



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

**DISTRICT BOARD**  
Megan Clark  
Rabi Elias  
Craig K. Murray  
Judy Schriebman  
Crystal J. Yezman

**DISTRICT ADMINISTRATION**  
Mike Prinz,  
General Manager  
Michael Cortez,  
District Engineer  
Mel Liebmann,  
Plant Manager  
Greg Pease,  
Collection System/Safety Manager  
Robert Ruiz,  
Administrative Services Manager

## BOARD MEETING AGENDA

August 1, 2019

**MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE [WWW.LGVSD.ORG](http://WWW.LGVSD.ORG)**

Estimated  
Time

- 3:45 PM    **1. PUBLIC COMMENT**  
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.
- CLOSED SESSION:**
- 3:50 PM    **2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER:** pursuant to subdivision (b)(1) of Government Code Section 54957.
- 4:30 PM    **1. PUBLIC COMMENT**  
This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

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- 4:35 PM 2. MARIN/SONOMA MOSQUITO AND VECTOR CONTROL DISTRICT PRESENTATION**  
Staff from the Marin/Sonoma Mosquito and Vector Control District will present to the Board of Directors information related to the MSMVCD mission and operation.
- 5:05 PM 3. CONSENT CALENDAR:**  
These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.
- A. Approve the Board Minutes for July 17, 2019
  - B. Approve the Warrant List for August 1, 2019
  - C. Approve Insurance Claim for Gravity Thickener Failure
  - D. Approve the PEPRAs Employer Paid Member Contribution (EPMC) Resolution to be increased as indicated in the 2014-2019 MOU
  - E. Approve Uniform LGVSD-SRSD Standard Specifications for Lateral Sewers
- Possible expenditure of funds: Yes, Items B and D.  
Staff recommendation: Adopt Consent Calendar – Items A through E.
- 5:20 PM 4. APPROVE BUDGET REVISION REQUEST FOR CENTER PIVOT NO. 2 REPLACEMENT**  
Board and staff to review the request for Budget Revision for Center Pivot No. 2 Replacement.
- 5:35 PM 5. APPROVE THE POSITION AND PAY LEVEL OF THE ADMINISTRATIVE ASSISTANT**  
Board to discuss creation of Administrative Assistant Position.
- 5:50 PM 6. INFORMATION ITEMS:**
- A. STAFF/CONSULTANT REPORTS:
    - 1. General Manager Report – Verbal
    - 2. Zone 7 Gallinas Levee Upgrade Project Notice of Availability – Written
- 6:00 PM 7. BOARD REPORTS:**
- 1. LAFCO - Verbal
  - 2. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
  - 3. JPA Local Task Force on Solid and Hazardous Waste – Verbal
  - 4. Flood Zone 7 - Verbal
  - 5. NBWA – Written
  - 6. NBWRA/North Bay Water – Verbal
  - 7. Engineering Subcommittee – Verbal
  - 8. Other Reports – Written – CASA Air Quality, Climate Change and Energy Workgroup meeting and Cyanobacteria Assessment Network Mobile Application (App) Webinar

6:20 PM

**8. BOARD REQUESTS:**

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:25 PM

**9. VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE**

6:30 PM

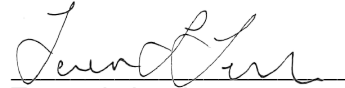
**10. ADJOURNMENT**

**FUTURE BOARD MEETING DATES – AUGUST 15, AUGUST 28 AND SEPTEMBER 5, 2019**

AGENDA APPROVED:	Craig K. Murray, Board President	David Byers, Legal Counsel
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**CERTIFICATION:** I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before July 29, 2019 at 3:45 p.m., I posted the Agenda for the Board Meeting of said Board to be held August 1, 2019 at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: July 29, 2019



Teresa L. Lerch  
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the first and third Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.