



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Robert Ruiz,
Administrative Services Manager

BOARD MEETING AGENDA

December 19, 2019

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

OPEN SESSION:

4:30 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:35 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for November 21 and November 22, 2019
- B. Approve Order of the Board that publication of Ordinance 179 and 180 has occurred
- C. Approve the Warrant List for December 19, 2019
- D. Approve Conference request for Murray to attend the Washington DC CASA Conference February 24 -26, 2020 and the Resilience along the West Coast Webinar December 4, 2019
- E. Approve Conference request for Schriebman to attend WateReuse Conference March 15-17, 2020 in San Francisco.

Possible expenditure of funds: Yes, Items C through E.

Staff recommendation: Adopt Consent Calendar – Items A through E.

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- 4:45 PM 3. REFUSE RATE ADJUSTMENT FOR 2020 AND SET PUBLIC HEARING**
Staff and Board to discuss the rate increase in refuse rates. Board to consider setting a Public Hearing on January 16, 2020.
- 5:15 PM 4. ANNUAL CAPITAL FACILITIES CHARGE ACCOUNTING AND REPORTING**
Board and staff to discuss the Annual Capital Facilities Charge accounting and reporting.
- 5:25 PM 5. APPLICATION OF ALLOCATION OF CAPACITY FOR APN 164-231-16, 163 DEEPSTONE DRIVE**
Board to review and approve issuance of a Will Serve Letter to 163 Deepstone Drive.
- 5:35 PM 6. INFORMATION ITEMS:**
- A. STAFF/CONSULTANT REPORTS:
1. General Manager Report – Verbal
 2. Annual Reimbursement Report for Staff and Board Members - Written
 3. Secondary Treatment Plant Upgrade and Recycled Water Expansion December 2019 Project Update - Presentation
- 6:20 PM 7. BOARD REPORTS:**
1. LAFCO - Verbal
 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
 4. Flood Zone 7 - Verbal
 5. NBWA – Written
 6. NBWRA/North Bay Water – Verbal
 7. Engineering Subcommittee – Verbal
 8. Other Reports – Written- ESSI: The Environmental and Energy Study Institute
- 6:40 PM 8. BOARD REQUESTS:**
- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal
- 6:45 PM 9. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE**
- 6:50 PM 10. ADJOURNMENT**

FUTURE BOARD MEETING DATES – DECEMBER 20, JANUARY 9, AND JANUARY 16

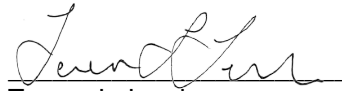
AGENDA APPROVED:

Craig K. Murray, Board President

Pat Richardson, Legal Counsel

CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before December 16, 2019 at 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held December 19, 2019 at the District Office, located at 101 Lucas Valley Road, Suite 300, San Rafael, CA. 94903

DATED: December 16, 2019



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael 94903

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.