



The Mission of the Las Gallinas Valley Sanitary District is to protect public health and the environment by providing effective wastewater collection, treatment, and recycling services.

DISTRICT BOARD
Megan Clark
Rabi Elias
Russ Greenfield
Craig K. Murray
Judy Schriebman

DISTRICT ADMINISTRATION
Chris DeGabriele,
Interim General Manager
Michael Cortez,
District Engineer
Mel Liebmann,
Plant Manager
Susan McGuire,
Administrative Services Manager
Greg Pease,
Collection System/Safety Manager

SPECIAL BOARD MEETING AGENDA

In accordance with Government Code Section 54956

Megan Clark, Board President, has called for a Special Meeting as follows:

November 15, 2018

MATERIALS RELATED TO ITEMS ON THIS AGENDA ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE DISTRICT OFFICE, 300 SMITH RANCH ROAD, SAN RAFAEL, OR ON THE DISTRICT WEBSITE WWW.LGVSD.ORG

Estimated
Time

NOTE: Final board action may be taken on any matter appearing on agenda.

4:30 PM

1. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on matters not on the agenda and within the jurisdiction of the Las Gallinas Valley Sanitary District. Presentations are generally limited to three minutes. All matters requiring a response will be referred to staff for reply in writing and/or placed on a future meeting agenda. Please contact the General Manager before the meeting.

4:35 PM

2. ACTION CALENDAR:

- A. Approve Interim General Manager Authority to Award Contract to Myers & Sons Construction for Construction of Secondary Treatment Plant Upgrade and Recycled Water Expansion (a.k.a. Novato South Service Area/LGVSD-MMWD Recycled Water Project).
- B. Approve Interim General Manager Authority to Award Contract to MWH Constructors for Construction Management of Secondary Treatment Plant Upgrade and Recycled Water Expansion.
- C. Approve Interim General Manager Authority to Award Contract to ArcSine Engineering for SCADA Programming Services of Secondary Treatment Plant Upgrade and Recycled Water Expansion.
- D. Board Approve Setting 5% Change Order Contingency and Signing Authority for Secondary Treatment Plant Upgrade and Recycled Water Expansion.

5:15 PM

3. CONSENT CALENDAR:

These items are considered routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is received from the staff or the Board.

- A. Approve the Board Minutes for October 25, 2018
- B. Approve the Warrant List for November 15, 2018.
- C. Approve Board Compensation for October 2018.
- D. Approve Conference attendance for Murray – CASA Washington DC Policy Form – February 25-27, 2019.
- E. Approve 2018-19 First Quarter Financial Statements as of September 30, 2018.
- F. Approve Resolution 2018-2141 A Resolution Approving and Adopting the First Addendum to the Adopted Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (Addendum No.1) For the Las Gallinas Secondary Treatment and Recycled Water Plant Upgrade Project (Job No.12600-07 and 16650-02) and Approving the Revised Project for the Las Gallinas Valley Sanitary District.
- G. Approve 2018 LGVSD Strategic Plan.

Possible expenditure of funds: Yes, Items B through E.

Staff recommendation: Adopt Consent Calendar – Items A through G.

5:40 PM

4. INFORMATION ITEMS:**A. STAFF/CONSULTANT REPORTS:**

1. Interim General Manager Report – Verbal
2. Monthly Treasurer's Report – Written
3. Annual Reimbursement Report for Staff and Board Members – Written
4. Annual Capital Facilities Charge Accounting and Reporting – Written

B. BOARD REPORTS:

1. Human Resources Subcommittee – Verbal
2. LAFCO - Verbal
3. Gallinas Watershed Council / Miller Creek Watershed Council– Verbal
4. JPA Local Task Force on Solid and Hazardous Waste – Verbal
5. NBWA – Verbal
6. NBWRA/North Bay Water – Verbal
7. Engineering Subcommittee – Verbal
8. Other Reports – Written – Murray – Webinars - Per and Polyfluoroalkyl Substances (PFAS) and Onsite Non-Potable Water Reuse with Expert Panel Discussion

6:00 PM

5. BOARD REQUESTS:

- A. Board Meeting Attendance Requests – Verbal
- B. Board Agenda Item Requests – Verbal

6:10 PM

6. VARIOUS ARTICLES and MISCELLANEOUS DISTRICT CORRESPONDENCE

6:25 PM

7. ADJOURNMENT

AGENDA APPROVED:	Megan Clark, Board President	Patrick Richardson, Legal Counsel
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CERTIFICATION: I, Teresa Lerch, District Secretary of the Las Gallinas Valley Sanitary District, hereby declare under penalty of perjury that on or before November 12, 2018, at 4:30 p.m., I posted the Agenda for the Board Meeting of said Board to be held November 15, 2018, at the District Office, located at 300 Smith Ranch Road, San Rafael, CA.

DATED: November 12, 2018



Teresa L. Lerch
District Secretary

The Board of the Las Gallinas Valley Sanitary District meets regularly on the second and fourth Thursday of each month. The District may also schedule additional special meetings for the purpose of completing unfinished business and/or study session. Regular meetings are held at the District Office, 300 Smith Ranch Road, San Rafael.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at (415) 472-1734 at least 24 hours prior to the meeting. Notification prior to the meeting will enable the District to make reasonable accommodation to help ensure accessibility to this meeting.