

MINUTES OF NOVEMBER 5, 2020

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON NOVEMBER 5, 2020 AT 3:33 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** (By Roll Call): M. Clark, R. Elias, C. Murray, J. Schriebman, C. Yezman
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Mike Prinz , General Manager; Teresa Lerch, District Secretary; Mike Cortez, District Engineer; Dale McDonald, Administrative Services Manager
- OTHERS PRESENT:** Pat Richardson, District Counsel
- ANNOUNCEMENT:** President Elias announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.
- 1. PUBLIC COMMENT:** None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for October 15, 2020
- B. Approve the Warrant List for November 5, 2020
- C. Approve Murray attending the Asset Management Planning Workshop Webinar on 10-8-20
- D. Approve Murray attending the CWEA CASA COVID 19 Webinar on 10-27-20
- E. Approve Vehicle Procurement – Forklift, Ford F-350 flatbed, (2) Ford -250 and F-150 Van
- F. Approve Application of Allocation of Capacity for APN 179-17-325 - 28 Washington Ave Accessory Dwelling Unit
- G. Approve Resolution 2020-2203 Project Approval and Notice of Exemption – Miscellaneous Paving 2020
- H. Approve Designation of the Secondary Treatment Process Upgrade and Recycled Water Expansion Project as an Essential Governmental Function per Marin County Public Health Order

Items B, C, E were pulled for discussion.

ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) the Consent Calendar items A through H.

Roll Call:

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager Report – Verbal- Prinz reported.
2. Board Conference Registration Assistance – McDonald reported. Board members want to revisit this policy.
3. Award of Contract for Alternative Funding and Grant Consulting Services – Prinz reported

4. TOPICS FOR THE WINTER 2020 NEWSLETTER

Board and staff discussed and approved topics for the Winter 2020 Newsletter.

5. REGIONAL GOVERNMENT SERVICES – MASTER AGREEMENT

Board and staff reviewed the Regional Government Services Master Agreement.

ACTION:

Board approved (M/S Murray/Schreibman 5-0-0-0) the one-year master agreement with Regional Government Services in an amount not to exceed \$126,000 for the period of November 6, 2020 to October 31, 2021 with corrected scope of work.

Roll Call:

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

6. APPROVE RESOLUTION 2020-2204 GRANTING A PG&E EASEMENT

Board reviewed Resolution 2020-2204 and a grant of an Easement to Pacific Gas and Electric Company (PG&E) for Phase 2 PG&E Power Relocation and the Board President, pursuant to Health and Safety Code § 6487, to execute an “Easement Deed” and any other document(s) necessary to grant and record the easement.

ACTION:

Board approved (M/S Murray/Yezman 5-0-0-0) Resolution 2020-2204 and a grant of an Easement to Pacific Gas and Electric Company (PG&E) for Phase 2 PG&E Power Relocation and the Board President, pursuant to Health and Safety Code § 6487, to execute an “Easement Deed” and any other document(s) necessary to grant and record the easement contingent upon District Counsel reviewing Exhibit J and other documents.

Roll Call:

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

7. PUBLIC COMMENT: None.

8. BOARD MEMBER REPORTS:

1. CLARK
 - a. NBWA Board Committee –no report
 - b. Other Reports– verbal report – no report

2. ELIAS
 - a. NBWRA– no report
 - b. Ad Hoc Engineering Committee—no report
 - c. Other Reports– no report

3. MURRAY

- a. Marin LAFCO – no report
- b. CASA Energy Committee– no report
- c. 2020 GM Evaluation Ad Hoc Committee- No report
- d. Other Reports– Asset Management Webinar – will be in the next board packet

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. NBWA Tech Advisory Committee– no report
- c. Other Reports- CSDA CASA Conference – written / Gallinas Watershed Council- Verbal report

5. YEZMAN

- a. Gallinas Watershed Council/Miller Creek Watershed Council– Schriebman reported.
- b. Flood Zone 7– no report
- c. CSRMA– no report
- d. Ad Hoc Engineering Committee– no report
- e. 2020 GM Evaluation Ad Hoc Committee- no report
- f. Other Reports–no report

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Murray requested to attend the COVID-19 CWEA Webinar on November 17, 2020 and the California Bioresources Alliance Symposia Conference on November 12 and 13th November 12 – 13, 2020
- B. Board Agenda Item Requests –Schriebman requested a plant tour with a Board meet and greet for newly elected Councilmember Rachel Kertz and the Board look into whether or not to proceed with an RPF for legal services.

10. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:

Discussion ensued.

11. ADJOURNMENT:

Board approved (M/S Clark/Schriebman) the adjournment of the meeting at 5:39 pm.

Roll Call:

AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

The next Board Meeting is scheduled for November 19, 2020.

ATTEST:



Teresa Lerch, District Secretary

APPROVED:



Judy Schriebman, Vice President

SEAL

