

MEETING MINUTES OF JANUARY 6, 2022

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON JANUARY 6, 2022 AT 4:04 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** M. Clark, C. Murray, J. Schriebman and C. Yezman
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer
- OTHERS PRESENT:** Patrick Richardson, District Counsel, Ron Ford
- ANNOUNCEMENT:** President Yezman announced that the agenda had been posted as evidenced by the certification on file in accordance with the law
- 1. PUBLIC COMMENT:** None.

Richardson requested to add an item to the agenda pursuant to Government Code Section 54954.2(b)(2) for the appointment of a Board Member to the vacant Board position.

ACTION:

Board approved (M/S Schriebman/Murray 4-0-0-0) adding item 1A to the agenda pursuant to Government Code Section 54954.2(b)(2) for the appointment of a Board Member to fill the vacant Board position.

AYES: Clark, Murray, Schriebman and Yezman
NOES: None
ABSENT: None
ABSTAIN: None

1A. APPOINTMENT OF NEW BOARD MEMBER:

Richardson directed Lerch to administer the oath of office to Ron Ford, who was appointed by the Board on January 4, 2022 to fill the LGVSD Board vacancy. Ford was officially sworn in as a District Board Member and was seated.

ACTION:

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON JANUARY 6, 2022 , AT 4:10 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch left at 4:10 pm.
McDonald left at 4:20 pm

CLOSED SESSION:

PUBLIC EMPLOYMENT - INTERIM GENERAL MANAGER: pursuant to subdivision (b)(1) of Government Code Section 54957.

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of Government Code § 54956.9: Two potential cases.

ADJOURNMENT:

ACTION:

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on January 6, 2022 at 4:53 pm.

BOARD MEMBERS PRESENT: M. Clark , R. Ford, C. Murray, J. Schriebman, C. Yezman

STAFF PRESENT: Dale McDonald, District Treasurer; Teresa Lerch, District Secretary; Mike Cortez, District Engineer

OTHERS PRESENT: Pat Richardson and Dave Byers, District Counsel; Tim Holmes, Kenwood Energy

PUBLIC COMMENT: A letter from the public was read to the Board.

REPORT ON CLOSED SESSION: REPORT ON CLOSED SESSION: President Yezman reported that there were no reportable actions in Closed Session.

2. BOARD ELECTIONS – PRESIDENT, VICE PRESIDENT, TREASURER , DISTRICT ENGINEER AND SECRETARY

Board discussed electing a President, Vice President, Treasurer and Secretary. Last Year it was Schriebman's turn to be President, but Schriebman requested that she preferred to be a director instead of President and requested that Yezman become President and Clark become Vice President (next in rotation). For 2022, the rotation would be Schriebman as President and Yezman as Vice President.

ACTION:

Board nominated and approved (M/S Clark/Ford 5-0-0-0) Judy Schriebman to serve as President for 2022.

AYES: Clark ,Ford, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

Board nominated and approved (M/S Schriebman/Clark 5-0-0-0) Crystal Yezman to serve as Vice-President.

AYES: Clark ,Ford, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

Board nominated and approved (M/S Yezman/Ford 5-0-0-0) staff members Dale McDonald to serve at District Treasurer, Teri Lerch to serve as District Secretary and Mike Cortez to serve as District Engineer.

AYES: Clark ,Ford, Murray, Schriebman and Yezman.

NOES: None.

ABSENT: None.

ABSTAIN: None.

Yezman turned the meeting over to President Schriebman.

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board

- A. Approve the Board Minutes for December 2, 2021
- B. Approve the Warrant List for January 6, 2021
- C. Approve Order of the Board that Publication of Ordinance 188 has occurred
- D. Approve Annual Statement of Investment Policy Review
- E. Approve Annual Capital Facilities Charges Accounting and Reporting

Item D was discussed.

ACTION:

Board approved (M/S Ford/Murray 5-0-0-0) the Consent Calendar items A through E.

- AYES: Clark, Ford, Murray, Schriebman and Yezman
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

4. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. Acting General Manager's Report – McDonald reported.
- 2. District Correspondence - Discussion ensued.
- 3. Annual Expenditure Report for Board and Staff – McDonald reported.

5. SOLAR PHOTOVOLTAIC SYSTEM UPGRADE

The Board and staff discussed the proposed Solar Photovoltaic system upgrade. Tim Holmes from Kenwood Energy gave a presentation and answered questions from the Board. Discussion ensued.

ACTION:

Board approved (M/S Ford/Murray 5-0-0-0) staff recommendations to pursue a path for a Power Purchase Agreement (PPA) and come back to the board with the PPA information.

- AYES: Clark, Ford, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

6. CREATE HUMAN RESOURCES AD HOC COMMITTEE

Board discussed creating a Human Resources Ad Hoc Committee.

ACTION:

Board President Schriebman created a Human Resources Ad Hoc Committee consisting of Directors Ford and Schriebman. Ford will be chair.

7. NOTICE OF REVIEW FROM MARIN LAFCO FOR THE REORGANIZATION OF CSA 18

Board reviewed and commented on the reorganization of County Services Area 18. Two members of the public spoke to the Board. Discussion ensued.

ACTION:

Board approved (M/S Clark/Ford 5-0-0-0) requesting acting General Manager McDonald draft a response to LAFCo based on comments from the Board and the public. President Schriebman created an CSA 18 Review Ad Hoc committee consisting of Directors Ford and Yezman. Ford is chair. The Ad hoc committee will review McDonald's response before it is sent to LAFCo. The Ad Hoc Committee will end after the CSA 18 response review is completed.

AYES: Clark, Ford, Murray, Schriebman and Yezman.
 NOES: None.
 ABSENT: None.
 ABSTAIN: None.

8. BOARD PRESIDENT APPOINTMENTS FOR 2022

Discussion ensued.

ACTION:

Board approved (M/S Ford/Schriebman 5-0-0-0) the committee assignments updated below:

AYES: Clark, Ford, Murray, Schriebman and Yezman.
 NOES: None.
 ABSENT: None.
 ABSTAIN: None.

Committee	Chair/ Associate Member	Alternate Member
NBWA Board Committee	Clark	Schriebman
NBWA Tech Advisory Committee	Open	Open
NBWA Conference Committee	Clark	
NBWRA	Ford	Clark
JPA Local Task Force**	Schriebman	
Gallinas Watershed Council	Ford	Schriebman
Marin LAFCO**	Murray	
CASA Energy Committee	Murray	
Marin Special Districts Association	Yezman/Ford	
CSRMA	Yezman	
Flood Zone 7	Yezman	Ford
2022 Engineering Ad Hoc Committee regarding the Secondary Treatment Plant Upgrade	Ford/Yezman	
2022 Operations Control Center Ad Hoc Committee	Clark/Ford	
2022 Legal Services Ad Hoc Committee	Yezman/Schriebman	
2022 GM Recruitment Ad Hoc Committee	Yezman/Murray	
2022 Biosolids Ad Hoc Committee	Yezman/Schriebman	
2022 HR Ad Hoc Committee	Ford/Schriebman	
2022 CSA 18 Review Ad Hoc Committee	Ford/Yezman	

**Appointments made by JPA Local Task Force and Marin LAFCO not LGVSD.

9. PUBLIC COMMENT:

None

10. BOARD MEMBER REPORTS – TABLED UNTIL NEXT MEETING.

Yezman reported on the 2021 GM Recruitment Ad Hoc committee.

11. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – none.
- B. Board Agenda Item Requests- Clark requested low-income discounts on Sewer Charges and Ford requested invasive species/weed abatement in Reclamation and Mountain Bikers in Reclamation be on a future agenda.

C. Board Secretary Lerch reminded the Board of the upcoming meetings:
January 20, 2022 4 PM Regular Board Meeting
February 3, 2022 4 PM Regular Board Meeting
Engineering asked for a Board meeting workshop regarding the Operation Control Center. The Board was polled and January 18 at 1 pm was selected by consensus. Liebert Cassidy Whitmore will do Harassment Training for the Board on February 10 at 10 am. The Directors confirmed that they were available for this training.

12. MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

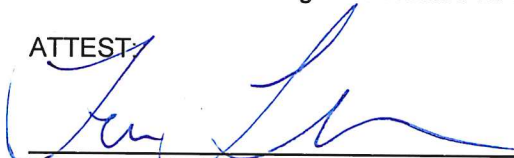
13. ADJOURNMENT:

ACTION: Director Clark made a motion to adjourn in honor of the U.S. Capital Police Officers on January 6, 2021. Ford seconded Clark's original motion. Murray made a friendly amendment to also recognize Ashli Babbitt, the only person that died that day. The friendly amendment was not seconded. Board approved (M/S Clark/Ford 4-0-0-1) the original motion and adjournment of the meeting at 7:40 p.m.

AYES: Clark, Ford, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: Murray.

The next Board Meeting is scheduled for January 20, 2022, 4 PM by Zoom Meeting at the District Office.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Crystal J. Yezman, Board Vice-President
SEAL

