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2
3 **MINUTES OF JULY 17, 2019**

4 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
5 SESSION ON JULY 17, 2019 AT 3:02 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,
6 SAN RAFAEL, CALIFORNIA. THE BOARD PRESIDENT OPENED THE MEETING IN HONOR OF
7 FORMER RICHARDSON BAY DIRECTOR, FORREST MOPHEW, WHO IS CELEBRATING HIS 100TH
8 BIRTHDAY.
9

10
11 **BOARD MEMBERS PRESENT:** M. Clark (arrived at 3:04 pm), R. Elias, C. Murray, J.
12 Schriebman and C. Yezman
13

14 **BOARD MEMBERS ABSENT:** None.
15

16 **STAFF PRESENT:** Mike Prinz , General Manager; Teresa Lerch, District
17 Secretary; Robert Ruiz, District Treasurer
18

19 **OTHERS PRESENT:** Dave Byers, District Counsel (Present for Closed
20 Session 1 only); Patrick Richardson, District Counsel;
21

22 **ANNOUNCEMENT:** President Murray announced that the agenda had been
23 posted as evidenced by the certification on file in
24 accordance with the law.
25

26 **PUBLIC COMMENT:** None.
27

28 **ADJOURNMENT:**
29

30 **ACTION:**
31

32 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
33 CLOSED SESSION ON JULY 17, 2019 , AT 3:03 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,
34 SAN RAFAEL, CALIFORNIA.
35

36 Lerch, Prinz and Ruiz left at 3:03 PM.
37

38 **CLOSED SESSION:**
39

40 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –** Significant exposure to
41 litigation pursuant to Paragraph (2) of Subdivision (d) of Government Code Section 54956.9: One
42 Potential Case.
43

44 Byers left at 3:34 pm.
45

46 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION –** General Manager: pursuant to subdivision
47 (b)(1) of Government Code Section 54957.
48

49 **ADJOURNMENT:**
50

51 **ACTION:**

52 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
53 July 17, 2019 at 4:22 pm.
54

55 **STAFF PRESENT:** Mike Prinz , General Manager; Mike Cortez, District
56 Engineer; Teresa Lerch, District Secretary; Robert Ruiz,
57 District Treasurer

58
59 **OTHERS PRESENT:** Rod Houser, Kennedy/Jenks Consultants

60
61 **PUBLIC COMMENT:** None.

62
63 **REPORT ON CLOSED SESSION:**

64 President Murray reported that there were no reportable actions in Closed Session.

65
66 **CONSENT CALENDAR:**

67 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
68 removal for discussion or explanation is received from the staff or the Board.

- 69 A. Approve the Board Minutes for
70 June 20 and June 27, 2019
71 B. Approve the amended Warrant List for June 20, 2019 and the Warrant List for July 17, 2019
72 C. Approve Board Compensation for June, 2019
73 D. Approve Order of the Board that Publication of Ordinance 177 and 178 has occurred

74
75 Items B and C were pulled for discussion and discussed.

76
77 **ACTION:**

78 Board approved (Schriebman/Elias 5-0-0-0) the Consent Calendar items A through D.

79 AYES: Clark, Elias, Murray, Schriebman and Yezman.

80 NOES: None.

81 ABSENT: None.

82 ABSTAIN: None.

83
84 **APPROVE RESOLUTION 2019-2173 PROJECT APPROVAL AND NOTICES OF EXEMPTION**

85 Board and Staff to reviewed and discussed Resolution 2019-2173 and associated Notices of Exemption.

86
87 **ACTION:**

88 Board approved (M/S Elias/Yezman 5-0-0-0) Resolution 2019-2173 and Notices of Exemption.

89 AYES: Clark, Elias, Murray, Schriebman and Yezman.

90 NOES: None.

91 ABSENT: None.

92 ABSTAIN: None.

93
94 **APPROVE AWARD OF CONTRACT TO KENNEDY/JENKS FOR CONSTRUCTION MANAGEMENT**
95 **AND INSPECTION SERVICES FOR THE SECONDARY TREATMENT PLANT UPGRADE AND**
96 **RECYCLED WATER EXPANSION**

97 Rod Houser from Kennedy/Jenks presented to the Board. Board and staff discussed awarding Construction
98 Management to Kennedy/Jenks for the Secondary Treatment Plant Upgrade and Recycled Water
99 Expansion.

100
101 **ACTION:**

102 Board approved (M/S Schriebman/Elias 5-0-0-0) awarding the contract to Kennedy/Jenks for Construction
103 Management and Inspection Services for the Secondary Treatment Plant Upgrade and Recycled Water
104 Expansion, terminating the contract with MWHC for Construction Management and Inspection Services and
105 authorized the General Manager to execute both the contract and the notice of termination.

106 AYES: Clark, Elias, Murray, Schriebman and Yezman.

107 NOES: None.

108 ABSENT: None.

109 ABSTAIN: None.

110 **APPROVE AWARD OF CONTRACT TO KLEINFELDER FOR MATERIAL TESTING AND SPECIAL**
111 **INSPECTION SERVICES FOR THE SECONDARY TREATMENT PLANT UPGRADE AND RECYCLED**
112 **WATER EXPANSION**

113 Board and staff discussed awarding contract to Kleinfelder for Material Testing and Special Inspection
114 services for the Secondary Treatment Plant Upgrade and Recycled Water Expansion.
115

116 **ACTION:**

117 Board approved (M/S Yezman/Schriebman 5-0-0-0) awarding the contract to Kleinfelder for Material
118 Testing and Special Inspection services for the Secondary Treatment Plant Upgrade and Recycled Water
119 Expansion.

120 AYES: Clark, Elias, Murray, Schriebman and Yezman.

121 NOES: None.

122 ABSENT: None.

123 ABSTAIN: None.
124

125 **APPROVE AWARD OF CONTRACT TO DAC & ASSOCIATES FOR GEOTECHNICAL ENGINEERING**
126 **SUPPORT SERVICES DURING CONSTRUCTION FOR THE SECONDARY TREATMENT PLAN UPGRADE**
127 **AND RECYCLED WATER EXPANSION**

128 Board and staff discussed awarding the contract to DAC & Associates for Geotechnical Engineering
129 Support Services during Construction for the Secondary Treatment Plant Upgrade and Recycled Water
130 Expansion.
131

132 **ACTION:**

133 Board approved (M/S Elias/Clark 5-0-0-0) awarding the contract to DAC & Associates for Geotechnical
134 Engineering Support Services during construction for the Secondary Treatment Plant Upgrade and
135 Recycled Water Expansion.

136 AYES: Clark, Elias, Murray, Schriebman and Yezman.

137 NOES: None.

138 ABSENT: None.

139 ABSTAIN: None.
140

141 **APPROVE VOTING AT CALIFORNIA ASSOCIATION OF SANITATION AGENCIES (CASA) CONFERENCE**
142 **FOR CASA BOARD OF DIRECTOR CANDIDATES AND NEW DUES RESOLUTION**

143 Board discussed the CASA voting member representative and alternates and whether to
144 approve/disapprove the slate of four nominees for the open seats on the CASA Board of Directors. There
145 were no changes to the dues in the new Resolution.
146

147 **ACTION:**

148 Board approved (M/S Murray/Schriebman 5-0-0-0) appointing Megan Clark as the authorized CASA voting
149 representative who shall exercise the voting rights and other privileges on behalf of LGVSD.

150 AYES: Clark, Elias, Murray, Schriebman and Yezman.

151 NOES: None.

152 ABSENT: None.

153 ABSTAIN: None.
154

154 **ACTION:**

155 Board approved (M/S Schriebman/Yezman 5-0-0-0) appointing Craig Murray as the CASA First Alternate
156 and Mike Prinz as the CASA Second Alternate.

157 AYES: Clark, Elias, Murray, Schriebman and Yezman.

158 NOES: None.

159 ABSENT: None.

160 ABSTAIN: None.
161
162
163
164
165

166 **ACTION:**
167 Board approved (M/S Yezman/Schriebman 5-0-0-0) the slate of four nominees (Jason Dow, Jim Herberg,
168 Traci Minamide , Tony Trembley) for the open seats on the CASA Board of Directors.

169 AYES: Clark, Elias, Murray, Schriebman and Yezman.

170 NOES: None.

171 ABSENT: None.

172 ABSTAIN: None.

173

174 **INFORMATION ITEMS:**

175 **STAFF / CONSULTANT REPORTS:**

176 1. General Manager Report – Verbal – Prinz reported

177

178 Schriebman left at 5:32 pm.

179

180 2. Beechnut Court Easement Sewer Main Rehabilitation – Prinz reported.

181 3. Change Order 1 to Suez Water Technologies & Solutions for Z-Pak Ultrafiltration Water Treatment
182 System – Prinz reported.

183 4. Marin County Civil Grand Jury Report Special District's Transparency Update Report Dated June 13,
184 2019 – Prinz reported.

185

186 Cortez left at 5:45 pm.

187

188 **BOARD REPORTS:**

189 1. LAFCO – Verbal – Murray reported

190 2. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – no report.

191 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal – no report.

192 4. Flood Zone 7– Verbal – no report.

193 5. NBWA

194 Board Committee – Verbal – Clark reported.

195 Executive Committee – Verbal – no report.

196 JTC – Verbal – no report.

197 6. NBWRA /North Bay Water – Verbal no report.

198 7. Engineering Subcommittee – Verbal – no report. Discussed during agenda item #4 above – Construction
199 Management and Inspection services.

200 8. Other Reports – Written – Special District Leadership Academy – Clark, Elias and Yezman reported.

201

202 **BOARD REQUESTS:**

203 A. Board Meeting Attendance Requests – none.

204 B. Board Agenda Item Requests none.

205

206

207 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

208 Discussion ensued.

209

210 **ADJOURNMENT:**

211

212 **ACTION:**

213 Board approved (M/S Yezman/Elias 4-0-1-0) the adjournment of the meeting at 6:01 pm.

214 AYES: Clark, Elias, Murray7 and Yezman.

215 NOES: None.

216 ABSENT: Schriebman.


217 ABSTAIN: None.

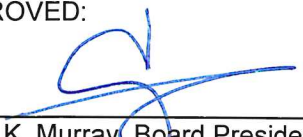
218

219 The next Board Meeting is scheduled for August 1, 2019 at the District Office.

220

221

222 ATTEST:
223
224 
225 _____
226 Teresa Lerch, District Secretary

227
228
229 APPROVED:
230 
231 _____
232
233 Craig K. Murray, Board President

234
235 SEAL

