



## Guidelines for All Events

### On Las Gallinas Valley Sanitary District Lands

Welcome to the Las Gallinas Valley Sanitary District! These lands are an environmentally sensitive area, habitat for a variety of wildlife, and an active, operational industrial area. Please help us protect these areas by observing all District regulations and ordinances, including the following specific rules:

- Short Term Use Permits are required for all scientific and/or educational collecting, photography, filming, commercial activities, events/activities in sensitive areas, and for events or activities having a group size of 20 or more persons. Application forms can be obtained from the District office (415-472-1734). Completed application forms should be received by the District at least ten working days prior to the event. Submitting an application does not guarantee approval of that application.
- The District does not charge a fee for a permit for non-commercial events however a fee may be required for a commercial or for profit activity. Please mail your completed application with payment to:

Las Gallinas Valley Sanitary District, Attention: Administrative Services Manager  
101 Lucas Valley Road, Suite 300  
San Rafael, CA 94903

- Dogs are permitted in the reclamation area, but must be restrained by a leash no longer than eight feet in length. Dogs are allowed on maintained, designated roads and trails. Dog excrement must be bagged and removed from open space lands. For more information about dogs on open space please read District Ordinance Code, Title 6, Chapter 1 on our website: [www.lgvsd.org](http://www.lgvsd.org).
- Smoking is not permitted. Barbecues, camp stoves, gas and candle lanterns, birthday candles, and similar items which produce an open flame are not permitted.
- No motorized vehicles of any kind are permitted in the reclamation area. Parking can be very limited – carpooling is recommended.
- Use of equipment (such as tables and chairs) is not permitted. Amplified music is prohibited.
- Use of rice, bread crumbs, bird seed, etc. is prohibited within Reclamation Area lands.
- Maximum group size and vehicle numbers may be restricted.
- All materials brought onto Reclamation Area lands for event purposes must be removed. Any damage to District property must be repaired. All costs will be assessed to permit holder.
- At the District's discretion, some events will be required to provide proof of insurance (\$1,000,000 min. insuring the Las Gallinas Valley Sanitary District by separate endorsement) and a cleanup deposit prior to issuance of a permit. In addition, permittees may be required to post "Notice of Special Event" to inform other users of the activity. All notices must be removed by permittee at the end of the event. The permittee will be assessed a fee if all notices are not removed.
- Permits are subject to suspension on days of high fire danger (red flag days). During fire season hazard information is available at 415-499-7191.

Please remember that many people use our Reclamation Area lands each day. Issuance of a Short Term Use Permit does not convey rights for exclusive use of an area within a Preserve.

We hope you enjoy your visit to our Reclamation Area!