Control Center Ad Hoc Committee – no report
- d. 2022 Human Resources Ad Hoc Committee – no report
- e. Marin County Special Districts Association – no report
- f. 2022 McInnis Marsh Ad Hoc Committee – no report
- g. Other Reports –toured the LGVSD lab and perused the new sheet pilings for the levy system for flood control zone.

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee –written
- c. 2022 Biosolids Ad Hoc Committee – no report
- d. Other Reports – none

4. YEZMAN

- a. Flood Zone 7– no report
- b. CSRMA – no report
- c. Marin Special District Association – no report
- d. 2022 STPURWE Engineering Ad Hoc Committee– no report
- e. 2022 Legal Services Ad Hoc Committee – no report
- f. 2022 McInnis Marsh Ad Hoc Committee- no report
- g. 2022 Biosolids Ad Hoc Committee – no report
- h. Other Reports– received invitation to Marin County Biomass Coalition meeting

8. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Clark would like to attend the CSDA HR Bootcamp webinars on January 25-26.
- B. Board Agenda Item Requests – none.

9. MISCELLANEOUS DISTRICT CORRESPONDENCE:

No discussion.

10. ADJOURNMENT:

ACTION:

Board approved (M/S Murray/Yezman 4-0-0-0) the adjournment of the meeting at 5:20 p.m.

AYES: Clark, Ford, Murray and Yezman.

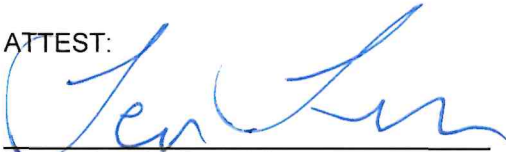
NOES: None.

ABSENT: None

ABSTAIN: None.

The next Board Meeting is scheduled for January 12, 2023 11 am by Zoom Meeting at the District Office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Craig K. Murray, Vice-President

