



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

BOARD MEETING AGENDA

April 26, 2018 3:30 PM

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR
PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT
OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT
WEBSITE WWW.LGVSD.ORG**

Estimated
Time

3:30 PM

PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

3:35 PM

CLOSED SESSION:

- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – INTERIM GENERAL MANAGER:** pursuant to subdivision (b)(1) of Government Code Section 54957.

4:30 PM

OPEN SESSION:

- 1. PUBLIC COMMENT**

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4:35 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for April 12 and April 13, 2018.
- B. Approve the Warrant List for April 26, 2018.
- C. Approve Russ Greenfield attending the April 4th meeting of CSA#6 regarding the Dredging of Gallinas Creek.
- D. Approve Request for Proposals for Classification and Compensation Services.
- E. Approve Call for Bids – UV Piping Repair.
- F. Approve Uniform Public Construction Cost Accounting Act – Resolution 2018-2121.
- G. Approve Application of Allocation of Capacity for APN 175-060-01, 39 Trellis Dr. Mark Day School.

Possible expenditure of funds: Yes, Items B – E.

Staff recommendation: Adopt Consent Calendar – Items A through G.

4:45 PM

3. PROPOSED ORDINANCE 173 AN ORDINANCE AMENDING TITLE 2, CHAPTER 1 SANITARY CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT

Board to review the proposed Ordinance 173 – An Ordinance Amending Title 2, Chapter 1 Sanitary Code of the Las Gallinas Valley Sanitary District which will update the capital facilities charge based on the inflationary adjustment as provided for in the Ordinance.

Possible expenditure of funds: No.

Staff recommendation: Board to set a Public Hearing for Ordinance No 173, An Ordinance Amending Title 2, Chapter 1 Sanitary Code of the Las Gallinas Valley Sanitary District.

5:05 PM

4. ACTION CALENDAR:

- A. Approve Addendum 3 – General Contractor and Electrical Subcontractor Prequalification Extension for Secondary Treatment Plant and Recycled Water Expansion Project.
- B. Approve Interim General Manager Authority to Approve Aqua Engineering Redesign and Rebidding Services for the Secondary Treatment Plant Upgrade and Recycled Water Expansion Project.
- C. Approve Interim General Manager Authority to Approve Brown and Caldwell Redesign and Rebidding Services for the Secondary Treatment Plant Upgrade and Recycled Water Expansion Project.
- D. Approve Interim General Manager Authority to Approve MWH Constructors Redesign and Rebidding Services for the Secondary Treatment Plant Upgrade and Recycled Water Expansion Project.
- E. Approve Interim General Manager Authority to Approve ArcSine Engineering Redesign and Rebidding Services for the Secondary Treatment Plant Upgrade and Recycled Water Expansion Project.
- F. Approve Revised Revenue and Capital Outlay Budgets for 2017-18.
- G. Approve Resolution 2018-2122 – To Express Appreciation for Brian Johnson.
- H. Approve Resolution 2018-2123 – To Express Appreciation for Gary Wettstein.

6:05 PM

5. INFORMATION ITEMS:

A. STAFF/CONSULTANT REPORTS:

- 1. Interim General Manager Report – Verbal
- 2. Administration Department Quarterly Report – Written
- 3. Collections Department Quarterly Report – Written
- 4. Engineering Department Quarterly Report – Written
- 5. Operations Department Quarterly Report – Written
- 6. Flexible Spending Accounts for Healthcare Costs – Written
- 7. Marin County Civil Grand Jury Report – Consolidation of Sanitation Districts – Written
- 8. North Bay Water Reuse Program – Phase 2 Draft EIR/EIS – Written

B. BOARD REPORTS:

- 1. Human Resources Subcommittee – Verbal
- 2. LAFCO - Verbal
- 3. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
- 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- 5. NBWA – Verbal
- 6. NBWRA –Verbal
- 7. Engineering Subcommittee – Verbal
- 8. Other Reports
 - (a) San Rafael District Elections – Verbal

6:35 PM

6. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:40 PM

7. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

6:45 PM

8. ADJOURNMENT

AGENDA APPROVED:	Megan Clark, Board President	David Byers, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before April 23, 2018, at 3:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held April 26, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: April 23, 2018



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.