

1 **MINUTES OF MARCH 19, 2020**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION ON MARCH 19, 2020 AT 4:17 PM AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD,
5 SUITE 300 CONFERENCE ROOM, SAN RAFAEL, CA. 94903
6

7 **BOARD MEMBERS PRESENT:** M.Clark (by tele-conference), R.Elias (by tele-
8 conference), C. Murray, J.Schriebman (by tele-
9 conference), and C.Yezman
10

11 **BOARD MEMBERS ABSENT:** None
12

13 **STAFF PRESENT:** Mike Prinz , General Manager; Teresa Lerch, District
14 Secretary, Mike Cortez (Present for Closed Session)
15

16 **OTHERS PRESENT:** David Byers, District Counsel (by tele-conference),
17

18 **ANNOUNCEMENT:** President Elias announced that the agenda had been
19 posted as evidenced by the certification on file in
20 accordance with the law.
21

22 **PUBLIC COMMENT:** None.
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24 **ACTION:**
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26 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
27 CLOSED SESSION ON MARCH 19, 2020 , AT 4:20 PM, AT THE DISTRICT OFFICE, 101 LUCAS VALLEY
28 ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.
29

30 Lerch left at 4:20 pm.
31

32 **CLOSED SESSION:**
33

34 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** -Significant Exposure to litigation
35 pursuant to paragraph (2) of government Code § 54956.9: One potential case.
36
37

38 **ADJOURNMENT:**
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40 **ACTION:**

41 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
42 March 19,2020 at 4:48 pm.
43

44 **STAFF PRESENT:** Teresa Lerch, District Secretary, Mike Cortez, District
45 Engineer, Robert Ruiz, District Treasurer
46

47 **OTHERS PRESENT:** None.
48

49 **PUBLIC COMMENT:** None.
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51 **REPORT ON CLOSED SESSION:** President Elias reported that there were no reportable actions in
52 Closed Session.
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56 Board discussed allowing Director Yezman to sign A/P checks on the warrant list.

57 **ACTION:**

58 Board approved (M/S Schriebman/Elias 5-0-0-0) Director Yezman signing A/P checks on the March 19,
59 2020 Warrant list.

60 Roll Call:

61 AYES: Elias, Clark, Murray, Schriebman and Yezman.

62 NOES: None.

63 ABSENT: None

64 ABSTAIN: None.

65 **ACTION:**

66 Board approved (M/S Elias/Schriebman 5-0-0-0) Director Yezman signing the Board approved March 5,
67 2020 Minutes.

68 Roll Call:

69 AYES: Elias, Clark, Murray, Schriebman and Yezman.

70 NOES: None.

71 ABSENT: None

72 ABSTAIN: None.

73

74 Cortez left at 4:55 pm.

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76 **CONSENT CALENDAR:**

77 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
78 removal for discussion or explanation is received from the staff or the Board.

79 A. Approve the Board Minutes for March 5, 2020

80 B. Approve the Warrant List for March 19, 2020

81 C. Approve Board Compensation for February 2020

82 D. Approve Application of Allocation of Capacity for APN 180-033-07, 28 Vendola Drive

83

84 Item C was discussed.

85 **ACTION:**

86 Roll Call:

87 Board approved (M/S Murray/Yezman 5-0-0-0) the Consent Calendar items A through D.

88 AYES: Elias, Clark, Murray, Schriebman and Yezman.

89 NOES: None.

90 ABSENT: None

91 ABSTAIN: None.

92

93 **SLECTION AND AWARD OF WASTEWATER USER RATE STUDY**

94 Board and staff discussed the final proposal for the Sewer Rate Study. HDR was selected.

95

96 **APPROVE RESOLUTION 2020-2181 – A RESOLUTION FIXING THE TIME AND PLACE FOR PUBLIC**
97 **HEARING ON BUDGET FOR THE FISCAL YEAR 2020-2021**

98 Board and staff discussed Resolution 2020-2181 A Resolution Fixing the Time and Place for Public
99 Hearing on Budget for the fiscal year 2020-2021.

100 **ACTION:**

101 Roll Call:

102 Board approved (M/S Yezman/Murray 5-0-0-0) Resolution 2020-2181 setting the time and Place for the
103 Public Hearing on the Budget for 2020-2021 for June 4, 2020 at 4:30 pm at the District office and Director
104 Yezman will sign the Resolution and correct the address.

105 Roll Call:

106 AYES: Elias, Clark, Murray, Schriebman and Yezman.

107 NOES: None.

108 ABSENT: None

109 ABSTAIN: None.

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APPROVE RESOLUTION 2020-2182 – A RESOLUTION FIXING THE TIME AND PLACE FOR PUBLIC HEARING ON SEWER SERVICE CHARGE RATES FOR THE FISCAL YEAR 2020-2021

Board and staff discussed Resolution 2020-2182 A Resolution Fixing the Time and Place for Public Hearing on Sewer Service Charge Rates for the fiscal year 2020-2021.

ACTION:

Board approved (M/S Schriebman/Clark 5-0-0-0) the Resolution 2020-2082 setting the time and Place for the Public Hearing on the Budget for 2020-2021 for July 16, , 2020 at 4:30 pm at the District office and Director Yezman will sign the Resolution.

Roll Call:

- AYES: Elias, Clark, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None
- ABSTAIN: None.

APPROVE MISCELLANEOUS FEE SCHEDULE AS REFERRED BY ORDINANCE 180 AND RESOLUTION 2020-2183 – A RESOLUTION APPROVING THE MISCELLANEOUS FEES SCHEDULE PURSUANT TO SEC .708, TITLE 2, CHAPTER 9 OF THE ORDINANCE CODE

Board and staff discussed Resolution 2020-2183 A Resolution Approving the Miscellaneous Fee Schedule Pursuant to Sec. 708, Title 2, Chapter 9 of the Ordinance Code.

ACTION:

Board approved (M/S Murray/Schriebman 5-0-0-0) Resolution 2020-2183 A Resolution Approving the Miscellaneous Fee Schedule Pursuant to Sec. 708, Title 2, Chapter 9 of the Ordinance Code and Director Yezman will sign the Resolution.

Roll Call:

- AYES: Elias, Clark, Murray, Schriebman and Yezman.
- NOES: None.
- ABSENT: None
- ABSTAIN: None.

POTENTIAL TEMPORARY MODIFICATIONS OF DISTRICT PROTOCOLS RELATED TO COVID-19 EXPOSURE CONCERNS

Board and staff discussed temporary modifications of District protocols related to Covid-19 Exposure Concerns.

Byers left the meeting at 6:04 pm.

INFORMATION ITEMS:

STAFF / CONSULTANT REPORTS:

- 1. General Manager’s Report – Verbal – Prinz reported.

BOARD MEMBER REPORTS:

- 1. CLARK
 - a. NBWA Board Committee – no report
 - b. NBWA Conference Committee– verbal report
 - c. Ad Hoc HR Committee re: 2019 GM Evaluation-verbal report
 - d. Ad Hoc HR Committee re: 2019 Employee Climate Survey – verbal report
 - e. Other Reports– no report
- 2. ELIAS
 - a. NBWRA– no report
 - b. Ad Hoc Engineering Committee— no report
 - c. Other Reports– no report
- 3. MURRAY
 - a. Marin LAFCO– verbal report

- 164 b. CASA Energy Committee– verbal report
- 165 c. Ad Hoc HR Committee re: GM Evaluation – Clark reported
- 166 d. Other Reports– no report
- 167 4. SCHRIEBMAN
- 168 a. JPA Local Task Force– no report
- 169 b. NBWA Tech Advisory Committee– no report
- 170 c. Ad Hoc HR Committee re: 2019 Employee Climate Survey – verbal report
- 171 d. Other Reports– no report
- 172 5. YEZMAN
- 173 a. Gallinas Watershed Council/Miller Creek Watershed Council– no report
- 174 b. Flood Zone 7– no report
- 175 c. CSRMA– no report
- 176 d. Ad Hoc Engineering Committee— no report
- 177 e. Other Reports– no report

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179 **BOARD REQUESTS:**

- 180 A. Board Meeting Attendance Requests –_none.
- 181 B. Board Agenda Item Requests – Board compensation for Ethics and/or Brown Act training and
- 182 COVID-19 update.

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184 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

185 Discussion ensued.

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187 **ADJOURNMENT:**

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189 **ACTION:**

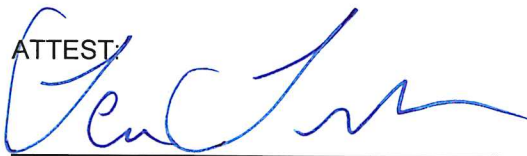
190 Board approved (M/S Clark/Schreibman 5-0-0-0) the adjournment of the meeting at 6:34 pm.

191 Roll Call:

192 AYES: Elias, Clark, Murray, Schriebman and Yezman.
193 NOES: None.
194 ABSENT: None.
195 ABSTAIN: None.
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197 The next Board Meeting is scheduled for April 2, 2020 at the District Office.
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200
201
202 ATTEST



206 Teresa Lerch, District Secretary

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210 APPROVED:



214 Judy Schriebman, Director

