



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

SPECIAL BOARD MEETING AGENDA

In accordance with Government Code Section 54956

Megan Clark, Board President, has called for a Special Meeting as follows:

January 18, 2018

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, DURING NORMAL BUSINESS HOURS

NOTE: Final board action may be taken on any matter appearing on agenda.

GENERAL SESSION – 3:30 P.M.

1. PUBLIC COMMENT PERIOD:

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

5 minutes – Approximately 3:35 p.m.

CLOSED SESSION – 3:35 P.M.

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to subdivision (b) of Gov. Code Section 54956.9 - One potential case.

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS — Pursuant to Government Code § 54954.2(b)(2); Property: 4238 Redwood Blvd; Agency Negotiator: District Counsel.

25 minutes – Approximately 4:00 p.m.

GENERAL SESSION – 4:00 P.M.

1. PUBLIC COMMENT PERIOD:

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

5 minutes – Approximately 4:05 p.m.

2A. 1

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

A. Approve Wastewater Treatment Plant Operator Recruitment, Hiring and Salary Negotiation.

Possible expenditure of funds: Yes, Item A.

Staff recommendation: Adopt Consent Calendar – Item A.

5 minutes – Approximately 4:10 p.m.

3A. 1
3B. 1

3. SECONDARY TREATMENT AND RECYCLED WATER TREATMENT FACILITY UPGRADE PROJECT

Receive update on the Secondary Treatment and Recycled Water Treatment Facility Upgrade project.

A) Approve Interim General Manager Authority to Award Contract Amendment 1 to Brown & Caldwell for Additional Services for the Secondary Treatment and Recycled Water Treatment Facility Upgrade

B) Approve Interim General Manager Authority to Award of Contract for Construction Management Services Task 1 for the Secondary Treatment and Recycled Water Treatment Facility Upgrade

Possible expenditure of funds: Yes, Item A up to \$26,500 and Item B up to \$64,000.

Staff Recommendation: Approve Items A and B.

20 minutes – Approximately 4:30 p.m.

4A. 1-3
4B. 1-12
4C. 1-8
4D. 1-10

4. STAFF/CONSULTANT REPORTS:

A. Administrative Department Report – December 2017

B. Collection Department Report – December 2017

C. Engineering Department Report – December 2017

D. Operations Department Report – December 2017

30 minutes – Approximately 5:00 p.m.

5A. 1
5B. 1

5. BOARD REQUESTS:

A. Board Meeting Attendance Requests – Verbal

B. Board Agenda Item Requests – Verbal

5 minutes – Approximately 5:05 p.m.

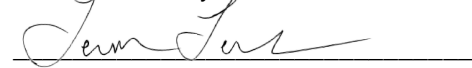
6. ADJOURNMENT

5 minutes – Approximately 5:10 p.m.

AGENDA APPROVED: Megan Clark, Board President Patrick Richardson, Legal Counsel

CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before January 17, 2018, at 3:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held January 18, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: January 16, 2018


Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.