



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

BOARD MEETING AGENDA

August 23, 2018 4:30 PM

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT

Estimated Time

WEBSITE WWW.LGVSD.ORG

NOTE: Final board action may be taken on any matter appearing on agenda.

4:30 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:35 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for July 26, 2018.
- B. Approve the Warrant List for August 9 and August 23, 2018.
- C. Approve Board Compensation for July 2018.
- D. Approve Core Utilities, Inc. Contract Proposal for July 1, 2018 to June 30, 2019 for Information Technology Support and Maintenance for Administrative and SCADA Purposes.
- E. Approve Award of Contract for Sewer Main Rehabilitation 2018 to K.J. Woods Construction Inc.
- F. Approve Award of Contract for Plant Improvements 2018 to Gregory Equipment Inc.
- G. Approve Biogas Energy Recovery System (BERS) Dedication.
- H. Approve Resolution 2018-2136 – A Resolution Confirming the Report on Sewer Service Charges for the Las Gallinas Valley Sanitary District For the Fiscal Year 2018-19.
- I. Approve Resolution 2018-2137 – A Resolution Adopting a Conflict of Interest Code for the Las Gallinas Valley Sanitary District and LGVSD Conflict of Interest Code Biennial Update including memo from District Counsel.
- J. Approve Resolution 2018-2138 – A Resolution Approving Policies for Board Policy B-50: Training/Conference/Seminars/Travel/Meals.
- K. Approve Application of Allocation of Capacity for APN 180-171-29, 800 Upper Road.
- L. Approve Amendment 2 to ArcSine Engineering for Additional Redesign and Rebidding Services for the Secondary Treatment Plant Upgrade and Recycled Water Expansion Project.

Possible expenditure of funds: Yes, Items B through L.

Staff recommendation: Adopt Consent Calendar – Items A through L.

- 5:10 PM **3. ACTION CALENDAR:**
 - A. Las Gallinas Valley Sanitary District GASB 75 Report for the Fiscal Year Ended June 30, 2018

- 5:30 PM **4. INFORMATION ITEMS:**
 - A. STAFF/CONSULTANT REPORTS:
 - 1. Interim General Manager Report – Verbal
 - 2. Collection Department Quarterly Report – Written
 - 3. Monthly Treasurer’s Report – Written
 - 4. General Manager Recruitment Brochure – Written
 - B. BOARD REPORTS:
 - 1. Human Resources Subcommittee – Verbal
 - 2. LAFCO - Verbal
 - 3. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
 - 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal
 - 5. NBWA – Verbal
 - 6. NBWRA/North Bay Water – Verbal
 - 7. Engineering Subcommittee – Verbal
 - 8. Other Reports – Verbal and Written – CASA Air, Climage Change and Energy Workgroup Meeting

- 6:00 PM **5. BOARD REQUESTS:**
 - A. Board Meeting Attendance Requests – Verbal and Written - Murray – CASA Asset Management Meeting – September 18, 2018 – Martinez, California.
 - B. Board Agenda Item Requests – Verbal

- 6:05 PM **6. VARIOUS ARTICLES and MISCELLANEOUS DISTRICT CORRESPONDENCE**

- 6:10 PM **7. ADJOURNMENT**

AGENDA APPROVED:	Megan Clark, Board President	David Byers, Legal Counsel
------------------	------------------------------	----------------------------

CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before August 20, 2018, at 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held August 23, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: August 20, 2018



 Teresa L. Lerch
 District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.