

1 **SPECIAL MEETING MINUTES OF AUGUST 24, 2018**

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3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN  
4 SESSION ON AUGUST 24, 2018, AT 8:34 AM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,  
5 SAN RAFAEL, CALIFORNIA.  
6

7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, R. Greenfield, C. Murray (arrived at  
8 8:38 a.m.) and J. Schriebman.  
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10 **BOARD MEMBERS ABSENT:** None.

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12 **STAFF PRESENT:** Chris DeGabriele, Interim General Manager; Mike Cortez,  
13 District Engineer; Mel Liebmann, Plant Manager; Susan  
14 McGuire, District Treasurer; Greg Pease, Collection  
15 System/Safety Manager.  
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17 **OTHERS PRESENT:** Chris Sliz, RGS.

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19 **ANNOUNCEMENT:** President Clark announced that the agenda had been  
20 posted as evidenced by the certification on file in  
21 accordance with the law.  
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23 **PUBLIC COMMENT:** None.  
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25 **STRATEGIC PLAN UPDATE:**

26 DeGabriele discussed the Strategic Planning session held with the staff on August 3, 2018. Sliz provided  
27 an overview of the Strategic Planning process and asked each attendee what they wanted to accomplish  
28 from the session. Staff presented an overview of future regulatory, financial and human resources  
29 challenges, and the projects they are currently working on.  
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31 The Board and staff took a break from 10 a.m. to 10:15 a.m.

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33 Murray was absent from the meeting from 10:15 a.m. to 10:45 a.m.  
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35 The Board reviewed Table 1 – Five Year "Plan-At-A-Glance" to determine whether items have been  
36 accomplished, are ongoing or should remain. The Board reviewed and updated the Mission, Vision and  
37 Core Values. DeGabriele will revise the documents for the next session. Staff will review the Board's  
38 vision and mission statement update at a meeting on September 7, 2018.  
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40 **ADJOURNMENT:**

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42 **ACTION:**


43 Board approved (M/S Schriebman/Murray 5-0-0-0) the adjournment of the meeting at 11:24 a.m.  
44

45 AYES: Clark, Elias, Greenfield, Murray and Schriebman.  
46 NOES: None  
47 ABSENT: None  
48 ABSTAIN: None  
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50 The next Board Meeting is scheduled for September 13, 2018 at 4:30 p.m. at the District's office.  
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ATTEST:

  
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Susan M. McGuire, District Treasurer

APPROVED:

  
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Megan Clark, Board President

SEAL

