



101 Lucas Valley Road, Suite 300
 San Rafael, CA 94903
 Tel.: 415-472-1734
 Fax: 415-499-7715
 www.LGVSD.org

MANAGEMENT TEAM
 General Manager, Curtis Paxton
 Plant Operations, Mel Liebmann
 Collections/Safety/Maintenance, Greg Pease
 Engineering, Michael P. Cortez
 Administrative Services, Dale McDonald

DISTRICT BOARD
 Megan Clark
 Craig K. Murray
 Barry Nitzberg
 Gary E. Robards
 Crystal J. Yezman

INFORMATION SHEET

Low Income Sewer Rate Assistance Program (LISRAP) for Single Family Residential Households for Fiscal Year 2024-2025

Program Summary: Las Gallinas Valley Sanitary District’s Low-Income Sewer Rate Assistance Program (LISRAP or Program) is available to eligible, low-income single-family residential ratepayer households. Manufactured homes or mobile homes are classified as single family residential. The program will provide a 10% discount to eligible households.

Eligibility Requirements: 1) Income eligibility is demonstrated by being enrolled in the PG&E CARE Program (California Alternate Rates for Energy Program). 2) The rate payer household must also include a customer of the District who pays the District charges as shown on their property tax bill or mobile home park billing statement.

The Following Are Not Eligible for the Program: Single family residences with accessory dwelling units, ratepayers with a PG&E master meter, and entities who are not a ratepayer of the District. Non-household family members, neighbors, friends, homeowners’ associations, landlords, etc. are also not eligible, although they may apply on behalf of other eligible customers.

The Discounted Rate: The 2024-2025 discounted Sewer Service Charge rate is below:

RATE CATEGORY	SEWER SERVICE CHARGE	LISRAP CHARGE AFTER DISCOUNT
Single-Family Residential	\$1,356	\$1,220

Application Process: If you meet the eligibility requirements above, fill out the attached one-page Application Form and return it to the District office with copies of: (1) Current PG&E bill which shows enrollment in the PG&E CARE Program, (2) Most recent County property tax bill, property tax statement, or in-lieu license fee, and (3) Proof of payment of County property tax bill (copy of the County payment receipt, cancelled check, etc.), if applicable. Manufactured homeowners can submit mobile home park statement.

To Submit the Application or for More Information. Submit the application and supporting documents via email to info@lqvsd.org, with “LISRAP” in the subject line, by mail to the District office, or deliver in-person during regular business hours Monday thru Thursday, 6:00 AM to 3:30 PM. For more information, call the District or e-mail info@lqvsd.org.

Application Approval Process. The application must be approved by the District. If submitted and approved before July 17, 2024, the District will transmit the discounted rate information to the County for payment on your 2024-2025 County property tax bill, and your information will be kept on file for the next year. If the discount is not reflected on your 2024-2025 property tax bill, or you are approved for LISRAP after you have paid your 2024-2025 property tax bill (*in part or full*), please provide proof of payment of your property tax bill (*County payment receipt, cancelled check, etc.*) and you will receive a District check for any eligible discount amount(s). Rebates will be issued to manufactured homeowners in May to residential customers who meet the requirements.

Once Enrolled, The Discount Will Be Applied Automatically to The Sewer Service Charge Being Charged to the Ratepayer of Record on Their County Tax Bill. Program eligibility (CARE enrollment) will be reconfirmed every other fiscal year, July 1st. The ratepayer is required to notify the District if they no longer qualify for the PG&E CARE program, or if they move to another single-family residence served by the District. The District will review the program annually as part of the budget process. Continuation of the program in future years is dependent on Board action.
