

MINUTES OF DECEMBER 22, 2020

THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN SESSION BY ZOOM CONFERENCE ON DECEMBER 22, 2020 AT 3:32 PM AND STAFF BY ZOOM CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903

- BOARD MEMBERS PRESENT:** (By Roll Call): M. Clark, R. Elias, C. Murray, J. Schriebman, C. Yezman
- BOARD MEMBERS ABSENT:** None.
- STAFF PRESENT:** Mike Prinz, General Manager; Mike Cortez, District Engineer; Dale McDonald, Administrative Services Manager
- OTHERS PRESENT:** Pat Richardson, District Counsel
- ANNOUNCEMENT:** President Elias announced that the agenda had been posted as evidenced by the certification on file in accordance with the law.
- 1. PUBLIC COMMENT:** None.

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for December 4 and December 10th , 2020
- B. Approve the Warrant List for December 22, 2020
- C. Approve Board Compensation for November, 2020.
- D. Approve Clark attending the CASA Winter Virtual Conference on January 27-28, 2021
- E. Approve Schriebman attending the CASA Winter Virtual Conference on January 27-28, 2021
- F. Approve Application of Capacity for APN 179-05-104 209 Corrillo Dr Accessory Dwelling Unit

Items B and F were pulled for discussion.

ACTION:

Board approved (M/S Schriebman/Murray 5-0-0-0) the Consent Calendar items A through F.

Roll Call:

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
NOES: None.
ABSENT: None.
ABSTAIN: None.

3. INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

1. General Manager Report – Verbal- Prinz reported.

ACTION ITEMS:

4. WINTER NEWSLETTER DRAFT FINAL

Board and staff discussed the draft Winter Newsletter. Changes to the draft newsletter were recommended.

ACTION:

It was the consensus of the Board to postpone action and to have staff bring an updated newsletter back to the Board for consideration.

5. BUILDER'S RISK INSURANCE PROPOSAL FOR STPURWE PROJECT

Board and staff reviewed the Builder's Risk Insurance Proposal for the STPURWE Project.

ACTION:

Board approved (M/S Schriebman/Murray 4-1-0-0) authorizing the District to bind insurance coverage through Aliant Insurance Services, Inc. for Builder' Risk Insurance with \$100,000 deductible option, excluding TRIA, excluding flood, and including earth movement option for the Secondary Treatment Plant Upgrade and Recycled Water Expansion (STPURWE) Project for the term through July 30, 2022.

Roll Call:

AYES: Clark, Elias, Murray, and Schriebman.
NOES: Yezman.
ABSENT: None.
ABSTAIN: None.

6. REQUEST FOR PROPOSALS FOR LEGAL SERVICES

Board and staff discussed a Request for Proposals for Legal Services.

ACTION:

It was the consensus of the Board that an RFP with certain caveats be developed and brought back to the Board for consideration.

7. PUBLIC COMMENT: None.

8. BOARD MEMBER REPORTS:

1. CLARK

- a. NBWA Board Committee –no report
- b. Other Reports– verbal report – no report

2. ELIAS

- a. NBWRA– no report
- b. Ad Hoc Engineering Committee—no report
- c. Other Reports– no report

3. MURRAY

- a. Marin LAFCO – verbal report
- b. CASA Energy Committee– verbal report
- c. 2020 GM Evaluation Ad Hoc Committee- No report
- d. Other Reports– Marin Special Districts Association – Verbal report

4. SCHRIEBMAN

- a. JPA Local Task Force– no report
- b. NBWA Tech Advisory Committee– no report
- c. Other Reports- no report

5. YEZMAN

- a. Gallinas Watershed Council/Miller Creek Watershed Council– no report
- b. Flood Zone 7– no report
- c. CSRMA– no report
- d. Ad Hoc Engineering Committee– no report
- e. 2020 GM Evaluation Ad Hoc Committee- no report
- f. Other Reports–COVID Grants - impact on Water/Wastewater Billing

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Director Murray may put in a request for CASA in January.
- B. Board Agenda Item Requests – Director Murray requested ERAF Allocation/Formula be added to a future agenda.

10. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:

None.

11. ADJOURNMENT:

Director Elias thanked the Board for allowing him to serve as President and wished everyone happy holidays.

Board approved (M/S Clark/Murray 5-0-0-0) the adjournment of the meeting at 5:44 pm.

Roll Call:

- AYES: Clark, Elias, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None.
- ABSTAIN: None.

The next Board Meeting is scheduled for January 7, 2021.

ATTEST:



Dale McDonald, District Treasurer

APPROVED:



Megan Clark, Vice President

SEAL

