

## MEETING MINUTES OF JUNE 20, 2024

THE BOARD OF DIRECTORS AND STAFF OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION AT 4:01 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

**BOARD MEMBERS PRESENT:** Megan Clark, Craig Murray, Barry Nitzberg and Gary Robards.

**BOARD MEMBERS ABSENT:** Crystal Yezman.

**STAFF PRESENT:** Curtis Paxton, General Manager; Teresa Lerch, Board Secretary; Dale McDonald, District Treasurer; Mike Cortez, District Engineer; Mel Liebmann, Plant Manager; Sahar Golshani, Environmental Services Director.

**OTHERS PRESENT:** Patrick Richardson, District Counsel; Tim Holmes, Kenwood Energy.

**ANNOUNCEMENT:** President Murray announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.

**1. PUBLIC COMMENT:** None.

### **2. PUBLIC HEARING – BUDGET FOR THE 2024-2025 FISCAL YEAR**

- A. **OPEN PUBLIC HEARING** – President Murray opened the public hearing at 4:05 P.M.
- B. **BUDGET 2024-2025 PRESENTATION** - District staff presented the following proposed budget for the fiscal year July 1, 2024 to June 30, 2025.
  - a. Revenue
  - b. Operating and Maintenance
  - c. Reserves
  - d. Debt Service
  - e. Capital Outlay
- C. **REVIEW DISTRICT STAFF RECOMMENDATIONS** – Board considered staff recommendation to approve the budget as presented in the Agenda Summary Report and supporting documents.
- D. **PUBLIC COMMENT** – No members of the public addressed the Board.
- E. **BOARD COMMENT** – The Board discussed the proposed Budget.
- F. **CLOSE THE PUBLIC HEARING** – President Murray closed the Public Hearing at 4:13 P.M.

#### **ACTION:**

Board approved (M/S Robards/Clark 4-0-1-0) the Budget for the 2024-2025 Fiscal Year as proposed.

Roll Call:

AYES: Clark, Murray, Nitzberg and Robards  
NOES: None.  
ABSENT: Yezman.  
ABSTAIN: None.

### 3. RESOLUTIONS

#### ACTION:

Board approved (M/S Robards/Clark 4-0-1-0) the following Resolutions:

- Resolution 2024-2331 – A Resolution Confirming the Annual Sewer Service Charge and Supplemental Service Charges for the Las Gallinas Valley Sanitary District for the Fiscal Year 2024-2025 and Providing for the Collection of Sewer Service Charges on the Tax Roll
- Resolution 2024-2332 – A Resolution Fixing and Approving the Budget for the Fiscal Year 2024-2025
- Resolution 2024-2333 – A Resolution Determining the 2024-2025 Appropriation of Tax Proceeds
- Resolution 2024-2334 – A Resolution Requesting Allocation of Taxes for the Fiscal Year 2024-2025

Roll Call:

AYES: Clark, Murray, Nitzberg and Robards  
NOES: None.  
ABSENT: Yezman.  
ABSTAIN: None.

### 4. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for May 30th and June 6, 2024
- B. Receive and Ratify the Check Warrant List through June 7, 2024
- C. Approve Board Compensation for May 2024
- D. Approve Clark attending the 2024 WasteReuse Conference Sept 15-17 in Garden Grove
- E. Approve Nitzberg attending the CASA Annual Conference July 31-Aug 2 in Monterey
- F. Approve Nitzberg attending the CSDA Annual Conference September 9 -12 in Indian Wells
- G. Approve Nitzberg attending the SDLF Academy November 3-6 in San Rafael
- H. Approve Contract for Laboratory Information Management System Software
- I. Approve Award of Contract for Biosolids Application Services
- J. Approve 2024 Summer Newsletter

#### ACTION:

Board approved (M/S Clark/Nitzberg (4-0-1-0) the Consent Calendar items A through J.

AYES: Clark, Murray, Nitzberg and Robards  
NOES: None.  
ABSENT: Yezman.  
ABSTAIN: None.

### 5. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager's Report – Paxton reported.

### 6. BOARD REPORTS

1. CLARK
  - a. NBWA Board Committee – verbal report
  - b. Operation Control Centers Ad Hoc Committee – no report
  - c. Fleet Management Ad Hoc Committee – no report
  - d. FutureSense Ad Hoc Committee – no report
  - e. CASA Workforce Committee – no report
  - f. Other Reports – no report

2. MURRAY
  - a. Marin LAFCO –verbal report
  - b. Flood Zone 6 – no report
  - c. CASA Energy Committee – verbal report
  - d. Biosolids Ad Hoc Committee – no report
  - e. Development Ad Hoc Committee – no report
  - f. SF Bay Trail Ad Hoc Committee – no report
  - g. Other Reports- discussion on Nextdoor and Bike Paths
  
3. NITZBERG –
  - a. Operation Control Centers Ad Hoc Committee – no report
  - b. Fleet Management Ad Hoc Committee – no report
  - c. McInnis Marsh Ad Hoc Committee – no report
  - d. SF Bay Trail Ad Hoc Committee – no report
  - e. Other Reports – no report
  
4. ROBARDS
  - a. Gallinas Watershed Council/Miller Creek – verbal report
  - b. STPURWE Engineering Ad Hoc Committee – no report
  - c. McInnis Marsh Ad Hoc Committee – no report
  - d. Development Ad Hoc Committee – no report
  - e. FutureSense Ad Hoc Committee – no report
  - f. Other Reports – no report
  
5. YEZMAN - absent
  - a. Flood Zone 7– no report
  - b. CSRMA – no report
  - c. Marin Special District Association – no report
  - d. STPURWE Engineering Ad Hoc Committee – no report
  - e. Biosolids Ad Hoc Committee – no report
  - f. Other Reports– no report

**7. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Murray requested to attend the CSDA Annual Conference September 9 -12 in Indian Wells.
- B. Board Agenda Item Requests – none.

**8. MISCELLANEOUS DISTRICT CORRESPONDENCE**

Discussion ensued.

**CLOSED SESSION:**

**ACTION:**

- 9. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Significant exposure to litigation pursuant to subdivision (b) of Gov. Code Section 54956.9 – One potential case.

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO CLOSED SESSION ON JUNE 20, 2024, AT 5:01 P.M. AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.

Lerch and McDonald left the meeting at 5:02 pm.

**ACTION:**

The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on June 20, 2024 at 5:39 p.m.

**REPORT ON CLOSED SESSION:**

President Murray reported that there was nothing to report.

**10. ADJOURNMENT:**

**ACTION:**

The board approved (Nitzberg/Clark 4-0-1-0) the adjournment of the meeting at 5:40 p.m.

AYES: Clark, Murray, Nitzberg and Robards

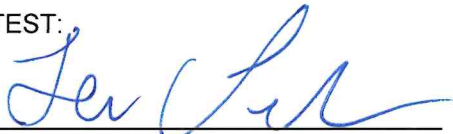
NOES: None.

ABSENT: Yezman.

ABSTAIN: None.

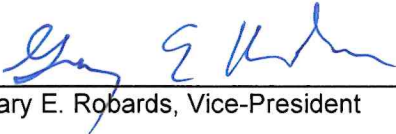
The next Regular Board Meeting is scheduled for July 18, 2024 at 4:00 pm at the District office.

ATTEST:



Teresa Lerch, Board Secretary

APPROVED:



Gary E. Robards, Vice-President

