

1 **MINUTES OF JUNE 4, 2020**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION BY ZOOM CONFERENCE ON JUNE 4, 2020 AT 3:48 PM AND STAFF BY ZOOM
5 CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE
6 ROOM, SAN RAFAEL, CA. 94903
7

8 **BOARD MEMBERS PRESENT:** (By Roll Call): M. Clark, R. Elias, C. Murray,
9 J. Schriebman, C. Yezman
10

11 **BOARD MEMBERS ABSENT:** None
12

13 **STAFF PRESENT:** Mike Prinz , General Manager; Teresa Lerch, District
14 Secretary
15

16 **OTHERS PRESENT:** Pat Richardson, District Counsel;
17

18 **ANNOUNCEMENT:** President Elias announced that the agenda had been
19 posted as evidenced by the certification on file in
20 accordance with the law.
21

22 **PUBLIC COMMENT:** None.
23

24 **ACTION:**
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26 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO
27 CLOSED SESSION ON JUNE 4, 2020 , AT 3:49 PM, BY ZOOM CONFERENCE AND AT THE DISTRICT
28 OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300, CONFERENCE ROOM, SAN RAFAEL, CALIFORNIA.
29

30 Lerch left at 3:49 pm.
31

32 **CLOSED SESSION:**
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35 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – General Manager: pursuant to subdivision (b)(1)
36 of Government Code Section 54957.
37

38
39 **ADJOURNMENT:**
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41 **ACTION:**

42 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on
43 June 4, 2020 at 4:37 pm.
44

45 **BOARD MEMBERS PRESENT:** (By Roll Call): M. Clark ,R. Elias, C. Murray,
46 J. Schriebman, C. Yezman
47

48 **STAFF PRESENT:** Teresa Lerch, District Secretary; Mel Liebmann, Plant
49 Manager; Mike Cortez, District Engineer; Irene Huang,
50 Associate Engineer;
51

52 **OTHERS PRESENT:** Trevor Gotfredson and Greg Robley, MWA Architects;
53 Mark Moses, Regional Government Services; Fani
54 Hansen, DHA
55

56 **PUBLIC COMMENT:** None.

57

58 **REPORT ON CLOSED SESSION:** President Elias reported that there were no reportable actions in
59 Closed Session.

60

61 **CONSENT CALENDAR:**

62 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
63 removal for discussion or explanation is received from the staff or the Board.

64 A. Approve the Board Minutes for May 11, 2020

65 B. Approve the Warrant List for June 4, 2020

66 C. Approve Virtual conference attendance for Clark– 2020 WaterReuse June 24-25

67 D. Approve Sewer Main Rehabilitation 2020 Scope Clarification

68 E. Approve Resolution 2020-2188 Accepting Final Completion of Lower Miller Creek Channel
69 Maintenance Project

70 F. Approve Resolution 2020-2189 Accepting Final Completion of Marinwood Trunk Sewer
71 Repair Project

72 G. Approve of Allocation of Capacity for APN 164-113-07, 383 Quietwood Drive

73 H. Approve Extension of Designation of the Secondary Treatment Process Upgrade and

74 Recycled Water Expansion Project as an Essential Function per Marin County Public Health
75 Order

76 Items B, D, E and F were discussed.

77

78 **ACTION:**

79 Board approved (M/S Schriebman/Murray 5-0-0-0) the Consent Calendar items A through H.

80 Roll Call:

81 AYES: Clark, Elias, Murray, Schriebman and Yezman.

82 NOES: None.

83 ABSENT: None.

84 ABSTAIN: None.

85

86 **MWA ARCHITECTS PROGRESS UPDATE ADMINISTRATION BUILDING SITE EVALUATION**

87 Greg Robley and Trevor Gotfredson from MWA Architects presented the administration building site
88 evaluation update to the Board. Discussion ensued.

89

90 **INFORMATION ITEMS:**

91 **STAFF / CONSULTANT REPORTS:**

92 1. Land Development Project Update – Cortez reported.

93

94 Murray left at 7:07 pm.

95 Cortez and Huang left the meeting at 7:18 pm.

96

97 2. General Manager Report – Verbal – Prinz reported.

98 3. Quarterly Report & Treasurer's Report as of March 31, 2020 – no discussion

99 4. 2019 Biosolids Surface Injection and Pasture Irrigation O&M Professional Services – no discussion.

100 5. Retention of Pacific Crest Group for Human Resources Support Services – Prinz reported.

101

102 **BOARD MEMBER REPORTS:**

103 1. CLARK

104 a. NBWA Board Committee – verbal report

105 b. NBWA Conference Committee– no report

106 c. Ad Hoc HR Committee re: 2019 GM Evaluation-no report

107 d. Ad Hoc HR Committee re: 2019 Employee Climate Survey – no report

108 e. Other Reports– no report

109

110 2. ELIAS

111 a. NBWRA– no report

- 112 b. Ad Hoc Engineering Committee— no report
- 113 c. Other Reports— no report
- 114
- 115 3. MURRAY
- 116 a. Marin LAFCO— no report
- 117 b. CASA Energy Committee— no report
- 118 c. Ad Hoc HR Committee re: GM Evaluation – no report
- 119 d. Other Reports— no report
- 120 4. SCHRIEBMAN
- 121 a. JPA Local Task Force— no report
- 122 b. NBWA Tech Advisory Committee— no report
- 123 c. Ad Hoc HR Committee re: 2019 Employee Climate Survey – no report
- 124 d. Other Reports— Project WET - verbal report
- 125 5. YEZMAN
- 126 a. Gallinas Watershed Council/Miller Creek Watershed Council— no report
- 127 b. Flood Zone 7— no report
- 128 c. CSRMA— no report
- 129 d. Ad Hoc Engineering Committee— no report
- 130 e. Other Reports— no report

131
132 **BOARD REQUESTS:**

- 133 A. Board Meeting Attendance Requests – none.
- 134 B. Board Agenda Item Requests – none.

135
136 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

137 Discussion ensued.

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139 **ACTION:**

140 Board approved (M/S Schriebman/Yezman 4-0-1-0) the adjournment of the meeting at 7:39 pm.

141 Roll Call:

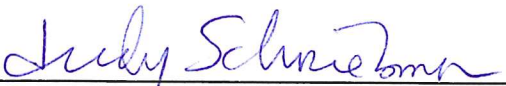
142 AYES: Clark, Elias, Schriebman and Yezman.
143 NOES: None.
144 ABSENT: Murray
145 ABSTAIN: None.

146
147 The next Board Meeting is scheduled for June 18 , 2020.

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150 **ATTEST:**

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152 _____
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154 Teresa Lerch, District Secretary

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156
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158 **APPROVED:**

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161 _____
162 Judy Schriebman, Vice President
163

SEAL

