



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Robert Ruiz,
Administrative Services Manager

BOARD MEETING AGENDA

March 28, 2019

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

- 4:00 PM 1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.
- CLOSED SESSION:**
- 4:05 PM 2. CONFERENCE WITH LABOR NEGOTIATOR: – Agency designated representative: Glenn Berkheimer, IEDA; pursuant to Government Code Section 54957.6**
- 4:30 PM 1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:35 PM

2. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for March 14, 2019
- B. Approve the Amended Warrant List for March 14, 2019 and the Warrant List for March 28, 2019
- C. Approve 2019-19 Second Quarter Financial Statements as of December 31, 2018
- D. Approve meeting attendance request for Crystal Yezman – Marin Conservatin League 85th Anniversary meeting April 5th

Possible expenditure of funds: Yes, Items B through D

Staff recommendation: Adopt Consent Calendar – Items A through D.

4:50 PM

3. PROPOSED ORDINANCE 176 AN ORDINANCE AMENDING TITLE 1 CHAPTER 2 OF THE ORDINANCE CODE OF THE LAS GALLINAS VALLEY SANITARY DISTRICT AND PROPOSED RESOLUTION 2019-21XX A RESOLUTION APPROVING A REVISED POLICY FOR B-140-10 REGULAR BOARD MEETINGS

Board to review the proposed Ordinance 176 – An Ordinance modifying Title 1 Chapter 2 of the Ordinance Code of the Las Gallinas Valley Sanitary District amending the Regular Board Meeting Day and the proposed Resolution 2019-21XX approving a revised policy for B-140-10 for regular board meetings. Board to set a Public Hearing date for Ordinance No.176, An Ordinance

5:10 PM

4. APPROVE RESOLUTION 2019-2158 – A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING ON BUDGET FOR THE FISCAL YEAR 2019-2020.

5:15 PM

5. APPROVE RESOLUTION 2019-2159 – A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING ON SEWER SERVICE CHARGE RATES FOR THE FISCAL YEAR 2019-2020.

5:20 PM

6. LABORATORY TECHNICAN JOB DESCRIPTION

Board to review and approve the Environmental Specialist job description.

5:40 PM

7. INFORMATION ITEMS:

- A. STAFF/CONSULTANT REPORTS:
 - 1. General Manager Report – Verbal

6:00 PM

8. BOARD REPORTS:

- 1. LAFCO - Verbal
- 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
- 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
- 4. Flood Zone 7 - Verbal
- 5. NBWA – Verbal
- 6. NBWRA/North Bay Water – Verbal
- 7. Engineering Subcommittee – Verbal
- 8. Other Reports – Verbal

6:20 PM

9. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:25 PM

10. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE

6:30 PM

11. ADJOURNMENT

12. FUTURE BOARD MEETING DATES – APRIL 11, 2019, APRIL 25, 2019 AND MAY 9, 2019

AGENDA APPROVED:	Craig K. Murray, Board President	David Byers, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before March 25, 2019 at 4:00 p.m., I posted the Agenda for the Board Meeting of said Board to be held March 28, 2019 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: March 25, 2019



 Teresa L. Lerch
 District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.