

1 **MINUTES OF FEBRUARY 14, 2019**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON FEBRUARY 14, 2019 AT 4:00 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH
5 ROAD, SAN RAFAEL, CALIFORNIA.
6

7 **BOARD MEMBERS PRESENT:** R. Elias, C. Murray, J. Schriebman and
8 C. Yezman (by teleconference from 28916 Willow Creek
9 Str. Farmington Hills, MI and was consistent with the
10 Brown Act)

11
12 **BOARD MEMBERS ABSENT:** M. Clark

13
14 **STAFF PRESENT:** Mike Prinz, General Manager (also present for Closed
15 Session); Teresa Lerch, District Secretary; Robert Ruiz,
16 Administrative Service Manager (also present for Closed
17 Session)

18
19 **OTHERS PRESENT:** David Byers, District Counsel; Glenn Berkheimer, IEDA;

20
21 **ANNOUNCEMENT:** President Murray announced that the agenda had been
22 posted as evidenced by the certification on file in
23 accordance with the law
24

25 **PUBLIC COMMENT:** None.

26
27 **ADJOURNMENT:**

28
29 **ACTION:**

30
31 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
32 CLOSED SESSION ON FEBRUARY 14, 2019 , AT 4:02 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH
33 ROAD, SAN RAFAEL, CALIFORNIA.

34
35 Lerch left at 4:02 PM.

36
37 **CLOSED SESSION:**

38
39 **CONFERENCE WITH LABOR NEGOTIATOR:** – Agency designated representative: Glenn Berkheimer,
40 IEDA; pursuant to Government Code Section 54957.6

41
42 **ADJOURNMENT:**

43
44 **ACTION:**

45 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
46 February 14, 2019 at 4:47 pm.

47
48 **STAFF PRESENT:** Mike Cortez, District Engineer; Teresa Lerch, District
49 Secretary;

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51 **OTHERS PRESENT:** None.

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53 **PUBLIC COMMENT:** Michael McCrea addressed the Board.

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55 **REPORT ON CLOSED SESSION:**

56 President Murray reported that there were no reportable actions in Closed Session.

57 **CONSENT CALENDAR:**

58 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
59 removal for discussion or explanation is received from the staff or the Board.

- 60 A. Approve the Board Minutes for January 31, 2019
- 61 B. Approve the Warrant List for February 14, 2019
- 62 C. Approve Call for Bids – Marinwood Trunk Sewer Repair
- 63 D. Approve Special Board Meeting Request
- 64 E. Approve Order of the Board that publication of Ordinance 175 has occurred

65
66 Item A was pulled for discussion.

67
68 Item A was discussed and will be modified to amend the final motion.

69
70 **ACTION:**

71 Board approved (M/S Schriebman/Elias 4-0-1-0) the Consent Calendar items A through E with item A
72 amending the final motion to adjourn.

- 73
- 74 AYES: Elias, Murray and Schriebman and Yezman.
- 75 NOES: None.
- 76 ABSENT: Clark.
- 77 ABSTAIN: None.

78
79 **GUIDE DOGS WILL SERVE LETTER APPROVAL**

80 Board and staff reviewed the conditions of approval. Discussion ensued.

81
82 **ACTION:**

83 Board approved (M/S Yezman/Elias 4-0-1-0) the issuance of an Updated Will Serve Letter to Guide Dogs
84 for the Blind.

- 85
- 86 AYES: Elias, Murray and Schriebman and Yezman.
- 87 NOES: None.
- 88 ABSENT: Clark.
- 89 ABSTAIN: None.

90
91 **SEWER LATERAL ORDINANCE STATUS UPDATE**

92 Staff explained status of Sewer Lateral Ordinance and development. Discussion ensued.

93
94 **WINTER NEWSLETTER TOPIC SELECTION**

95 Board and staff discussed Winter Newsletter Topics. The topics that the Board would like in the Newsletter
96 are: Update on Treatment Plant Upgrade, Microbead Study Update, New Rates and Public Hearing,
97 Recyclables and Flushables and the New Team at LGVSD- New Employees and Board members.

98
99 Cortez left at 5:43 pm.

100
101 **REGULAR BOARD MEETING DAY AND TIME DISCUSSION**

102 Board discussed possible changes to regular meeting schedule. This item will be brought back to the next
103 Board meeting.

104
105 **BOARD MEMBER OUTSIDE COMMITTEE MEETING ATTENDANCE COMPENSATION**

106 Board and staff reviewed criteria for committee meeting attendance compensation. Discussion ensued.
107 This item will be brought back to the next Board meeting.

108
109 Byers left at 6:28 pm

110
111

112 **INFORMATION ITEMS:**

113 **STAFF / CONSULTANT REPORTS:**

- 114 1. General Manager Report – Verbal – Prinz reported.
- 115 2. Draft Strategic Plan Implementation Schedule - Written – Prinz reported
- 116 3. Bulk Polymer Purchase – Written - Prinz reported.
- 117 4. Biosolids Fact Sheet – Written – Prinz reported.

118
119 **BOARD REPORTS (which may be continued to next Board Meeting):**

- 120 1. LAFCO – Verbal – no report.
- 121 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal – Schriebman
- 122 reported.
- 123 3. JPA Local Task Force on Solid and Hazardous Waste – Written – no report.
- 124 4. Flood Zone 7 – Verbal – no report.
- 125 5. NBWA – Verbal – no report.
- 126 6. NBWRA/North Bay Water – Verbal- no report.
- 127 7. Engineering Subcommittee – Verbal – no report.
- 128 8. Other Reports – CASA Air Quality Climate Change and Energy Workgroup Meeting –
- 129 Murray, CASA Conference Risk Management Seminar – Elias, BASMAA Post-
- 130 Construction Manual Report – Schriebman – no report.

131
132 **BOARD REQUESTS:**

- 133 A. Board Meeting Attendance Requests – None.
- 134 B. Board Agenda Item Requests – None.

135
136 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

137 Discussion ensued.

138
139 **ADJOURNMENT:**

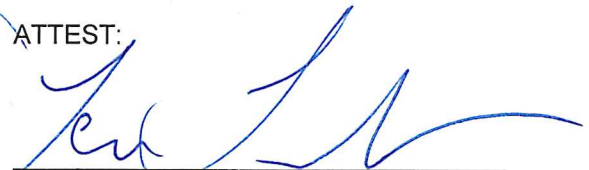
140
141 **ACTION:**

142 Board approved (M/S Yezman/Schriebman 4-0-1-0) the adjournment of the meeting at 6:43 p.m.

- 143 AYES: Elias, Murray, Schriebman and Yezman.
- 144 NOES: None.
- 145 ABSENT: Clark.
- 146 ABSTAIN: None.

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148
149 The next Board Meeting is scheduled for February 28, 2019 at the District Office.

150
151 **ATTEST:**

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156 _____
157 Teresa Lerch, District Secretary

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159 **APPROVED:**

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162 
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164 Craig K. Murray, Board President

