

1 **MINUTES OF AUGUST 20, 2020**

2
3 THE BOARD OF DIRECTORS OF THE LAS GALLINAS VALLEY SANITARY DISTRICT MET IN OPEN
4 SESSION BY ZOOM CONFERENCE ON AUGUST 20, 2020 AT 3:34 PM AND STAFF BY ZOOM
5 CONFERENCE AT THE DISTRICT OFFICE, 101 LUCAS VALLEY ROAD, SUITE 300 CONFERENCE
6 ROOM, SAN RAFAEL, CA. 94903
7

8 **BOARD MEMBERS PRESENT:** (By Roll Call): M. Clark, R. Elias, C. Murray,
9 J. Schriebman, C. Yezman
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11 **BOARD MEMBERS ABSENT:** None
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13 **STAFF PRESENT:** Mike Prinz, General Manager; Mike Cortez, District
14 Engineer; Mel Liebmann, Plant Manager; Greg Pease,
15 Collections/Safety Manager; Amy Schultz,
16 Administrative/Financial Specialist
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18 **OTHERS PRESENT:** Pat Richardson, District Counsel; Mark Moses and
19 Kendall Flint, Regional Government Services
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21 **ANNOUNCEMENT:** President Elias announced that the agenda had been
22 posted as evidenced by the certification on file in
23 accordance with the law.
24

25 **PUBLIC COMMENT:** None.
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27 Prinz requested the Board review the Staff Department reports – Operations and Collections as the first
28 agenda item and defer the Administration and Engineering Department reports until next Board meeting.
29

30 **INFORMATION ITEMS:**

31 **STAFF/CONSULTANT REPORTS:**

- 32 1. Department Reports – Operations and Collections Department – Liebmann and Pease reported.
33

34 Liebman and Pease left the meeting.
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36 **CONSENT CALENDAR:**

37 These items are considered routine and will be enacted, approved or adopted by one motion unless a request for
38 removal for discussion or explanation is received from the staff or the Board.

- 39 A. Approve the Board Minutes for August 6, 2020
40 B. Approve the Warrant List for August 20, 2020
41 C. Approve Board Compensation for July 2020
42 D. Approve Schriebman attending the Special Districts Summit West Virtual Meeting August 25
43 E. Approve Application of Allocation of Capacity for APN 155-230-12, San Rafael Airport
44 Recreational Facility
45 F. Approve Resolution 2020-2198 Accepting Final Completion of Plant Improvements 2018
46 Project
47 G. Approve Resolution 2020-2199 and LGVSD Conflict of Interest Code Biennial Update
48 H. Approve Order of the Board that Publication of Ordinance 184 has Occurred
49 I. Approve Extension of Designation of the Secondary Treatment Process Upgrade and
50 Recycled Water Expansion Project as an Essential Function per Marin County Public Health
51 Order
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53 Items B,C,D,E,F and G were pulled for discussion.
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111 **OTHERS PRESENT:** Kendall Flint, Regional Government Services
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113 **PUBLIC COMMENT:** None.
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115 **REPORT ON CLOSED SESSION:** President Elias reported that there were no reportable actions in
116 Closed Session.
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118 **INFORMATION ITEMS CONTINUED:**

119 **STAFF / CONSULTANT REPORTS:**

- 120 1. General Manager Report – Verbal – Prinz reported
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122 **BOARD MEMBER REPORTS:**

123 1. CLARK

- 124 a. NBWA Board Committee –verbal report
125 b. NBWA Conference Committee– no report
126 c. Other Reports– no report
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128 2. ELIAS

- 129 a. NBWRA– no report
130 b. Ad Hoc Engineering Committee— verbal report
131 c. Other Reports– no report
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133 3. MURRAY

- 134 a. Marin LAFCO – verbal report
135 b. CASA Energy Committee– no report
136 c. 2020 GM Evaluation Ad Hoc Committee – no report
137 d. Other Reports– no report
138

139 4. SCHRIEBMAN

- 140 a. JPA Local Task Force– no report
141 b. NBWA Tech Advisory Committee– no report
142 c. Other Reports— no report
143

144 5. YEZMAN

- 145 a. Gallinas Watershed Council/Miller Creek Watershed Council– no report
146 b. Flood Zone 7– verbal report
147 c. CSRMA– no report
148 d. Ad Hoc Engineering Committee–no report
149 e. 2020 GM Evaluation Ad Hoc Committee – no report
150 f. Other Reports–no report
151

152 **BOARD REQUESTS:**

- 153 A. Board Meeting Attendance Requests – Clark requested to attend the Special Districts Summit West
154 Webinar on August 25
155 B. Board Agenda Item Requests – Yezman requested Board Policy B-50 and B-60 be on a future Agenda
156 -specifically adding a Board Professional Expense Reimbursement to the Board policy.
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158 **VARIOUS ARTICLES AND MISCELLANEOUS DISTRICT CORRESPONDENCE:**

159 Discussion ensued.
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167 **ACTION:**
168 Board approved (M/S Murray/Schriebman 5-0-0-0) the adjournment of the meeting at 6:31 pm.
169 Roll Call:
170 AYES: Clark, Elias, Murray, Schriebman and Yezman.
171 NOES: None.
172 ABSENT: None.
173 ABSTAIN: None.

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175 The next Board Meeting is scheduled for September 17, 2020.
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178 TRANSCRIBED BY:

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182 Teresa Lerch, District Secretary

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186 APPROVED:

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190 Judy Schriebman, Vice President
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