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3 **MINUTES OF APRIL 26, 2018**

4 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN  
5 SESSION ON APRIL 26, 2018, AT 3:31 PM, AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD,  
6 SAN RAFAEL, CALIFORNIA.

7 **BOARD MEMBERS PRESENT:** M. Clark, R. Elias, R. Greenfield, C. Murray and J.  
8 Schriebman

9  
10 **BOARD MEMBERS ABSENT:** None.

11  
12 **STAFF PRESENT:** Chris DeGabriele, Interim General Manager  
13 Teresa Lerch, District Secretary

14  
15 **OTHERS PRESENT:** David Byers, District Counsel

16  
17 **ANNOUNCEMENT:** President Clark announced that the agenda had been  
18 posted as evidenced by the certification on file in  
19 accordance with the law

20  
21 **PUBLIC COMMENT:** None

22  
23 **ADJOURNMENT:**

24  
25 **ACTION:**

26  
27 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT ADJOURNED TO  
28 CLOSED SESSION ON APRIL 26, 2018, AT 3:33 P.M., AT THE DISTRICT OFFICE, 300 SMITH RANCH  
29 ROAD, SAN RAFAEL, CALIFORNIA.

30  
31 Lerch left at 3:33 p.m.

32 DeGabriele left at 3:35 p.m.

33  
34 **CLOSED SESSION:**

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36 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION – INTERIM GENERAL MANAGER:** pursuant to  
37 subdivision (b)(1) of Government Code Section 54957.

38  
39 **ADJOURNMENT:**

40  
41 **ACTION:**

42 The Board of Directors of the Las Gallinas Valley Sanitary District reconvened the Regular Session on  
43 April 26, 2018 at 4:34 pm.

44  
45 **STAFF PRESENT:** Mike Cortez, District Engineer; Teresa Lerch, District  
46 Secretary; Mel Liebmann, Plant Manager; Susan McGuire,  
47 District Treasurer;

48  
49 **OTHERS PRESENT:** None

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51 **PUBLIC COMMENT:** None

52  
53 **REPORT ON CLOSED SESSION:**

54 President Clark reported that there were no reportable actions in Closed Session.  
55  
56

- 57 **CONSENT CALENDAR:**  
58 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for  
59 removal for discussion or explanation is received from the staff or the Board.  
60 A. Approve the Board Minutes for April 12 and April 13, 2018.  
61 B. Approve the Warrant List for April 26, 2018.  
62 C. Approve Russ Greenfield attending the April 4th meeting of CSA#6 regarding the Dredging of Gallinas  
63 Creek.  
64 D. Approve Request for Proposals for Classification and Compensation Services.  
65 E. Approve Call for Bids – UV Piping Repair.  
66 F. Approve Uniform Public Construction Cost Accounting Act – Resolution 2018-2121.  
67 G. Approve Application of Allocation of Capacity for APN 175-060-01, 39 Trellis Dr. Mark Day School.  
68

69 Items D, E and F were discussed.  
70

71 **ACTION:**

72 Board approved (M/S Greenfield/Schriebman 5-0-0-0) the Consent Calendar Items A through G.

- 73 AYES: Clark, Elias, Greenfield, Murray and Schriebman  
74 NOES: None.  
75 ABSENT: None.  
76 ABSTAIN: None.  
77

78 **ORDINANCE 173 AN ORDINANCE AMENDING TITLE 2, CHAPTER 1 SANITARY CODE OF THE LAS**  
79 **GALLINAS VALLEY SANITARY DISTRICT.**

80 Board reviewed the proposed Ordinance 173 – An Ordinance Amending Title 2, Chapter 1 Sanitary Code  
81 of the Las Gallinas Valley Sanitary District which will update the capital facilities charge based on the  
82 inflationary adjustment as provided for in the Ordinance. Discussion ensued.  
83

84 **ACTION:**

85 Board approved (M/S Schriebman/Murray 5-0-0-0) setting a Public Hearing for Ordinance 173, An  
86 Ordinance Amending Title 2, Chapter 1 Sanitary Code of The Las Gallinas Valley Sanitary District on  
87 June 28, 2018

- 88 AYES: Clark, Elias, Greenfield, Murray and Schriebman.  
89 NOES: None.  
90 ABSENT: None.  
91 ABSTAIN: None.  
92

93 **ACTION CALENDAR:**

- 94 A. Approve Addendum 3 – General Contractor and Electrical Subcontractor Prequalification  
95 Extension for Secondary Treatment Plant and Recycled Water Expansion Project.  
96 B. Approve Employee Interim General Manager Authority to Approve Aqua Engineering  
97 Redesign and Rebidding Services for the Secondary Treatment Plant Upgrade and Recycled  
98 Water Expansion Project.  
99 C. Approve Interim General Manager Authority to Approve Brown and Caldwell Redesign and  
100 Rebidding Services for the Secondary Treatment Plant Upgrade and Recycled Water  
101 Expansion Project.  
102 D. Approve Interim General Manager Authority to Approve MWH Constructors Redesign and  
103 Rebidding Services for the Secondary Treatment Plant Upgrade and Recycled Water  
104 Expansion Project.  
105 E. Approve Interim General Manager Authority to Approve ArcSine Engineering Redesign and  
106 Rebidding Services for the Secondary Treatment Plant Upgrade and Recycled Water  
107 Expansion Project.

108 DeGabriele reported. Discussion ensued.  
109  
110  
111

112 **ACTION:**  
113 Board approved (M/S Elias/Greenfield 5-0-0-0) Action Calendar Items A, B, C, D and E.

114 AYES: Clark, Elias, Greenfield, Murray and Schriebman

115 NOES: None.

116 ABSENT: None.

117 ABSTAIN: None.

118  
119 F. Approve Revised Revenue and Capital Outlay Budgets for 2017-18.- McGuire reported.

120 **ACTION:**  
121 Board approved (M/S Schriebman/Elias 5-0-0-0) Revised Revenue and Capital Outlay Budgets for  
122 2017-18.

123 AYES: Clark, Elias, Greenfield, Murray and Schriebman

124 NOES: None.

125 ABSENT: None.

126 ABSTAIN: None

127  
128 G. Approve Approve Resolution 2018-2122 – To Express Appreciation for Brian Johnson.

129 **ACTION:**  
130 Board approved (M/S Greenfield/Clark 5-0-0-0) Resolution 2018-2122 – To Express Appreciation for  
131 Brian Johnson.

132 AYES: Clark, Elias, Greenfield, Murray and Schriebman

133 NOES: None.

134 ABSENT: None.

135 ABSTAIN: None

136  
137 H. Approve Approve Resolution 2018-2123 – To Express Appreciation for Gary Wettstein

138 **ACTION:**  
139 Board approved (M/S Murray/Schriebman 5-0-0-0) Approve Resolution 2018-2123 – To Express  
140 Appreciation for Gary Wettstein

141 AYES: Clark, Elias, Greenfield, Murray and Schriebman

142 NOES: None.

143 ABSENT: None.

144 ABSTAIN: None

145  
146 Byers left at 5:05 p.m.

147  
148 **INFORMATION ITEMS:**

149 **STAFF / CONSULTANT REPORTS:**

150 1. Interim General Manager Report – Verbal – DeGabriele reported.

151 2. Administration Department Quarterly Report – Written – McGuire reported.

152 3. Collections Department Quarterly Report – Written – DeGabriele reported.

153 4. Engineering Department Quarterly Report – Written – Cortez reported.

154 5. Operations Department Quarterly Report – Written – Liebmann reported

155 6. Flexible Spending Accounts for Healthcare Costs – Written – McGuire reported.

156 7. Marin County Civil Grand Jury Report – Consolidation of Sanitation Districts –  
157 Written – DeGabriele and Murray reported.

158 8. North Bay Water Reuse Program – Phase 2 Draft EIR/EIS – Written – DeGabriele reported.

159  
160 Cortez and Liebmann left at 6:30 p.m.

161  
162 **BOARD REPORTS:**

163 1. Human Resources Subcommittee – Verbal – Clark and Murray reported.

164 2. LAFCO – Verbal – Murray reported.

165 3. Gallinas Watershed Council / Miller Creek Watershed Council – Verbal – Schriebman reported.

166 4. JPA Local Task Force on Solid and Hazardous Waste – Verbal – Greenfield reported.

- 167 5. NBWA – Written – No report.  
168 6. NBWRA /North Bay Water – Verbal – Elias and DeGabriele reported.  
169 7. Engineering Subcommittee – Verbal – Greenfield and Elias reported.  
170 8. Other Reports – District-Based City Elections – Verbal – No report. This report will be deleted from future  
171 agenda.  
172

173 **BOARD REQUESTS:**

- 174 A. Board Meeting Attendance Requests – None.  
175 B. Board Agenda Item Requests – None.  
176

177 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

178 Discussion ensued.  
179

180 **ADJOURNMENT:**

181 **ACTION:**

182 Board approved (M/S Murray/Clark 5-0-0-0) the adjournment of the meeting at 7:04 p.m.

183 AYES: Clark, Elias, Greenfield, Murray and Schriebman.

184 NOES: None.

185 ABSENT: None.

186 ABSTAIN: None.  
187  
188

189 The next Board Meeting is scheduled for May 10, 2018 at the District Office.  
190  
191

192 **ATTEST:**

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194 \_\_\_\_\_  
195 Teresa Lerch, District Secretary  
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198 **APPROVED:**

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200 \_\_\_\_\_  
201 Megan Clark, Board President  
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203  
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205

206 **SEAL**  
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