



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Craig K. Murray
Judy Schriebman
Crystal J. Yezman

DISTRICT ADMINISTRATION
Mike Prinz,
General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Greg Pease,
Collection System/Safety Manager
Robert Ruiz,
Administrative Services Manager

SPECIAL BOARD MEETING AGENDA

In accordance with Government Code Section 54956

Craig K. Murray, Board President, has called for a Special Meeting as follows:

JANUARY 9, 2020

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated Time

NOTE: Final board action may be taken on any matter appearing on agenda.

GENERAL SESSION – 4:15 PM

OPEN SESSION:

4:15 PM

PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

CLOSED SESSION:

4:20 PM

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – Pursuant to Government Code § 54956.5; Regarding real property located at 405 Vendola Drive, San Rafael. Real Property Negotiator Is Mike Prinz, General Manager. Seeking instruction/authority concerning price and/or terms of payment.

OPEN SESSION:

- 4:30 PM 1. PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.
- 4:35 PM 2. BOARD ELECTIONS – PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER AND DISTRICT ENGINEER**
Board to elect a President, Vice President, Secretary and Treasurer and District Engineer
- 4:45 PM 3. FUTURESENSE LLC EMPLOYEE CLIMATE REPORT**
Consultant Jim Finkelstein from FutureSense will present an Employee Climate Report to the Board.
- 5:45 PM 4. CONSENT CALENDAR:**
These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
A. Approve the Warrant List for January 9, 2019
B. Approve Conference attendance requests for Yezman to attend the WEF/AWWA Utility Management Conference Feb 25-28 in Anaheim, the WateReuse Conference March 15-17 in San Francisco, the Annual WateReuse Conference Sept 13-16 in Denver, Colorado and the WEFTEC conference October 2-6 in New Orleans, Louisiana
Possible expenditure of funds: Yes, Items B and C
Staff recommendation: Adopt Consent Calendar – Items A and B.
- 5:55 PM 5. REVISION TO BOARD POLICY B-20**
Board and staff to discuss creation of Board Policy B-20-50 and approve Resolution 2020-2181
- 6:05 PM 6. HUMAN RESOURCES SUBCOMMITTEE**
Board and staff to discuss creation of a Human Resources Subcommittee.
- 6:15 PM 7. BOARD PRESIDENT APPOINTMENTS FOR 2020**
Board President will appoint Board members to attend various meetings and/or committees.


- 6:25 PM** **8. INFORMATION ITEMS:**
- A. STAFF/CONSULTANT REPORTS:
 - 1. General Manager Report – Verbal
 - 2. California Regional Water Quality Control Board, San Francisco Bay Region Conditional Offer for Settlement of Alleged Violations
 - 3. Monthly Report as of November 30, 2019
 - 4. Treasury Report as of November 30, 2019
- 6:40 PM** **9. BOARD REPORTS:**
- 1. LAFCO - Verbal
 - 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
 - 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
 - 4. Flood Zone 7 - Verbal
 - 5. NBWA – Written
 - 6. NBWRA/North Bay Water – Verbal
 - 7. Engineering Subcommittee – Verbal
 - 8. Other Reports –Verbal
- 6:50 PM** **10. BOARD REQUESTS:**
- A. Board Meeting Attendance Requests – Verbal
 - B. Board Agenda Item Requests – Verbal
- 6:55 PM** **11. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE**
- 7:00 PM** **12. ADJOURNMENT**

FUTURE BOARD MEETING DATES – JANUARY 16, FEBRUARY 6 AND FEBRUARY 20 2020

AGENDA APPROVED:	Craig K. Murray, Board President	David Byers, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before January 6 2020, at 4:15 pm I posted the Agenda for the Board Meeting of said Board to be held January 9, 2020 at 101 Lucas Valley Road, Suite 300, San Rafael, CA 94903.

DATED: January 6, 2020



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 101 Lucas Valley Road, Suite 300, San Rafael, CA. 94903

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.